



## BUCKSKIN SANITARY DISTRICT

P O Box 5398  
Parker, AZ 85344

### **MINUTES**

#### **OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS**

#### **Regular Meeting**

**Tuesday, July 16, 2019 @ 6:00 p.m.**

**BSD District Offices 8832 Riverside Dr. Parker, AZ 85344**

Elected Board Members and District personnel present: Chairman Jeff Daniel, Director Andy Hinson, and Director Jay Clagg (telephone) Absent: Director Gary Svider. Staff: District Manager, Wayne Posey, District Admin Pam Stark. Others: Mike & Amber Byrd, River Septic.

1. Call to Order/Roll Call  
Chairman Daniel called the meeting to order and held roll call at 6:02 p.m.  
All were present except Director Svider. (Director Clagg via telephone)
2. Call to Public  
None
3. A). Approval of Regular Meeting Minutes dated 06/18/19 and Budget and User Fee Public Hearing Minutes dated 6/18/19  
*Director Clagg made a motion to approve as read*  
*Director Hinson seconded*  
*Vote –3 ayes      1-absent      Motion passed*  
  
B). Approval of Accounts Payable dated 06/01/2019 – 06/30/2019  
*Director Hinson made a motion to approve as read*  
*Director Clagg seconded*  
*Vote –3 ayes      1-absent      Motion passed*
4. (Discussion Item) District Managers Report  
A). Admin Report – Pam updated everyone on the Assessments that are now in the penalty phase and the Area 4 Residential connections and the Budget being submitted to the County Finance offices on July 10, 2019.

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B). Wayne updated the Board on Contract 103 residential construction and the finalizing of Contract 104 with Kinney Construction. He also explained that Contract 106 for Marina Village and K-Storage was on the Agenda a proposal for the Board's approval. He also explained that Contract 107 for Lift Station 1 in Rio Lindo was approved by RD and that he is waiting for some final elevations and it should be put out for proposals soon. He stated that Lift Stations 2 & 3 were operational and that he had a meeting with Wood on Phase 5/6 regarding the 75% plans and easements. He talked about the issues with the new auger at the WWTP and stated that a replacement would be here at the end of the month and replaced by the vendor in August.

C). Mike Byrd went over the Operator Report and talked about the high flows on Tube Float weekend and the 4<sup>th</sup> of July weekend. There was much discussion regarding the sand filters and what needed to be done to fix the problem. Mike if there were any questions and none were presented.

5. (Action Item) Discussion and possible action for the Board to approve the application for progress payment #2 from JTR General Engineering Contractor, LLC, subject to USDA Rural Development funding Agency concurrence in the amount of \$42,475.27 for the construction of the Phase 4 Residential Connections Project, Contract 103.

Wayne updated the Board on the pay application submitted by the contractor and asked for any questions and there were none.

*Director Hinson made a motion to approve as read*

*Director Clagg seconded*

*Vote –3 ayes            1-absent            Motion passed*

6. (Action Item) Discussion and possible action for the Board to approve the renewal of River Septic, LLC contract for the operations of the Wastewater Treatment Plant & Conveyance System for the period of July 1, 2019 thru June 30, 2020 and approve River Septic's request for a six (6) percent increase to their annual contract price for the inclusion of the Phase 4 Conveyance System, lift stations, WWTP Odor Scrubber and Auger Monster into the operations scope of work for a total annual contract price of \$159,795.00.

Wayne gave the Board an update on the current contract and discussed the request by River Septic to increase their contract price by 6%.

Director Hinson asked that he thought the Budget had a 3% increase and Wayne said that it did initially, however at the final Budget meeting it was raised to 6%, but was agreed that this would be brought back to the Board for approval prior to any increase above the 3%. Chairman Daniel asked Mike Byrd if he had anything to offer and he said no that Wayne had explained it in good detail.

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Chairman Daniel said he would like to make a statement and reminded everyone that when the District was struggling, River Septic lowered their contract price and even with this increase it is still below their original price from then. He said he doesn't feel that 6% is out of line. Director Clagg agreed.

*Director Clagg approved the renewal of the contract for River Septic, LLC for the period of July 1, 2019 thru June 30, 2020 for a 6% increase to the amount of \$159,795.00*

*Director Hinson seconded with Discussion*

*Director Hinson wanted to know what it meant about the inclusion of Area 4.. Wayne explained that Area 4 is an added conveyance system, flow and additional lift stations and equipment as well as some e-one pumps that they are called out on. Director Hinson said ok he was confused and wanted to make sure this was related to time and not manpower.*

*Vote – 3 ayes          1-absent          Motion passed*

7. (Action Item) Discussion and possible action for the Board to Adopt Resolution 19-04 and award a contract to Tri-Sun Engineering, Inc. in the amount of \$161,050 and authorize the District Manager to issue a Notice to Proceed for the construction of the Phase 4 Sewer Extension Project Contract 106.

Wayne explained this was a contract for the work that needed to be completed on Rio Way and at K Storage that was removed from the original CNB Contract in Area 4. He said eight (8) requests for proposals were sent out and four (4) were received back. He went over the Bid Tab and explained that Tri-Sun Engineering, Inc. was the lowest proposal. He said that we have experience with this firm as they have done work for the District before and have done many jobs like this in the past for Lake Havasu City and Town of Parker.

*Director Hinson made a motion to approve as read*

*Director Clagg seconded*

*Vote – 3 ayes          1-absent          Motion passed*

8. Executive Session – None needed

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Next Regular Board Meeting will be August 20, 2019

9. Open Comment: Director Hinson wanted to thank everyone for their hard work.

10. Adjournment

Chairman Daniel adjourned the meeting at 6:45 p.m.

Minutes approved \_\_\_\_\_ Dated \_\_\_\_\_  
Chairman Jeff Daniel

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