



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

Pursuant to Arizona Revised Statute §38-431.02, notice is hereby given to the members of the Buckskin Sanitary District Board of Directors, and to the General public, that the Buckskin Sanitary Board of Directors will hold a **Regular Meeting**, open to the public, on **Tuesday, May 16, 2017, at 6:00 p.m.** at the BSD District Offices., located at 8832 Riverside Drive #3, Parker, Arizona.

REGULAR MEETING

AGENDA

OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS

Tuesday, May 16, 2017 at 6:00 p.m.

BSD District Offices, 8832 Riverside Dr. #3, Parker, Arizona

1. Call to Order/Roll Call
2. Call to Public

CONSENT AGENDA

3. A). Approval of Regular Meeting Minutes dated 04/18/17 and Special Meeting Minutes dated 5/1/17.
B). Approval of Accounts Payable dated 4/1/2017 – 4/30/2017

REGULAR AGENDA (Discussion and possible action on the following items):

4. (Discussion Item) District Managers Report
 - A). Plant Operator Report
 - B). Administrative Report
 - C). Project Status Report

5. ***Convene into Executive Session***

EXECUTIVE SESSION

Discussion and possible action to go into Executive Session pursuant to A.R.S. §38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the attorney or attorneys of the public body.

Phone:(928) 667-7197 * Fax: (928) 667-1697 *

Web: www.bsdsewer.org

An Equal Opportunity Employer and Provider

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request this form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

6. (Action Item) Discussion and possible action to select an Engineering firm for the Design of the Area 5&6 Wastewater Conveyance System and to authorize the District Manager to negotiate a professional engineering service contract with the selected engineering firm.
7. (Action Item) Discussion and possible action to select an Engineering firm for the Design of the Area 5&6 Wastewater Treatment Plant and to authorize the District Manager to negotiate a professional engineering service contract with the selected engineering firm
8. (Action Item) Discussion and possible action to approve CNB Excavating, Inc. Change Order #5 in the amount of \$12,069.49 and the addition of six (6) work days to the contract for the construction of the Phase 4 Wastewater Conveyance System project.
9. (Action Item) Discussion and possible action to approve the May 2017 progress payment application #9 for CNB Excavating, Inc., subject to USDA Rural Development funding agency concurrence in the amount of \$236,352.33 for the Phase 4 Wastewater Conveyance & WWTP Improvement Project.
10. (Action Item) Discussion and possible action for the Board to approve the purchase of the OmniSite Crystal Ball alarm monitoring systems for the District's existing 9 lift stations within Areas 1, 2, and 3.
11. (Action Item) Discussion and possible action to approve the application for a revolving line of credit for the District with JP Morgan Chase Bank and requesting the La Paz County Treasurer to enter into an agreement with the Bank to provide the line of credit.
12. (Action Item) Discussion and possible action to review the RFP's for audit services and authorize the District Manager to enter into an agreement with the final candidate for auditing services for the District
13. (Action Item) Discussion and possible approval to publish the FY 2017-2018 Proposed Annual Budget and User Fee Schedule and set a Public Hearing on Tuesday, June 20, 2017.

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Open Comment

Next Regular Board Meeting will be June 20, 2017

14. Adjournment

This notice/agenda was posted at the Buckskin Sanitary District Office located at 8832 Riverside Drive, Suite # 4, Empire Landing Post Office, and BSD Website on Thursday, May 11, 2017 on or before 5:30 p.m.

Posted by: _____

REGARDING ANY OF THE AGENDA ITEMS, PURSUANT TO A.R.S. §38-431.03 (A)(1), §38-431.03(A)(2), §38-431.03(A)(3), AND §38-431.03(A)(4), NOTICE IS HEREBY GIVEN TO THE BOARD OF DIRECTORS OF BUCKSKIN SANITATION AND THE GENERAL PUBLIC THAT THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION, WHICH WILL NOT BE OPEN TO THE PUBLIC, FOR THE PURPOSE OF DISCUSSION OF PERSONNEL MATTERS, DISCUSSION OR CONSIDERATION OF RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION, FOR OBTAINING LEGAL ADVICE FROM ITS ATTORNEY(S), OR FOR DISCUSSION OR CONSULTATION WITH ITS ATTORNEY(S) IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS ATTORNEY(S) REGARDING PENDING OR CONTEMPLATED LITIGATION. PLEASE NOTE THIS TENTATIVE AGENDA MAY BE CHANGED PRIOR TO THE SCHEDULED MEETING. ANYONE INTERESTED IN OBTAINING A COPY OF THE FINAL AGENDA FOR THE MEETING SHOULD CONTACT THE BUCKSKIN SANITATION DISTRICT OFFICE AT (928)667-7197 WITHIN TWENTY-FOUR (24) HOURS OF MEETING. This notice is posted at Buckskin Sanitary District Office.

NOTE: The items set forth may be addressed by the Board in any order. A copy of the agenda background material provided to the Board Members, with the exception of material related to possible executive sessions, is available for public inspection at the District Office at the address noted above.

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