



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

MINUTES

OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS Regular Meeting

Tuesday, November 14, 2017 @ 6:00 p.m.

BSD District Offices 8832 Riverside Dr. Parker, AZ 85344

Elected Board Members and District personnel present: Chairman Jeff Daniel, Director Andy Hinson, Director Gary Svider, and Director Jay Clagg (via telephone). Absent: Pat Jones Staff: District Manager, Wayne Posey, District Administrator Pam Stark. Other Attendees: Valerie Hinson, Glenn Panaro, EWS, Brian Hamrick, Tim Le Clair, Debra McGrew, Ryan Ball AMEC Foster Wheeler, John Bishop Ritoch-Powell, and Tina Childers CNB Excavating,

1. Call to Order/Roll Call

Chairman Jeff Daniel called the meeting to order and held roll call at 6:00 p.m.
All were present with Director Clagg via telephone. Director Pat Jones was absent

2. Call to Public

None

3. A). Approval of Regular Meeting Minutes dated 10/17/17

Director Gary Svider made a motion to approve the Regular Meeting Minutes dated 10/17/17

Director Andy Hinson seconded

Vote -4 ayes 1-absent Motion passed

B). Approval of Accounts Payable dated 10/1/2017 – 10/31/2017

Director Andy Hinson made the motion to approve the Accounts Payables as stated.

Director Jay Clagg seconded

Vote - 4 ayes 1-absent Motion passed

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4. (Discussion Items) District Managers Reports
 - A. Operator Report – Mike Byrd was not available, and Wayne presented the report to the Board and asked for any questions. There were none.
 - B. Pam updated the Board on the delinquent property assessments for this year and talked about setting a date for the lien sale.
 - C. Wayne gave his project status report on the Phase 4 construction progress and talked about the Phase 5/6 Design negotiations. He also said that Glenn Panaro was here to assist in the residential connections and the work needed to go out to bid for those connections. He also said that Mark Reader had been by today and talked about the possible refinance on Area 3.

5. (Action Item) Discussion and possible action to approve CNB Excavating, Inc. Change Order #6 in the amount of \$6,353.77 and the addition of four (4) calendar days to the contract for the construction of the Phase 4 Wastewater Conveyance System Project.

Wayne explained that there were several Change Order Requests that are included in this Change Order #6 and that it was additional compensation that was owed for those items. He also stated that he has not, however received a signed document from CNB Excavating, Inc. on this Change Order yet.

Director Hinson asked if this was a sub-contractor on COR #28 & #29 and are we talking about a leach field. Wayne stated yes and that they were entitled to this compensation.

Director Gary Svider made the motion to approve as read
Director Andy Hinson seconded
Vote – 4 – ayes 1-absent Motion passed

6. (Action Item) Discussion and possible action for the Board to rescind CNB's October 2017 progress payment #14 in the amount of \$12,142.58 and approve the November 2017 progress payment #15 application for CNB Excavating, Inc. subject to Rural Development funding agency concurrence, in the amount of \$371,645.84 for the construction of the Phase 4 Wastewater Conveyance System Project.

Wayne walked the Board through the lengthy process that this Pay Request #15 took and talked about the five (5) revisions and the timeline in which they happened as well as the changes along the way on both sides. He told the Board his frustrations with this process that began on Nov 2 and ended today, and explained that they have Revision #4 in their Board Packets for consideration. He also told them that Revision #5 came to him late Tuesday night and he seen it this morning from CNB and he explained to them that it can't be considered because it was past the deadline for the meeting.

Director Hinson asked again if they were voting on Revision #4 and the answer was yes. Chairman Daniel read the motion to approve rescinding October 2017 Pay Request #14 in the amount of \$12,142.58 and approve the November 2017 Pay Request #15 in the amount of \$371,645.84 for the construction of the Phase 4 Wastewater Conveyance System Project.

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Director Hinson approved as read by the Chairman
Director Clagg seconded
Vote – 4 ayes 1-absent Motion passed

7. (Action Item) Discussion and possible action for the Board to select an engineering firm for the design of Area 5 & 6 Wastewater Conveyance System and to authorize the District Manager to negotiate a professional engineering services contract with the selected engineering firm. Wayne went over the history of the RFQ process that took place in February 2017 through May 2017 to select a firm to negotiate a contract for the design of the collection system for the Area 5/6 project. Slater Hanifan Group had been selected and was in the process of negotiating when key principles left that firm and the owner decided that they no longer were interested in pursuing the project. Per the state statutes the District now goes to the next qualified firm who is AMEC Foster Wheeler or starts the process all over again. The Board was comfortable with Wayne trying to negotiate a contract with AMEC Foster Wheeler and then bring back to the Board for approval.
Director Svider made a motion to approve as read
Director Daniel seconded
Vote – 4 ayes 1 – absent Motion passed

8. Executive Session
Director Andy Hinson made a motion to go into Executive Session
Director Svider seconded
District Manager asked that Pam Stark and Glenn Panaro also attend. Legal Counsel Paul Harter was also present
Vote 4 ayes 1-absent Motion passed
Convened into Session at 6:40 p.m.

Chairman Jeff Daniel reconvened the Regular Meeting at 7:35 p.m. and stated no decisions were made and no actions were taken in Executive Session.

9. (Action Item) Discussion and possible action regarding resolution of litigation claims CV 2014-00002.
Chairman Daniel asked if there was any discussion on this item and there was none.
Director Hinson made the motion to authorize the District Manger to execute the settlement contract and full release of any and all claims.
Director Svider seconded
Vote – 4 ayes 1-absent Motion passed

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Open Comment:

Chairman Jeff Daniel adjourned the meeting at 7:55 p.m.

Minutes approved _____ Dated _____
Chairman Jeff Daniel

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