



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

MINUTES

OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS Regular Meeting

Tuesday, August 15, 2017 @ 6:00 p.m.

BSD District Offices 8832 Riverside Dr. Parker, AZ 85344

Elected Board Members and District personnel present: Chairman Jeff Daniel, Director Gary Svider, Director Pat Jones, and Director Andy Hinson, and Director Jay Clagg (via telephone). Staff: District Manager, Wayne Posey, District Administrator Pam Stark. Other Attendees: Amber Byrd River Septic, Monte Wilson & Kevin Murphy, Slater Hanifan Group, Paul Harter, Legal Counsel, and Tina Childers CNB Excavating,

1. Call to Order/Roll Call

Chairman Jeff Daniel called the meeting to order and held roll call at 6:00 p.m.
All were present with Director Clagg and Legal Counsel Paul Harter via telephone

2. Call to Public

None

3. A). Approval of Regular Meeting Minutes dated 07/18/17

Director Gary Svider made a motion to approve as read

Director Pat Jones seconded

Vote –5 ayes Motion passed

B). Approval of Accounts Payable dated 7/1/2017 – 7/31/2017

Director Andy Hinson made the motion to approve the Accounts Payables dated 7/1/2017–7/31/2017.

Director Gary Svider seconded

Vote - 5 ayes Motion passed

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4. (Discussion Items) District Managers Reports
 - A. Operator Report was given by Amber Byrd. She said that things are going pretty smoothly and asked if the Board had any questions. Wayne stated that Mike Dyer was hired by the District to go in and make a repair on the influent pipe at the WWTP.
 - B. Pam updated the Board on the delinquent property assessments for this year and talked about setting a date for the lien sale.
 - C. Wayne gave his project status report and talked about the Phase 5/6 Design negotiations. He also stated that the Area 3 Assessment information had been passed to Mark Reader for further evaluation. He said that he would discuss the USDA funding for Phase 5/6 on an Agenda item later.

5. (Action Item) Discussion and possible action to approve the July 2017 progress payment application #12 for CNB Excavating, Inc., subject to USDA Rural Development funding agency concurrence in the amount of \$200,633.11 for the Phase 4 Wastewater Conveyance & WWTP Improvement Project.

Wayne explained that CNB submitted a pay request through July 31 for payment and that typically the CM and the contractor get together when there is a discrepancy to go over the request before submitting to the owner. He said that did not occur this time. The CM made a recommendation to pay the amount of their records and observations in the amount of \$200,633.11 and that he was recommending the same. He went over the differences and the recommendation from the CM.

Director Jeff Daniel made a motion to approve as read
Director Pat Jones seconded

Discussion: Director Hinson said he was a little confused and asked for clarification. Wayne went over the Pay request and letter from Slater Hanifan with him.

Vote – 5 ayes Motion passed

6. (Action Item) Discussion and possible action for the Board to approve Slater Hanifan Group Area 4 construction management Amendment No. 1 in an amount not to exceed \$150,445.00.

Wayne gave the Board a summary on the background of the contract with Slater Hanifan Group and a breakdown of their contract and total billed as of July 31, 2017. He explained that the construction phase of the project is severely behind schedule and CNB has presented a schedule showing a completion date of December 17, 2017. This will extend the CM services by approximately \$124,760 and the already utilized \$25,575 in overtime.

Director Pat Jones asked for clarification on why there is an extension and Wayne said it is based on the required schedule that the contractor submits to show the timeframe to complete the work.

Director Andy Hinson made a motion to approve as read
Director Jay Clagg seconded

Vote – 5 ayes Motion passed

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7. (Action Item) Discussion and possible action for the Board to agree to meet the USDA Letter of Intent to Meet Conditions and approve the Request for Obligations of Funds for the Phase 5 & 6 Conveyance System and New Wastewater Treatment Plant.

Wayne explained that the District finally received the final Letter of Conditions and the request to obligate funds and Letter of Intent from USDA Rural Development on the Phase 5 & 6 Project on August 2, 2017. He explained that he needed to execute the Request for Obligation of Funds and Letter of Intent by August 3, 2017 in order to make sure we met the obligation of funds for this project in this pool of funds. He said he did so and now needs the Board to approve meeting the Letter of Intent and Request for Obligation of funds to move forward. He explained it has been a long process to get here and many more things will come before the Board on this project in the future, but this is the first step.

Director Gary Svider made a motion to accept as read

Director Pat Jones seconded

Vote – 5 ayes Motion passed

8. Executive Session

Director Pat Jones made a motion to go into Executive Session at 6:27 p.m. for the purpose of discussion of legal advice with the attorneys

Director Andy Hinson seconded

Vote – 5 ayes Motion passed to go into Executive Session

The Board retired to the District Office space in Suite 4 and met in Executive Session with Paul Harter, Legal Counsel, Wayne Posey, District Manager, Monte Wilson & Kevin Murphy, Slater Hanifan Group and Pam Stark, District Administrator.

The Board re-convened from Executive Session at 7:50 p.m. back into the Board Room in Suite 3 and the Chairman stated that no decisions were made and no actions were taken.

Open Comment:

Wayne stated that he would work with the Chairman on the Agenda for the next meeting.

Director Pat Jones made a motion to adjourn

Director Andy Hinson seconded

Vote to adjourn the meeting – 5 ayes

Chairman Jeff Daniel adjourned the meeting at 7:55 p.m.

Minutes approved _____ Dated _____
Chairman Jeff Daniel

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