



## BUCKSKIN SANITARY DISTRICT

P O Box 5398  
Parker, AZ 85344

### **MINUTES**

#### **OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS**

#### **Regular Meeting**

**Tuesday, November 19, 2019 @ 6:00 p.m.**

**BSD District Offices 8832 Riverside Dr. Parker, AZ 85344**

Elected Board Members and District personnel present: Chairman Jeff Daniel, Director Andy Hinson, Director Gary Svider & Director Jay Clagg (telephone). Staff: District Manager, Wayne Posey, District Admin Pam Stark.

1. Call to Order/Roll Call

Chairman Daniel called the meeting to order and held roll call at 6:05 p.m.

All were present (Director Clagg via telephone)

2. Call to Public

None

3. A). Approval of Regular Meeting Minutes dated 10/15/19

*Director Clagg made a motion to approve as read*

*Director Svider seconded*

*Vote –4 ayes            Motion passed*

B). Approval of Accounts Payable dated 10/01/2019 – 10/31/2019

*Director Hinson made a motion to approve as read*

*Director Daniel seconded*

*Vote –4 ayes            Motion passed*

4. (Discussion Item) District Managers Report

A). Admin Report – Pam updated everyone on the Assessments that are now to go to lien sale and possible date and the Area 4 Residential connections. She also passed out the current Audit Financials.

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Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

B). Wayne updated the Board on all the contracts and their progress as well as the Design on Phase 5/6 and the upcoming contract to do the Rio Lindo lift station. Director Hinson asked about the piled dirt and rock in K-Storage and Wayne stated that the construction has not been completed.

C). Mike Byrd was not present for the meeting and Wayne asked if there were any questions on the Operator Report. There were none.

5. (Action Item) Discussion and possible action to approve JTR General Engineering Contractor, LLC Change Order #1 in the amount of \$18,163.42 for the construction of the Phase 4 Residential Sewer Contract 103 Project.

Wayne explained that this had to do with the leach field at Roadrunner and the additional equipment that was rented by JTR due to unforeseen issues and depth.

*Director Hinson made a motion to approve as read*

*Director Svider seconded*

*Vote – 4 ayes Motion passed*

6. (Action Item) Discussion and possible action for the Board to approve the application for progress payment #6 from JTR General Engineering Contractor, LLC, subject to USDA Rural Development funding Agency concurrence in the amount of \$94,508.80 for the construction of the Phase 4 Residential Connections Project, Contract 103.

Wayne updated the Board on the pay application submitted by the contractor and asked for any questions and there were none.

*Director Hinson made a motion to approve as read*

*Director Clagg seconded*

*Vote –4 ayes Motion passed*

7. (Action Item) Discussion and possible action for the Board to approve the application for progress payment #2 from Tri-Sun's Engineering Inc, subject to USDA Rural Development funding Agency concurrence in the amount of \$36,987.30 for the construction of the Phase 4 Sewer Extensions, Contract 106.

Wayne updated the Board on the progress of the contractor and explained that this project is nearly complete.

*Director Svider made a motion to approve as read*

*Director Hinson seconded*

*Vote – 4 ayes Motion passed*

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Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

8. (Action Item) Discussion and possible action to adopt Board Resolution 19-05 and award a contract to Kinney Construction Services, LLC in the amount not to exceed \$329,768 and authorize the District Manager to issue a Notice of Award and authorize the District Manager to execute the contract document and issue a Notice to Proceed for the construction of Phase 4 Contract 107 Lift Station #1.

Wayne provided the Board with the contract documents and went over the process for selecting the low bid contractor per the Rural Development and Statute rules. He also explained that this is the final piece needed to complete the Phase 4 construction project.

*Director Svider made the motion to approve as read*

*Director Daniel seconded*

*Vote – 4 ayes      Motion passed*

9. Executive Session – None

Next Regular Board Meeting will be December 17, 2019

10. Open Comment: None

11. Adjournment

Chairman Daniel adjourned the meeting at 7:10 p.m.

Minutes approved \_\_\_\_\_ Dated \_\_\_\_\_  
Chairman Jeff Daniel

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