



## BUCKSKIN SANITARY DISTRICT

P O Box 5398  
Parker, AZ 85344

### **MINUTES**

#### **OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS**

#### **Regular Meeting**

**Tuesday, February 18, 2020 @ 6:00 p.m.**

**BSD District Offices 8832 Riverside Dr. Parker, AZ 85344**

Elected Board Members and District personnel present: Chairman Jeff Daniel. Director Director Gary Svider. Director Jay Clagg (telephone). Staff: District Manager, Wayne Posey, District Admin Pam Stark. Other Attendees: Mike Byrd, River Septic, Norm Trojan, Dean Trojan, Darrell Trojan

1. Call to Order/Roll Call

Chairman Daniel called the meeting to order and held roll call at 6:05 p.m.  
All were present (Director Clagg via telephone)

2. Call to Public

Dean Trojan addressed the Board regarding his vacant lot on Riverside Dr. adjacent to the Dirt Lift Station. He said that he always believed that the lift station is detrimental to his property. He raised issues regarding the vent stack, the bollards and the electrical panel. The question was asked by someone else regarding the smell of the lift station and wanted to know what it does, what it serves and what the capacity of it is. They all expressed the desire for it to be moved to another location.

Wayne addressed the usage of the lift station to several homes and lots including theirs. He asked for the property owner to provide the plans for the structure on the lot and he would sit down with them and look at what might be able to be done. Dean Trojan thanked the Board for their ability to speak and look forward to a resolution.

3. A). Approval of Regular Meeting Minutes dated 1/21/20 and Special Meeting Minutes dated 2/4/20.

*Director Clagg made a motion to approve as read*

*Director Svider seconded*

*Vote –3 ayes            Motion passed*

Phone:(928) 667-7197 \* Fax: (928) 667-1697 \*

Web: [www.bsdsewer.org](http://www.bsdsewer.org)

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- B). Approval of Accounts Payable dated 1/01/2020 – 1/31/2020  
*Director Svider made a motion to approve as read*  
*Director Clagg seconded*  
*Vote –3 ayes      Motion passed*

4. (Discussion Item) District Managers Report

A). Admin Report – Pam updated the Board on the uncollected assessment payments from 4 property owners and what resolution would be regarding holding a lien sale. She said that the contractor is down to approximately 12 properties left to connect in Area 4 for JTR Construction. There is some concern with getting all of the property owners paperwork submitted and payments of capacity fees paid within the HOA areas that are community connections such as Marina Village. Letters will be going out to those left next week and we are very thankful of the help from a Board Member on their HOA that has been assisting. Director Clagg asked who in Marina Village and Pam said she would get a list.

B). Wayne updated the Board that Rural Development came out and inspected Contract 106 by Tri-Suns and that the project was completed except for some final testing and as-builts. He updated everyone on Are 5/6 and that there is a 75% design meeting next week on the WWTP design. He said that the collection system is pretty well completed.

C). Mike Byrd gave the Board an update on his Operator Report and discussed the issues with some of the new equipment and the items that they have been ironing out with the assistance from some of the manufacturers or suppliers. He also explained the testing and the questions regarding the sampling. He stated that the WWTP is back running well. He said in his attempt to save money on trucking he tried to run it a different way but has since put the process back the way it was. Mike stated that everything that is required had been submitted to ADEQ and the turbidity is back as well. Chairman Daniel asked who was overseeing the plant when he wasn't there. Mike said that Dave is retiring, and he has two (2) other guys there and that he is there every day. There were some other housekeeping items discussed with staff.

5. (Action Item) Discussion and possible action for the Board to approve the application for progress payment #9 from JTR General Engineering Contractor, LLC, subject to USDA Rural Development funding Agency concurrence in the amount of \$88,461.91 for the construction of the Phase 4 Residential Connections Project, Contract 103.

Wayne updated the Board on the pay application submitted by the contractor and asked for any questions and there were none.

*Director Clagg made a motion to approve as read*  
*Director Svider seconded*  
*Vote –3 ayes      Motion passed*

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6. Executive Session – None

Next Regular Board Meeting will be March 17, 2020

7. Open Comment: None

8. Adjournment

Chairman Daniel adjourned the meeting at 7:30 p.m.

Minutes approved \_\_\_\_\_ Dated \_\_\_\_\_  
Chairman Jeff Daniel

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