



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

MINUTES

OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS

Regular Meeting

Tuesday, April 16, 2019 @ 6:00 p.m.

BSD District Offices 8832 Riverside Dr. Parker, AZ 85344

Elected Board Members and District personnel present: Chairman Jeff Daniel, Director Jay Clagg, Director Andy Hinson, Director Gary Svider Staff: District Manager, Wayne Posey, District Admin Pam Stark.

1. Call to Order/Roll Call
Chairman Jeff Daniel called the meeting to order and held roll call at 6:01 p.m.
All were present except Director Hinson (Director Clagg via telephone)
2. Call to Public
None
3. A). Approval of Regular Meeting Minutes dated 03/19/19
Director Svider made a motion to approve as read
Director Clagg seconded
Vote –3 ayes 1-absent Motion passed

B). Approval of Accounts Payable dated 03/01/2019 – 03/31/2019
Director Clagg made a motion to approve as read
Director Svider seconded
Vote –3 ayes 1-absent Motion passed
4. (Discussion Item) District Managers Report
A). Admin Report - None
B). Wayne updated the Board on Contract 104 and explained it has been completed and all of the equipment is currently up and running. He explained that the odor scrubber is at about 50% in scrubbing H₂S and slowly coming online. He also talked about Phase 5/6 and stated that the 75% plans had arrived today and he will be reviewing them. He said he is still waiting on the Parkson's contract with the redlines and then it will go

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back to Parkson's for their approval. He said the WWTP structure evaluation of the tanks for the sand filters has been quoted by WOOD and he is pursuing it. He said that Keys 2 was evaluated and they don't feel it's as bad as they originally thought and there needs to be a plan to be implemented to take the lift station offline which will be difficult. LaPaz County evaporative ponds are back online as of last Friday. Director Clagg asked about the digester covers and why they weren't being used? He also wanted to know if they helped control the odors. Wayne said that he can bring it back on the next Agenda for discussion. There was also a question regarding odor control for Dirt Lift Station and Mike Byrd said that he thinks that they will find the odors were coming from the plant and not necessarily Dirt Lift Station.

C). Mike Byrd gave the Operator Report and talked about the WWTP being in an upset condition and the measures that he was using to correct it. He said it is getting better every day. He asked if there were any questions by the Board and there were none.

5. (Action Item) Discussion and possible action for the Board to approve the March 2019 progress payment #5 application for Kinney Construction Services, LLC, subject to USDA Rural Development funding Agency concurrence in the amount of \$10,581.47 for the construction of the Phase 4 Wastewater Treatment Plant Headworks Contract 104.

Wayne explained that this Pay application #5 is for the work that Kinney Construction had completed on Contract 104 from March 1 – February 31, 2019.

Director Clagg made a motion to approve as read

Director Svider seconded

Vote – 3 ayes

1-absent

Motion passed

6. (Action Item) Discussion and possible action for the Board to approve the Area 4 WWTP Capacity Fee in the amount of \$927.08.

Wayne went over the figures for the capacity fee that determined the amount for the Area 4 project which was based on the amount the other areas paid for the treatment plant capacity and then subtracted the items that Area 4 paid for to improve equipment and applied the credit to come up with the final figure.

Director Svider made a motion to approve as read

Director Clagg seconded

Vote – 3 ayes

1-absent

Motion passed

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7. (Action Item) Discussion and possible action to adopt Resolution 19-03 and award a contract with JTR General Engineering Contractor, LLC in the amount not to exceed \$749,155.20 and authorize the District Manager to issue a Notice of Award, to execute the contract documents and issue a Notice to Proceed for the construction of the Phase 4 Residential Sewer Connections Contract 103. Wayne went over the Resolution and provided the Board with all of the Contract documents, the Engineer's review and recommendation as well as the District's legal counsel recommendation and they all agreed the award of the Area 4 Residential Connection project bid should go to JTR General Engineering Contractor, LLC who was the low bidder.

Jeff Ray, owner thanked the Board for their consideration and reiterated his work background/experience in this field and said he was looking forward to beginning this project.

Director Svider made the motion as read

Director Clagg seconded

Vote 3 -ayes 1-absent Motion passed

8. (Discussion Item) Presentation of the first draft of the FY2019-2020 Budget. Pam and Wayne went over the layout of the Budget and called attention to several items and stated that it was for the Board to review and then we would go through it in depth at the next Board Meeting in May.

9. Executive Session – None needed

Next Regular Board Meeting will be May 20, 2019

10. Adjournment

Director Jeff Daniel adjourned the meeting at 7:20 p.m.

Minutes approved _____ Dated _____
Chairman Jeff Daniel

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