



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

MINUTES

OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS Regular Meeting

Tuesday, June 19, 2018 @ 6:11 p.m.

BSD District Offices 8832 Riverside Dr. Parker, AZ 85344

Elected Board Members and District personnel present: Director Gary Svider
Telephone: Director Jay Clagg & Andy Hinson Absent: Chairman Jeff Daniel and Director Pat Jones. Staff: District Manager, Wayne Posey, District Administrator Pam Stark. Other Attendees: River Septic Mike Byrd and Amber Byrd

1. Call to Order/Roll Call
Chairman Jeff Daniel called the meeting to order and held roll call at 6:11 p.m.
All were present except Chairman Jeff Daniel and Director Pat Jones was absent.
2. Call to Public
None
3. A). Approval of Regular Meeting Minutes dated 5/15/18
Director Jay Clagg made a motion to approve Regular Minutes dated 5/15/18
Director Andy Hinson seconded
Vote –3 ayes 2-absent Motion passed

B). Approval of Accounts Payable dated 5/1/2018 – 5/31/2018
Director Andy Hinson made the motion to approve as read.
Director Jay Clagg seconded
Vote – 3- ayes 2-absent Motion passed

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Web: www.bsdsewer.org

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4. (Discussion Items) District Managers Reports
 - A. Operator Report – Mike Byrd went over the Flows for the period and discussed the flows for the Memorial weekend and Tube Float weekend. He also discussed a few minor call outs and repairs.
 - B. Pam updated the Board on the final payments for the Area 1 and Area 2 Assessments. She explained that this 2018 payment by the property owners is their final payment and after the June 1 deadline for payments the District will send out “Paid in Full” letters. She also provided a list of delinquent assessments to date.
 - C. Wayne updated the Board regarding the construction project in Area 4 including finishing the balance of the project. He also updated the Board on the process for acquiring proposals for the work. He talked a little about the design starting for the Area 5/6 project by Wood (formerly AMEC Foster Wheeler). He told the Board the Public Meeting ended up being successful after an issue with the meeting place. He explained that we would be holding more Public Meetings in the future. He said that the survey work and geo-tech work has also begun on this project.
5. Executive Session – None needed.
6. (Action Item) Discussion for the Board to take action to rescind the majority vote from the April 17, 2018 Regular Meeting for Pay Request #19 for CNB Excavating, Inc. in the amount of \$200,935.95.

Director Jay Clagg made a motion to approve as read
Director Andy Hinson seconded
Vote – 3 ayes 2-absent Motion passed
7. (Action Item) Discussion and possible action for the Board to approve Progress Payment #20 for CNB Excavating, Inc., subject to Rural Development (USDA) funding agency concurrence, in the amount of \$252,204.56 for the construction of the Phase 4 Wastewater Conveyance System and WWTP Improvement Project.

Wayne explained why Progress payment #19 had been rescinded and the changes that were made to create Progress payment #20 for CNB Excavating, Inc.
Director Andy Hinson made a motion to approve as read
Director Jay Clagg seconded
Vote – 3 ayes 2 – absent Motion passed
8. (Action Item) Discussion and possible action for the Board to award a professional service agreement to Civil & Environmental Consultants, Inc. for as-needed inspection services for the Phase 4 Wastewater Conveyance System & WWTP Improvement Project for an amount not to exceed \$35,000 and to authorize the District Manager to execute the contract documents.

Wayne explained that the District had exhausted it’s contract with SHG for the project and has negotiated a deal with CEC to provide as-needed construction management services for the remainder of the work needed to complete the project at a reduced price and will use Glenn Panaro as the resident engineer to review the Progress payments. Adam Pierucci will be the inspector on the project as he is familiar with the entire project from his work with SHG.
Director Jay Clagg made a motion to approve as read
Director Andy Hinson seconded
Vote – 3 ayes 2-absent Motion passed

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Open Comment:

Mike Byrd stated that he forgot to mention that the WWTP had an ADEQ inspection and passed the inspection. He stated that a property owner across the street came over and spoke to the ADEQ inspector regarding an odor complaint. He instructed the man to file a complaint on the ADEQ website. The recommendation was to send a letter to the complainant and the HOA and ADEQ.

Director Andy Hinson made a motion to adjourn

Director Jay Clagg seconded

Vote – 3 ayes 2 - absent Motion passed

Director Gary Svider adjourned the meeting at 6:55 p.m.

Minutes approved _____ Dated _____
Director Gary Svider

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