



**American
Red Cross**

Shelter Fundamentals

How You Can Help Staff Shelters

Introduction

Wendy Pulley

- Disaster Services Training Lead for the American Red Cross of Central North Carolina – Durham, NC
- Assistant Human Services Branch Manager – North Carolina Emergency Management

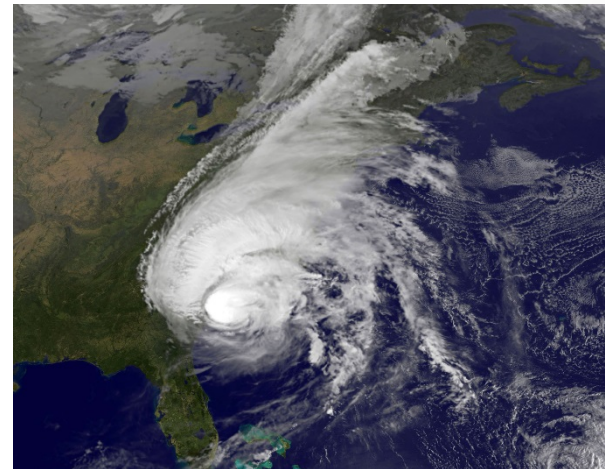
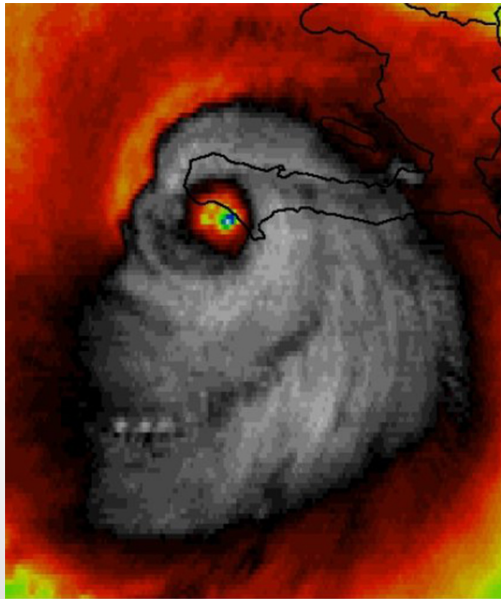


American Red Cross
Central North Carolina Chapter



Hurricane Matthew Statistics

- 141 shelters opened
- Over 4,000 people sheltered
- October 8, 2016 – First day shelters opened
- November 14, 2016 – Day last shelter closed



DSS versus Red Cross

- Both DO NOT discriminate, everyone is welcome
- Both operate shelters in the same manner
- Red Cross Shelter Training is recognized as the standard by the State of North Carolina
- DSS uses DSS staff
- Red Cross uses volunteers



Shelter Fundamentals

- Course revised January 2017 and only available through in-person classroom format at this time
- is a basic level course that introduces the guidelines and procedures for setting up, running and closing a shelter during a disaster. Referencing shelter checklists, participants will work on a case study that takes them through four of the six phases of the *Sheltering Process: Resourcing, Opening, Operating and Closing*

Opening a Shelter

- Site inspection
- External and internal signage
- Shelter areas set-up
 - Registration
 - Dormitory
 - Feeding
 - Mental Health Services
 - Health Services
 - Logistics



Registration

- First stop for residents coming to the shelter
- **Everyone is welcome**
- Information is collected on incoming residents
- Triage
- Gatekeeper



Dormitory

- Responsible for setting up of this area
 - 40 sq. ft. for general population shelters
 - 20 sq. ft. for evacuation shelters
- Designate space for specific groups – families, single women, single men, etc.
- Conducts nightly shelter count for Shelter Manager



Feeding

- Set-up and maintain canteen area
- Set-up dining area
- Meal planners
 - Takes into account dietary needs of residents/staff
- Ensures safe food handling practices are being followed
- Serves meals
- Gives daily food counts to Shelter Manager

Mental Health Services

- Triage residents and staff
- On-going mental health inspections of residents and staff
- Provides any necessary support
- Can make referrals to “outside” support, if needed

Health Services

- Triage residents
- On-going health inspections of residents and staff
- Can keep medications safe for residents
- Quarantine individuals, if necessary
- Provide basic first aid
- Provide referrals for medical care not able to be handled in shelter

Logistics

- May be charged with conducting the site inspection before opening a shelter
- Assists with replenishing inventory
- Conducts safety inspections in all areas of the shelter
- Coordinates waste removal



Closing a Shelter

- Residents are given 48 hours notice that the shelter will close
- Caseworks work with residents to find suitable relocation accommodations
- All areas of the shelter are cleared of equipment and cleaned
- Inventory is taken, noting anything that needs to be replaced/replenished
- Paperwork is given to the Shelter Manager

How CERT Can Help

- Shelter Fundamentals course
- Shelter Management course
- Talk to your local emergency manager
- Partner with the American Red Cross





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Wendy Pulley

Disaster Services Training Lead

American Red Cross of Central NC

Durham, NC

wendy.pulley@redcross.org