



## BUCKSKIN SANITARY DISTRICT

P O Box 5398  
Parker, AZ 85344

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### **MINUTES**

#### **OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS Regular Meeting**

**Tuesday, September 19, 2017 @ 6:00 p.m.**

**BSD District Offices 8832 Riverside Dr. Parker, AZ 85344**

Elected Board Members and District personnel present: Chairman Jeff Daniel, Director Jay Clagg, Director Andy Hinson. Other: Director Pat Jones, and Director Gary Svider (via telephone). Staff: District Manager, Wayne Posey, District Administrator Pam Stark. Other Attendees: Amber & Mike Byrd River Septic, Valerie Hinson, Paul Harter, Legal Counsel (via telephone), and Tina Childers CNB Excavating,

1. Call to Order/Roll Call

Chairman Jeff Daniel called the meeting to order and held roll call at 6:03 p.m.

All were present with Director Clagg and Legal Counsel Paul Harter via telephone. Director Pat Jones was absent

2. Call to Public

None

3. A). Approval of Regular Meeting Minutes dated 08/15/17

*Director Jay Clagg made a motion to approve the Regular Meeting Minutes dated 8/15/17*

*Director Andy Hinson seconded*

*Vote –4 ayes 1-absent Motion passed*

B). Approval of Accounts Payable dated 8/1/2017 – 8/31/2017

*Director Andy Hinson made the motion to approve the Accounts Payables dated 8/1/2017–8/31/2017.*

*Director Jay Clagg seconded*

*Vote – 4 ayes 1-absent Motion passed*

Phone:(928) 667-7197 \* Fax: (928) 667-1697 \*

Web: [www.bsdsewer.org](http://www.bsdsewer.org)

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Director Pat Jones joined via telephone at 6:07 p.m.

4. (Discussion Items) District Managers Reports
  - A. Operator Report was given by Mike Byrd. Mike gave the flow totals and went over the call outs at the various lift stations and commended Wayne Posey for his handling of the issue at the WWTP during the construction issue with the influent pipe and reported that everything was good with ADEQ and the County and was confused about the visit from the AZ State Fire Marshall to the plant and how that even came to be.
  - B. Pam updated the Board on the delinquent property assessments for this year and talked about setting a date for the lien sale. She also notified the Board that our annual audit period and Single audit is beginning and things may be slower coming out due to the level of work that will be required due to the single audit and a new auditor, etc and asked for patience. Paul Harter reminded her to have the attorney letter sent to him as part of the audit process and Pam stated it was in progress.
  - C. Wayne gave his project status report on the Phase 4 construction progress and talked about the Phase 5/6 Design negotiations. He also stated that the Area 3 Assessment information had been passed to Mark Reader for further evaluation.
  
5. (Action Item) Discussion and possible action to approve the August 2017 progress payment application #13 for CNB Excavating, Inc., subject to USDA Rural Development funding agency concurrence in the amount of \$428,295.48 for the Phase 4 Wastewater Conveyance & WWTP Improvement Project.  
Wayne explained that CNB submitted a pay request through August 31 for payment of \$448,055.48 and that due to the contractor not meeting the contract deadline that they have now gone into Liquidated damages and that amount of \$19,760.00 had been deducted for a pay request total of \$428,295.48.  
*Director Jay Clagg made a motion to approve progress payment #13 for CNB Excavating, Inc subject to USDA concurrence in the amount of \$428,295.48 for the Phase 4 Wastewater Conveyance & WWTP Improvement Project.*  
*Director Andy Hinson seconded*  
*Vote – 5 ayes                      Motion passed*

6. Executive Session

Director Jay Clagg made a motion to go into Executive Session at 6:28 p.m. for the purpose of discussion of legal advice with the attorneys  
Director Andy Hinson seconded  
Vote – 5 ayes      Motion passed to go into Executive Session

The Board re-convened from Executive Session at 7:06 p.m. and the Chairman stated that no decisions were made and no actions were taken.

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Open Comment:  
None

Director Andy Hinson made a motion to adjourn  
Director Jay Clagg seconded  
Vote to adjourn the meeting – 5 ayes  
Chairman Jeff Daniel adjourned the meeting at 7:07 p.m.

Minutes approved \_\_\_\_\_ Dated \_\_\_\_\_  
Chairman Jeff Daniel

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