



## BUCKSKIN SANITARY DISTRICT

P O Box 5398  
Parker, AZ 85344

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Pursuant to Arizona Revised Statute §38-431.02, notice is hereby given to the members of the Buckskin Sanitary District Board of Directors, and to the General public, that the Buckskin Sanitary Board of Directors will hold a **Regular Meeting**, open to the public, on **Tuesday, January 15, 2019 at 6:00 p.m.** at the BSD District Offices., located at 8832 Riverside Drive #3, Parker, Arizona.

### **REGULAR MEETING**

### **AGENDA**

### OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS

Tuesday, January 15, 2019 @ 6:00 p.m.

BSD District Offices, 8832 Riverside Dr. #3, Parker, Arizona

1. Call to Order/Roll Call
2. Call to Public
3. (Action Item) Nominations and Election of Board Officers for 2019, effective January 15, 2019.
4. (Action Item) Disclosure and declaration of Buckskin Sanitary District meeting date, time and location.
5. (Discussion Item) Open Meeting Law Annual Training for Board Members.

### **CONSENT AGENDA**

6. A). Approval of Regular Meeting Minutes dated 12/18/18  
B). Approval of Accounts Payable dated 12/01/2018 – 12/31/2018

Phone:(928) 667-7197 \* Fax: (928) 667-1697 \*

Web: [www.bsdsewer.org](http://www.bsdsewer.org)

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If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request this form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

REGULAR AGENDA (Discussion and possible action on the following items):

7. (Discussion Item) District Managers Report
  - A). Plant Operator Report
  - B). Administrative Report
  - C). Project Status Report
8. (Action Item) Discussion and possible action for the Board to approve the January 2018 progress payment #2 application for Kinney Construction Services, LLC, subject to USDA Rural Development funding Agency concurrence in the amount of \$62,057.35 for the construction of the Phase 4 Wastewater Treatment Plant Headworks Contract 104.
9. (Action Item) Discussion and possible action for the Board to approve the selection of Parkson to supply the Goods and Special Services related to Equipment Procurement (Pre-Selection) of the advanced secondary treatment system process for the Buckskin Sanitary District Phase 5/6 Wastewater Treatment Plant Design and to authorize the District Manager to negotiate a contract.

10. ***Convene into Executive Session***

**EXECUTIVE SESSION**

Discussion and possible action to go into Executive Session pursuant to A.R.S. §38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the attorney or attorneys of the public body.

11. Open Comment

Next Regular Board Meeting will be February 19, 2019

12. Adjournment

This notice/agenda was posted at the Buckskin Sanitary District Office located at 8832 Riverside Drive, Suite # 4, Empire Landing Post Office, and BSD Website on Thursday, January 10, 2019 on or before 5:30 p.m.

Posted by: \_\_\_\_\_

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REGARDING ANY OF THE AGENDA ITEMS, PURSUANT TO A.R.S. §38-431.03 (A)(1), §38-431.03(A)(2), §38-431.03(A)(3), AND §38-431.03(A)(4), NOTICE IS HEREBY GIVEN TO THE BOARD OF DIRECTORS OF BUCKSKIN SANITATION AND THE GENERAL PUBLIC THAT THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION, WHICH WILL NOT BE OPEN TO THE PUBLIC, FOR THE PURPOSE OF DISCUSSION OF PERSONNEL MATTERS, DISCUSSION OR CONSIDERATION OF RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION, FOR OBTAINING LEGAL ADVICE FROM ITS ATTORNEY(S), OR FOR DISCUSSION OR CONSULTATION WITH ITS ATTORNEY(S) IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS ATTORNEY(S) REGARDING PENDING OR CONTEMPLATED LITIGATION. PLEASE NOTE THIS TENTATIVE AGENDA MAY BE CHANGED PRIOR TO THE SCHEDULED MEETING. ANYONE INTERESTED IN OBTAINING A COPY OF THE FINAL AGENDA FOR THE MEETING SHOULD CONTACT THE BUCKSKIN SANITATION DISTRICT OFFICE AT (928)667-7197 WITHIN TWENTY-FOUR (24) HOURS OF MEETING. This notice is posted at Buckskin Sanitary District Office.

NOTE: The items set forth may be addressed by the Board in any order. A copy of the agenda background material provided to the Board Members, with the exception of material related to possible executive sessions, is available for public inspection at the District Office at the address noted above.

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