



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

MINUTES

OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS

Regular Meeting

Tuesday, January 21, 2020 @ 6:00 p.m.

BSD District Offices 8832 Riverside Dr. Parker, AZ 85344

Elected Board Members and District personnel present: Chairman Jeff Daniel. Director Andy Hinson & Director Gary Svider. Director Jay Clagg (telephone). Staff: District Manager, Wayne Posey, District Admin Pam Stark.

1. Call to Order/Roll Call
Chairman Daniel called the meeting to order and held roll call at 6:00 p.m.
All were present Director Svider arrived at 6:05 p.m. (Director Clagg via telephone)
2. Call to Public
None
3. (Action Item) Approval of the Nominations and Elections of Board Officers for 2020, effective January 21, 2020.
Director Hinson made a motion for the officers to remain the same
Director Clagg seconded
Vote – 3 ayes 1 – absent Motion passed
4. (Action item) Discussion and possible action to approve the Disclosure and declaration of Buckskin Sanitary District meeting date, time and location of 3rd Tuesday of each month at 6:00 p.m. at the District Office location.
Director Clagg made the motion as read
Director Hinson seconded
Vote – 3 ayes 1-absent Motion passed
5. A). Approval of Regular Meeting Minutes dated 12/17/19
Director Hinson made a motion to approve as read
Chairman Daniel seconded
Vote –3 ayes 1-absent Motion passed

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B). Approval of Accounts Payable dated 12/01/2019 – 12/31/2019

Director Hinson made a motion to approve as read

Director Clagg seconded

Vote –3 ayes 1-absent Motion passed

6. (Discussion Item) District Managers Report

A). Admin Report – Pam said that there wasn't anything to really update them on. No questions.

B). Wayne updated the Board that everything was moving along with Contract 103 and that Contract 106 is waiting to be inspected by Rural Development so the contractor can get claim their retention for the project.

C). Mike Byrd was not present for the meeting and Wayne asked if there were any questions on the Operator Report. There was questions regarding the testing and it was decided it would be addressed at the next Board Meeting.

7. (Action Item) Discussion and possible action for the Board to approve the application for progress payment #8 from JTR General Engineering Contractor, LLC, subject to USDA Rural Development funding Agency concurrence in the amount of \$54,567.90 for the construction of the Phase 4 Residential Connections Project, Contract 103.

Wayne updated the Board on the pay application submitted by the contractor and asked for any questions and there were none.

Director Hinson made a motion to approve as read

Director Svider seconded

Vote –4 ayes Motion passed

8. (Action Item) Discussion and possible action to approve the application for progress payment #2 from Tri-Suns Engineering, Inc., subject to USDA Rural Development funding agency concurrence, in the amount of \$6,640.50 for the construction of the phase 4 Sewer Extension Contract 106.

Wayne explained that Tri-Suns has completed the project and that there are a few things remaining along with inspection by Rural Development. He explained that this is the second half of the previous pay app regarding the installation of an E-One pump in Marina Village.

Director Clagg made a motion to approve Pay App 3 in the amount of \$6,640.50.

Director Svider seconded

Vote – 4 ayes Motion Passed

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Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

9. Executive Session – None

Next Regular Board Meeting will be February 18, 2020

10. Open Comment: None

11. Adjournment

Chairman Daniel adjourned the meeting at 7:05 p.m.

Minutes approved _____ Dated _____
Chairman Jeff Daniel

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