



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

MINUTES

OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS

Regular Meeting

Tuesday, August 21, 2018, 2018 @ 6:00 p.m.

BSD District Offices 8832 Riverside Dr. Parker, AZ 85344

Elected Board Members and District personnel present: Chairman Jeff Daniel & Director Andy Hinson and Director Jay Clagg Telephone: Director Gary Svider Absent: Director Pat Jones.
Staff: District Manager, Wayne Posey, District Administrator Pam Stark.

1. Call to Order/Roll Call
Chairman Jeff Daniel called the meeting to order and held roll call at 6:03 p.m.
All were present except Director Pat Jones was absent.
2. Call to Public
None
3. A). Approval of Regular Meeting Minutes dated 7/10/18
Director Andy Hinson made a motion to approve as read
Director Jay Clagg seconded
Vote –3 ayes 1-abstention 1-absent Motion passed

B). Approval of Accounts Payable dated 7/1/2018 – 7/31/2018
Director Jay Clagg made the motion to approve as read.
Director Andy Hinson seconded
Vote – 4- ayes 1-absent Motion passed

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4. (Discussion Items) District Managers Reports
 - A. Operator Report – Wayne gave the Operator Report for Mike Byrd and talked about the sand filter issues, fecal coliform testing failure due to CL2 issues
 - B. Pam updated the Board on the delinquent list of Assessments to date. She stated that we were going to set a lien sale date for some time in October 2018. She also updated the Board that the audit was underway for this FY as well.
 - C. Wayne gave an update on the Phase 5/6 project and spoke briefly regarding the two (2) items that were on the Agenda tonight as separate items.

5. (Action Item) Discussion and possible action for the Board to adopt Resolution 18-03 and award a contract to Kinney Construction Services in the amount not to exceed \$150,000, authorize the District Manager to issue a Notice of Award, execute the contract documents and issue a Notice to Proceed for the construction of the Phase 4 Plant Project Contract 104.

Wayne went over the process required by Rural Development for seeking proposals for work to be done at the WWTP that was deleted from the original contractor's work. The bids include some mechanical headworks screen, wetwell, slab railings and inlet piping. Three proposals were sought after and only one (1) proposal was received back from Kinney Construction. The proposal contains alternate work as well that will be separated out but not eligible for reimbursement from RD.

Director Andy Hinson approved the item as read

Director Jay Clagg seconded

Vote – 4-eyes 1-absent Motion passed

6. (Action Item) Discussion and possible action for the Board to authorize the District Manager to negotiate a contract with Kinney Construction Services for the WWTP Headworks Optional Improvement items and award a contract in an amount not to exceed \$43,720 and to execute the contract documents and issue a Notice to Proceed for the construction of the WWTP Headworks Optional Improvement items.

Wayne explained that the optional improvements that are needed at the plant have been separated from the proposals and will be paid for by the district from the collected capacity fees from Area 4. He stated that the proposal by Kinney Construction has been reduced since the packet was prepared for the Board, but we are asking for a not to exceed amount for incidentals that may be needed.

Director Jay Clagg approved as read

Director Andy Hinson seconded

Vote – 4-eyes 1-absent Motion passed

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7. Executive Session – Not used

Open Comment:

Director Hinson asked about the manhole near the County Park after the rains and Wayne said he was aware of it and is addressing it. He said that the area would be excavated when the park hooks up and it would be fixed then.

Director Gary Svider adjourned the meeting at 6:40 p.m.

Minutes approved _____ Dated _____
Chairman Jeff Daniel

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