



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

MINUTES

OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS

Regular Meeting

Tuesday, February 19, 2019 @ 6:00 p.m.

BSD District Offices 8832 Riverside Dr. Parker, AZ 85344

Elected Board Members and District personnel present: Chairman Jeff Daniel, Director Jay Clagg, Director Andy Hinson, Director Gary Svider Staff: District Manager, Wayne Posey, District Admin Pam Stark. Other: Mike Byrd & Amber Byrd, River Septic, Valerie Hinson.

1. Call to Order/Roll Call
Chairman Jeff Daniel called the meeting to order and held roll call at 6:03 p.m.
All were present
2. Call to Public
None
3. A). Approval of Regular Meeting Minutes dated 01/15/19
Director Hinson made a motion to approve as read
Director Clagg seconded
Vote –4 ayes Motion passed

B). Approval of Accounts Payable dated 01/01/2019 – 01/31/2019
Director Svider made a motion to approve as read
Director Hinson seconded
Vote –4 ayes Motion passed
4. (Discussion Item) District Managers Report
A). Plant Operator Report
Mike Byrd from River Septic presented the report to the Board and talked about the flows increasing and presented pictures on some issues they had at the plant, one being the electrical wire burnt on the blower. He also talked about the recent break in the Keys 1 force main and they went over that, and they presented pictures of the old pipe.

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Director Svider asked about replacing the rest of the pipe on the line in the Keys and Wayne said that it will be a pricey fix and at some time we will have to do that, but they need a game plan because it will be a tricky fix in that they can't shut down the flows. Director Hinson asked Mike about doing preventative maintenance on the blower controls due to heat and the expansion that can cause issues with the electrical. Mike said they do check it from time to time and he is aware, but they haven't had any other problems.

B). Administrative Report

Pam explained that they were getting ready to send out the first billing on Area 4 Assessments in April and also prepping everything on the residential connections that are currently out to bid. She also notified the Board that the District was notified of the sad news of a former District Manager, JR Pooler, passing away on February 14, 2019.

C). Project Status Report

Wayne updated the Board on the progress with the Contract 104 progress at the WWTP and provided pictures and talked about Contract 105 that includes the odor scrubber and tank covers. He also updated on the Phase 5/6 design progress and talked about the legal counsel reviewing the contract documents for Parkson from the RFP that closed on December 12, 2018. He updated them on the WWTP upgrade on the filtration system, the coating of the equalization basin and the logistics of rehabbing the Keys 1 & 2 Wet wells and coating them as well.

5. (Action Item) Discussion and possible action to approve Kinney Construction Services, LLC Change Order #1 in the amount of \$61,663.00 and the increase time of the contract time of sixty (60) calendar days for the construction of the Phase 4 Wastewater Conveyance System Contract 104 project.

Wayne explained that Change Order #1 for work that has begun that would have fallen under Contract 105, but due to the federal government shutdown. The District had made numerous attempts to enlist other contractors to submit quotes but was unsuccessful. The District found it necessary to issue a Change order to Kinney Construction under Contract 104 to get the work done and to extend their contract time 60 days to allow for the work to be completed.

Director Clagg made a motion to approve Change Order #1 for Kinney Construction in the amount of \$61,663.00 and a sixty (60) calendar day extension.

Director Hinson seconded

Vote – 4 ayes Motion passed

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6. (Action Item) Discussion and possible action to approve Kinney Construction Services, LLC Change Order #2 in the amount of \$55,384.00 for the construction of the Phase 4 Wastewater Conveyance System Contract 104 project.

Wayne explained that at a prior meeting that he explained about the condition of the equalization basin deterioration. He explained that he had a quote from a contractor JPCI Services at a rate of \$48 per sq ft totaling \$66,864. We currently had Kinney's bid for the work at \$39.75 per sq ft and they were already doing the coating for the auger wet well and manhole #2 so we asked them to complete the work. These funds are not reimbursable by Rural Development; however, the contract 104 specs were used for this work. The District will fund this work from their operational reserves.

Director Clagg made a motion as read

Director Hinson seconded

Vote – 4 ayes Motion passed

7. (Action Item) Discussion and possible action for the Board to approve the January 2019 progress payment #3 application for Kinney Construction Services, LLC, subject to USDA Rural Development funding Agency concurrence in the amount of \$78,561.20 for the construction of the Phase 4 Wastewater Treatment Plant Headworks Contract 104.

Wayne explained that this Pay application #3 for the work that Kinney Construction had completed on Contract 104 from January 1 – January 31, 2019. This progress app includes change order #2 in the amount of \$55,384.00 which the District will pay, and Rural Development will reimburse \$23,177.20.

Director Hinson made a motion to approve as read

Director Clagg seconded

Vote – 4 ayes Motion passed

8. Executive Session - None

9. Open Comment

Director Hinson asked about a deadline for the phase 5/6 easements and do we have a backup plan. Wayne said he has everyone situated except for Moonridge Marina. We do have backup plans, but we also need to consider the cost to the property owners if we have to go to alternative plans.

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Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Next Regular Board Meeting will be March 19, 2019

10. Adjournment

Director Jeff Daniel adjourned the meeting at 6:55 p.m.

Minutes approved _____ Dated _____
Chairman Jeff Daniel

DRAFT

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