



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

Pursuant to Arizona Revised Statute §38-431.02, notice is hereby given to the members of the Buckskin Sanitary District Board of Directors, and to the General public, that the Buckskin Sanitary Board of Directors will hold a **Regular Meeting**, open to the public, on **Tuesday, November 19, 2019 at 6:00 p.m.** at the BSD District Offices., located at 8832 Riverside Drive #3, Parker, Arizona.

REGULAR MEETING

AGENDA

OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS

Tuesday, November 19, 2019 @ 6:00 p.m.

BSD District Offices, 8832 Riverside Dr. #3, Parker, Arizona

1. Call to Order/Roll Call
2. Call to Public

CONSENT AGENDA

3. A). Approval of Regular Meeting Minutes dated 10/15/19
B). Approval of Accounts Payable dated 10/01/2019 – 10/31/2019

REGULAR AGENDA (Discussion and possible action on the following items):

4. (Discussion Item) District Managers Report
 - A). Administrative Report
 - B). Project Status Report
 - C). Operator Report

Phone:(928) 667-7197 * Fax: (928) 667-1697 *

Web: www.bsdsewer.org

An Equal Opportunity Employer and Provider

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request this form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

5. (Action Item) Discussion and possible action to approve JTR General Engineering Contractor, LLC Change Order #1 in the amount of \$18,163.42 for the construction of the Phase 4 Residential Sewer Contract 103 Project.
6. (Action Item) Discussion and possible action for the Board to approve the application for progress payment #6 from JTR General Engineering Contractor, LLC, subject to USDA Rural Development funding Agency concurrence in the amount of \$94,508.80 for the construction of the Phase 4 Residential Connections Project, Contract 103.
7. (Action Item) Discussion and possible action for the Board to approve the application for progress payment #2 from Tri-Sun's Engineering, Inc, subject to USDA Rural Development funding Agency concurrence in the amount of \$36,987.30 for the construction of the Phase 4 Sewer Extension Contract 106.
8. (Action Item) Discussion and possible action to adopt Board Resolution 19-05 and award a contract to Kinney Constructions Services, LLC in the amount not to exceed \$329,768 and authorize the District Manager to issue a Notice of Award and authorize the District Manager to execute the contract documents and issue a Notice to Proceed for the constructions of the phase 4 Contract 107 Lift Station # 1.

9. ***Convene into Executive Session***

EXECUTIVE SESSION

Discussion and possible action to go into Executive Session pursuant to A.R.S. §38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the attorney or attorneys of the public body.

10. Open Comment

Next Regular Board Meeting will be December 17, 2019

11. Adjournment

This notice/agenda was posted at the Buckskin Sanitary District Office located at 8832 Riverside Drive, Suite # 4, Empire Landing Post Office, and BSD Website on Thursday, November 14, 2019 on or before 5:30 p.m.

Posted by: _____

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REGARDING ANY OF THE AGENDA ITEMS, PURSUANT TO A.R.S. §38-431.03 (A)(1), §38-431.03(A)(2), §38-431.03(A)(3), AND §38-431.03(A)(4), NOTICE IS HEREBY GIVEN TO THE BOARD OF DIRECTORS OF BUCKSKIN SANITATION AND THE GENERAL PUBLIC THAT THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION, WHICH WILL NOT BE OPEN TO THE PUBLIC, FOR THE PURPOSE OF DISCUSSION OF PERSONNEL MATTERS, DISCUSSION OR CONSIDERATION OF RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION, FOR OBTAINING LEGAL ADVICE FROM ITS ATTORNEY(S), OR FOR DISCUSSION OR CONSULTATION WITH ITS ATTORNEY(S) IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS ATTORNEY(S) REGARDING PENDING OR CONTEMPLATED LITIGATION. PLEASE NOTE THIS TENTATIVE AGENDA MAY BE CHANGED PRIOR TO THE SCHEDULED MEETING. ANYONE INTERESTED IN OBTAINING A COPY OF THE FINAL AGENDA FOR THE MEETING SHOULD CONTACT THE BUCKSKIN SANITATION DISTRICT OFFICE AT (928)667-7197 WITHIN TWENTY-FOUR (24) HOURS OF MEETING. This notice is posted at Buckskin Sanitary District Office.

NOTE: The items set forth may be addressed by the Board in any order. A copy of the agenda background material provided to the Board Members, with the exception of material related to possible executive sessions, is available for public inspection at the District Office at the address noted above.

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