



## BUCKSKIN SANITARY DISTRICT

P O Box 5398  
Parker, AZ 85344

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### **MINUTES**

#### **OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS Regular Meeting**

**Tuesday, December 19, 2017 @ 6:00 p.m.**

**BSD District Offices 8832 Riverside Dr. Parker, AZ 85344**

Elected Board Members and District personnel present: Chairman Jeff Daniel, Director Andy Hinson. Director Gary Svider, and Director Jay Clagg (via telephone). Absent: Pat Jones Staff: District Manager, Wayne Posey, District Administrator Pam Stark. Other Attendees: Doug Kobrick Hazen Sawyer, and Tina Childers CNB Excavating,

1. Call to Order/Roll Call

Chairman Jeff Daniel called the meeting to order and held roll call at 6:02 p.m.

All were present with Director Clagg and Director Svider via telephone. Director Pat Jones was absent.

2. Call to Public

None

3. A). Approval of Regular Meeting Minutes dated 11/14/17

*Director Andy Hinson made a motion to approve the Regular Meeting Minutes dated 11/14/17*

*Director Gary Svider seconded*

*Vote -4 ayes 1-absent Motion passed*

B). Approval of Accounts Payable dated 11/1/2017 – 11/30/2017

*Director Andy Hinson made the motion to approve the Accounts Payables as stated.*

*Director Jay Clagg seconded*

*Vote - 4 ayes 1-absent Motion passed*

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Wayne Posey asked if the Agenda could be rearranged to accommodate legal counsel schedule for Executive Session.

4. (Discussion Items) District Managers Reports
  - A. Operator Report – Mike Byrd was not available, and Amber Byrd presented the report to the Board and asked for any questions. There were none.
  
5. (Action Item) Discussion and possible action to approve CNB Excavating Inc. Change Order #7 in the amount of \$20,349.61 for the construction of the Phase 4 Wastewater Conveyance System Project.

Wayne went over the Change Order that referred to asphalt paving on Arete Rd and Diane Lane, Brittany Way in Marina Village Annex, and the driveway to Lift Station #2.  
*Director Jay Clagg made a motion to approve Change Order #7 as read for the amount of \$20,349.61*  
*Director Svider seconded*  
*Vote – 4 ayes    1-absent    Motion passed*
  
6. (Action Item) Discussion and possible action for the Board to approve the December 2017 progress payment #16R1 application for CNB Excavating, Inc. subject to Rural Development funding agency concurrence, in the amount of \$127,503.31 for the construction of the Phase 4 Wastewater Conveyance System Project.

Wayne went over the December Pay Request for work performed for the period of 11/1/17 – 11/30/17 with the Board. He apologized for the lateness of the Board packets due to not having the pay requests reconciled with the contractor due to the continued non-responsiveness by the contractor.  
*Director Hinson made the motion to approve as stated the Pay Request in the amount of \$127,503.31*  
*Director Clagg seconded*  
*Vote – 4 ayes    1 -absent    Motion passed*
  
8. Executive Session  
Director Andy Hinson made a motion to go into Executive Session  
Director Clagg seconded  
Legal Counsel Paul Harter was also present  
Vote 4 ayes    1-absent    Motion passed  
Convened into Session at 6:15 p.m.

Chairman Jeff Daniel reconvened the Regular Meeting at 6:55 p.m. and stated no decisions were made and no actions were taken in Executive Session.

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4B. Pam updated the Board on the delinquent property assessments for this year and talked about the date of 1/31/18 for the lien sale. She stated there are 8 customers that have not paid and certified letters have been sent as well as title reports pulled.

4C. Wayne gave his project status report on the Phase 4 construction progress and talked about the residential connection process. He also said that Glenn Panaro was here to assist in the residential connections and the work needed to go out to bid for those connections.

7. (Action Item) Discussion and possible action for the Board to direct the District Manager on how to proceed with the negotiations with Hazen and Sawyer for the design of the Area 5&6 Wastewater Treatment Plant and Effluent Disposal

Wayne gave the background to the Board regarding the negotiations with Hazen and Sawyer to date and their Project Manager Doug Kobrick was available for questions.

Doug talked about the obstacles that they faced on getting this proposal together and Director Svider and Director Daniel expressed their frustration as to why this has taken so long and why are these obstacles just now coming to their attention. Director Hinson stated he believes that we have done enough negotiating and should move on.

*Chairman Jeff Daniel made the motion to direct the District Manager to discontinue negotiations with Hazen and Sawyer and to move on to negotiate with AMEC.*

*Director Hinson seconded*

*Discussion: Director Clagg asked what if AMEC comes in same or higher and Wayne stated that he doesn't believe that will happen.*

*Vote – 4 ayes    1 – absent    Motion passed*

Open Comment:

Director Svider asked about the CM services on the construction and who was now doing this work since they closed shop in Havasu. Wayne explained it was still Slater Hanifan Group and that Adam is still the inspector and the rest is coming from the offices in Las Vegas. They will continue until construction with CNB is complete.

Chairman Jeff Daniel adjourned the meeting at 7:55 p.m.

Minutes approved \_\_\_\_\_ Dated \_\_\_\_\_  
Chairman Jeff Daniel

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