



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

MINUTES

OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS Regular Meeting

Tuesday, January 16, 2018 @ 6:12 p.m.

BSD District Offices 8832 Riverside Dr. Parker, AZ 85344

Elected Board Members and District personnel present: Chairman Jeff Daniel, Director Gary Svider, and Director Jay Clagg (via telephone). Absent: Directors Pat Jones & Andy Hinson. Staff: District Manager, Wayne Posey, District Administrator Pam Stark. Other Attendees: Mike & Amber Byrd River Septic, and Tina Childers CNB Excavating, Paul Harter, Legal Counsel.

1. Call to Order/Roll Call

Chairman Jeff Daniel called the meeting to order and held roll call at 6:12 p.m.

All were present with Director Clagg via telephone. Director Pat Jones & Director Andy Hinson were absent.

2. Call to Public

None

3. Officer Elections for 2018

Director Gary Svider made a motion to retain the current officers for 2018

Director Jay Clagg seconded

Vote – 3 ayes 2 - absent

4. A). Approval of Regular Meeting Minutes dated 12/19/17

Director Gary Svider made a motion to approve as read

Director Jay Clagg seconded

Vote –3 ayes 2-absent Motion passed

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B). Approval of Accounts Payable dated 12/1/2017 – 12/31/2017

Director Jay Clagg made the motion to approve as read.

Director Gary Svider seconded

Vote – 3- ayes 2-absent Motion passed

5. (Discussion Items) District Managers Reports

- A. Operator Report – Mike Byrd went over flows and some call outs with the Board and asked for questions, but there were none.
- B. Pam went over the Delinquent assessments and the scheduled assessment lien sale process scheduled for 1/31/18 at the District Offices. Updated the Board regarding a lengthy public records request by CNB Excavating, Inc.
- C. Wayne went over the progress of CNB Excavating Inc. on the Phase 4 Project, discussed the negotiations with the firm for the Phase 5/6 Project and updated the Board on the discussions coming up on the Phase 3 refunding project. He said that he would be discussing more of the Phase 4 and Phase 5/6 information in a later Agenda item.

6. (Action Item) Discussion and possible action to approve CNB Excavating Inc. Change Order #8 in the amount of \$2,364.58 for the construction of the Phase 4 Wastewater Conveyance System Project.

Wayne went over the Change Order that referred to several Change Order Requests that have been being negotiated for several months and explained what they encompassed and that the total final tally of all of the Change Order Requests were brought in Change Order #8 for a total of \$2,364.58 and increase in the contract time of six (6) calendar days to the original contract for the construction.

Director Jay Clagg made a motion to approve Change Order #8 as read for the amount of \$2,364.58 and six (6) calendar days

Director Svider seconded

Vote – 3 ayes 2-absent Motion passed

7. (Action Item) Discussion and possible action for the Board to approve the January 2018 progress payment #17R1 application for CNB Excavating, Inc. subject to Rural Development funding agency concurrence, in the amount of \$0 for the construction of the Phase 4 Wastewater Conveyance System Project.

Wayne went over the December Pay Request for work performed for the period of 12/1/17-12/31-17 with the Board. He explained that this pay request started as a total of work performed in the amount of \$21,111.25, however after the liquidated damages were applied, no compensation is due to CNB for this progress payment. He said that CNB continues to dispute the CM's quantities with the reconciliation of this progress payment nor have they submitted the required record drawings for the work constructed. He also explained that this reconciliation of the pay request was based on the CM's daily installation reports and field records to determine the quantity and adjustments for this progress payment. He also stated that NCS, the engineer and the electrical engineer for the WWTP construction came out and did an inspection at the WWTP of the work performed by CNB

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and has determined that CNB has been overpaid by approximately \$2,700 and agreed with the CM on his assessment.

Director Svider made the motion to approve as stated the Pay Request in the amount of \$0.

Director Clagg seconded

Vote – 3 ayes 2 -absent Motion passed

8. (Action Item) Discussion and possible action for the Board to approve Slater Hanifan Group Engineers Area 4 construction management contract amendment #2 in the amount not to exceed \$61,500.

Wayne updated the Board on the role of Slater Hanifan as the contracted CM services firm for the Phase 4 Project. He went over the timeline for the project and what the original contract covered. He explained that Amendment #1 was approved in August due to delays in the project by CNB Excavating and that it covered costs of the inspection services through December 17, 2017. He stated that the project is close to substantial completion and that an additional 54 days will be required for the inspection services for the period from December 2017 through February 28, 2018.

Director Svider made a motion to approve as read

Director Clagg seconded

Vote – 3 ayes 2-absent Motion passed

9. Executive Session

Discussion and possible action to go into Executive Session pursuant to A.R.S. §38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the attorney or attorneys of the public body.

Director Gary Svider made a motion to go into Executive Session @6:46 p.m.

Director Clagg seconded

Legal Counsel Paul Harter and District Admin Pam Stark were also present

Vote 4 ayes 1-absent Motion passed

Convened into Session at 6:46 p.m.

Chairman Jeff Daniel reconvened the Regular Meeting at 7:35 p.m. and stated no decisions were made and no actions were taken in Executive Session.

Open Comment:

Chairman Daniel updated the Board and staff on Director Pat Jones and stated he could now take calls.

Chairman Jeff Daniel adjourned the meeting at 7:38 p.m.

Minutes approved _____ Dated _____
Chairman Jeff Daniel

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