



STATE OF NORTH CAROLINA
OFFICE OF THE GOVERNOR

ROY COOPER
GOVERNOR

VOLUNTEERISM AND
COMMUNITY SERVICE

May 10, 2018

Samantha Royster
North Carolina CERT Program Manager
North Carolina Emergency Management
Raleigh, NC 27607

Dear Ms. Royster:

Disaster preparedness is a top priority for Governor Cooper and his administration. As such we are trying to ensure that disaster volunteers are prepared and connected to multiple emergency officials in advance to improve disaster response.

Effective immediately, official registration for certification of individuals trained for Community Emergency Response Team (CERT) must be made at the state level so that there are duplicative listings of trained volunteers locally and at the state. While our preference is that Community Emergency Response Team (CERT) classes use the NC Emergency Management's registration system (TERMS), any graduates of future CERT classes that were not registered in TERMS must provide a list of their trainees for certification to the state CERT Program Manager. Previous graduates of courses not registered in TERMS must send rosters or lists of students to the NC CERT Program Manager at cert@ncdps.gov to maintain certification.

As the CERT Program Manager, we expect you to ensure that classes are taught by certified trained instructors. These instructors and their proof of training certification must be registered with you in advance of teaching classes. Please provide this policy change to your instructors.

Sincerely,

A handwritten signature in black ink, appearing to read "Caroline Farmer".

Caroline Farmer