



## BUCKSKIN SANITARY DISTRICT

P O Box 5398  
Parker, AZ 85344

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### **MINUTES**

#### **OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS Regular Meeting**

**Tuesday, July 10, 2018 @ 6:00 p.m.**

**BSD District Offices 8832 Riverside Dr. Parker, AZ 85344**

Elected Board Members and District personnel present: Chairman Jeff Daniel & Director Andy Hinson. Telephone: Director Jay Clagg Absent: Director Gary Svider and Director Pat Jones. Staff: District Manager, Wayne Posey, District Administrator Pam Stark. Other Attendees: Legal Counsel Paul Harter

1. Call to Order/Roll Call  
Chairman Jeff Daniel called the meeting to order and held roll call at 6:10 p.m.  
All were present except Director Gary Svider and Director Pat Jones was absent.
2. Call to Public  
None
3. A). Approval of Regular Meeting Minutes dated 6/17/18 and Budget Hearing and User Fee Hearing Minutes dated 6/17/18  
*Director Andy Hinson made a motion to approve as read*  
*Director Jay Clagg seconded*  
*Vote –3 ayes 2-absent Motion passed*  
  
B). Approval of Accounts Payable dated 6/1/2018 – 6/30/2018  
*Director Andy Hinson made the motion to approve as read.*  
*Director Jay Clagg seconded*  
*Vote – 3- ayes 2-absent Motion passed*

Phone:(928) 667-7197 \* Fax: (928) 667-1697 \*

Web: [www.bsdsewer.org](http://www.bsdsewer.org)

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4. (Discussion Items) District Managers Reports
  - A. Operator Report – Wayne explained that Amber & Mike Byrd were out of town and presented the Operator Report and asked for any questions and there were none.
  - B. Pam updated the Board on the delinquent list of Assessments to date. She also reminded the Board members that two (2) seats were up for re-election and the packets were due by August 8 and the election is November 6, 2018.
  - C. Wayne stated that he would be giving an update to the Board on the Phase 4 construction during Executive Session. He said that Contract 105 for the outside work at the WWTP is being reviewed by Mike Leucker and finalizing for that work to be completed. He said that Phase 5/6 had a surveyor out for a month in the area and that WOOD has scheduled a drill rig to be out to do testing at the WWTP site.

5. Executive Session –

*Director Jay Clagg made the motion to convene into Executive Session at 6:18 p.m.*

*Director Andy Hinson seconded*

*Legal counsel and Wayne Posey joined the Board into Executive Session*

*Vote – 3 ayes 2-absent Motion passed*

The Board reconvened the Regular Meeting at 7:20 p.m.

Chairman Daniel stated that no decisions were made and no actions were taken in Executive Session.

6. (Action Item) Discussion and possible action for the Board to authorize the District Manager to execute a settlement agreement and General and Mutual Releases between Buckskin Sanitary and CNB Excavating, Inc.

Wayne read the settlement agreement to the Board and there were no discussions.

*Director Jay Clagg made a motion to approve as read*

*Director Andy Hinson seconded*

*Vote – 3 ayes 2-absent Motion passed*

7. (Action Item) Discussion and possible action to approve CNB Excavating, Inc. Change Order #15 in the amount of \$377,328.80 for the construction of the phase 4 Wastewater Conveyance System Project.

Wayne gave the Board background on the COR's that were submitted by CNB Excavating, Inc. that make up this Change Order #15.

*Director Andy Hinson approved as read*

*Director Jay Clagg seconded*

*Vote – 3 ayes 2-absent Motion passed*

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8. (Action Item) Discussion and possible action for the Board to approve Progress Payment #21 (FINAL) for CNB Excavating, Inc., subject to Rural Development (USDA) funding agency concurrence, in the amount of \$922,795.44 for the construction of the Phase 4 Wastewater Conveyance System and WWTP Improvement Project.

Wayne went over the Final pay application for the project with CNB Excavating, Inc and stated that the CM agreed with the application numbers. He stated that the conditional release and consent of the Surety was received and that it all would be submitted to Rural Development for approval before the contractor is paid.

*Director Jay Clagg made a motion to approve as read*

*Director Andy Hinson seconded*

*Vote – 3 ayes 2 – absent Motion passed*

Open Comment:

Chairman Jeff Daniel thanked the staff for all of their hard work on the this and asked Wayne to use his discretion on rewarding the staff for that work.

Chairman Hinson said he realized that everyone worked hard....

Director Andy Hinson made a motion to adjourn

Director Jay Clagg seconded

Vote – 3 ayes 2 -absent Motion passed

Director Gary Svider adjourned the meeting at 7:30 p.m.

Minutes approved \_\_\_\_\_ Dated \_\_\_\_\_  
Chairman Jeff Daniel

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