

Shannon Cooper's Academy of Dance
Presents
Dance Your Heart Out

Friday June 15th @ 6pm
Saturday June 16th @ 11am
Octorara High School Auditorium



RECITAL HANDBOOK
2017-2018

SHANNON COOPER'S ACADEMY OF DANCE
2017/2018 RECITAL HANDBOOK
Philosophies, Policies and Procedures

PART 1: The Commitment

Wednesday June 13th Dress Rehearsal for Show A

Thursday June 14th Dress Rehearsal for Show B

Friday June 15th Recital A @ 6pm

Saturday June 16th Recital B @ 11am

*****All dress rehearsals and recitals will be held at Octorara High School Auditorium located at 226 Highland Rd Atglen, PA 19310.**

Each class is assigned to a particular recital day which you can find on the website under the recital tab. Some classes will be performing in both recitals.

PART 2: Costumes

Costumes do not include tights and shoes. **No jewelry, nail polish or underwear is to be worn with costumes. This includes during dress rehearsals, performances and recital pictures.**

Costume Pick Up and Costume Care

Costumes will be available for pick up downstairs by the office on **Saturday April 28th from 10-12pm**. Please make sure that you check your costume label on the bag for tight, shoe and hair requirements and have all accessories included. Please label all costumes, shoes, accessories and tights with your child's name. Please do not wash costumes in your washing machine; dry clean them only (after the recital). Hang costumes up as soon as you get them. Costumes with tutus need to be steamed. Cover all costumes with a garment bag or a trash bag to keep them neat and clean. Do not let your child wear or play in their costume prior to the recital.

Quick costume changes

During the recital, some students may have quick costume changes. A special team of teachers and backstage volunteers will assist these students. If your child is in more than one dance (excluding the finale dance), they **MUST** purchase a nude leotard to be worn underneath for easy changing. Please see the included tight/leotard order form.

PART 3: Tights, Shoes, Hair and Makeup

Tights & Shoes

To ensure that there are no discrepancies in color and style you should purchase your tights through the studio; please see your tight order form.

Please make sure tights are clean and have no holes. All shoe requirements correspond to their normal dress code.

Hair and Makeup

All female students are required to wear makeup for the dress rehearsal and the recital: red lipstick, blush, neutral eye shadow, and mascara. For the boys, a little blush works well. Uniform hairstyles are required. Please check your costume label for hair requirements.

PART 4: Dress Rehearsal

Rehearsals are located at the Octorara High School 226 Highland Rd Atglen, PA 19310. All students should arrive a few minutes before their scheduled dress rehearsal time in full costume, hair and stage makeup. Dress rehearsal is **MANDATORY** so please make sure your child is on time as we will not wait for late dancers. Students not participating in the choreographed section of the finale may leave after they are done dancing on stage. All other dancers must be at finale rehearsal on their scheduled dress rehearsal night. If they are in both performances then they practice for finale on both nights. Below is the rehearsal time for each class for dress rehearsal. This is not the exact time they will rehearse on stage. Please anticipate for your child to be at the school for at least one hour if they are in one dance. All children must remain seated and be accompanied by an adult until they are done rehearsing. All tap dancers must wear socks over top of their tap shoes in the auditorium. Rehearsal runs in the order of the show. We try to keep things running quickly but please prepare for a later evening if your child has a late rehearsal time.

Wednesday June 13th Rehearsal for Show A

| Dance Recital Order | Time |
|-------------------------------|-------------|
| 1. Company | 9pm |
| 2. Saturday Predance | 4:45pm |
| 3. Saturday Hip Hop 1 | 4:45pm |
| 4. Monday Ballet A/B | 4:45pm |
| 5. Monday Tap 2 | 5pm |
| 6. Tuesday Kinderdance | 5pm |
| 7. Tuesday Jazz 1 | 5pm |
| 8. Monday Ballet 5 | 5:30pm |
| 9. Saturday Contemporary 1/1B | 5:30pm |
| 10. Saturday Pre Tap | 5:30pm |
| 11. Wednesday Jazz A/B | 6pm |
| 12. Thursday Hip Hop 1 | 6pm |
| 13. Saturday Kinderdance | 6pm |
| 14. Monday Contemporary A/B | 6:30pm |

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| 15. | Tuesday Jazz 1B | 6:30pm |
| 16. | Tuesday Pre Ballet | 6:30pm |
| 17. | Thursday Tap 5/A/B | 7pm |
| 18. | Tuesday Hip Hop 2 | 7pm |
| 19. | Saturday Ballet 1 | 7pm |
| 20. | Thursday Hip Hop A/B | 7:30pm |
| 21. | Tuesday Ballet 1B | 7:30pm |
| 22. | Wednesday Tap 1 | 7:30pm |
| 23. | Wednesday Jazz 5 | 8pm |
| 24. | Wednesday Ballet 2 | 8pm |
| 25. | Wednesday Pre Jazz | 8pm |
| 26. | Tuesday Ballet 1 | 8:30pm |
| 27. | Thursday Beginner Breaking | 8:30pm |
| 28. | Crew | 9pm |
| 29. | Finale | 8:30pm |

All dancers in the choreographed section

Thursday June 15th Rehearsal for Show B

Dance Recital Order

| | | Time |
|-----|------------------------------------|-------------|
| 1. | Company | 9pm |
| 2. | Monday Predance | 4:45pm |
| 3. | Tuesday Teen Jazz 1/2 | 4:45pm |
| 4. | Monday Ballet A/B | 4:45pm |
| 5. | Monday Ballet 4 | 5pm |
| 6. | Monday Kinderdance | 5pm |
| 7. | Wednesday Jazz A/B | 5pm |
| 8. | Monday Ballet 3 | 5:30pm |
| 9. | Thursday Tap 3 | 5:30pm |
| 10. | Wednesday Teen Ballet/Contemporary | 5:30pm |
| 11. | Monday Ballet 5 | 6pm |
| 12. | Monday Contemporary 2/3 | 6pm |
| 13. | Thursday Hip Hop 4 | 6pm |
| 14. | Thursday Hip Hop A/B | 6:30pm |
| 15. | Wednesday Jazz 2/3 | 6:30pm |
| 16. | Monday Contemporary 4 | 6:30pm |
| 17. | Thursday Kinderdance | 7pm |
| 18. | Thursday Tap 5/A/B | 7pm |
| 19. | Thursday Hip Hop 3 | 7pm |
| 20. | Monday Contemporary A/B | 7:30pm |
| 21. | Wednesday Jazz 4 | 7:30pm |
| 22. | Wednesday Jazz 5 | 7:30pm |
| 23. | Thursday Intermediate Breaking | 8pm |

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| 24. | Thursday Teen Hip Hop | 8pm |
| 25. | Crew | 9pm |
| 26. | Finale | 8:30pm |
- All dancers in the choreographed section

Student Drop Off and Pick Up for Dress Rehearsal

A Parent or guardian should bring their child to the check in desk located in the lobby outside the auditorium doors. Students will then be directed to sit with their class. Students in more than one dance will be directed to their proper dressing area where their parent will help them dress. A parent or guardian must remain with their child at all times. Students wishing to watch the performance after they are done on stage must do so at the back of the auditorium.

PART 5: The Recital

Recital Performance Arrival and Dismissal

On Friday June 15th dancers must arrive promptly at 5:30pm and on Saturday June 16th dancers must arrive promptly at 10:30am.

Auditorium doors will open 30 minutes prior to show time. Seating is ASSIGNED for performances. Parents and guardians should bring their child to the check in desk located outside the band room wing to the right of the auditorium, where they will be checked in and placed under the supervision of a faculty/staff member. When waiting in the check in line please put on your child's dance shoes as they may not take anything with them backstage unless they are in multiple dances. Parents are NOT allowed in the dressing rooms after the child has been checked in for the recital due to the limited amount of space and safety of our students. **If you would like to take your child before the show has ended, we MUST receive a note from a parent or guardian by dress rehearsal night.** Our performances are no longer than 2 hours. Once a child is signed out they are no longer our responsibility and cannot be signed back in for the finale bow or receiving of flowers.

PART 6: Recital Photos and Videos

Recital Photos will be held at the Studio on May 4th and 5th

Students must arrive 10 minutes prior to their scheduled picture time in full costume and hair and light makeup. The photographer will take a group shot of each dance. If you would like an individual shot taken, you must order and pay in advance and bring the order form with you to pictures. More information about purchasing will be distributed at a later date.

Picture Schedule Friday May 4th

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| 5pm | Saturday Predance |
| 5pm | Saturday Kinderdance |
| 5pm | Saturday Ballet 1 |
| 5:30pm | Tuesday Pre Ballet |
| 5:30pm | Tuesday Ballet 1 |
| 5:30pm | Tuesday Ballet 1B |
| 6pm | Wednesday Pre Jazz |
| 6pm | Wednesday Tap 1 |
| 6pm | Saturday Hip Hop 1 |
| 6:30pm | Tuesday Jazz 1 |
| 6:30pm | Thursday Beginner Breaking |
| 7pm | Thursday Intermediate Breaking |
| 7pm | Saturday Pre Tap |
| 7:30pm | Tuesday Jazz 1B |
| 7:30pm | Tuesday Hip Hop 2 |
| 8pm | Thursday Hip Hop 1 |
| 8pm | Thursday Teen Hip Hop |
| 8:30pm | Tuesday Teen Jazz 1/2 |
| 8:30pm | Saturday Contemporary 1/1B |
| 8:30pm | Wednesday Teen Ballet/Contemporary |

Picture Schedule Saturday May 5th

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| 9:30am | Individual & Sibling Pictures |
| 10am | Monday Predance |
| 10am | Monday Kinderdance |
| 10:30pm | Tuesday Kinderdance |
| 10:30am | Thursday Kinderdance |
| 11am | Wednesday Ballet 2 |
| 11am | Monday Ballet 3 |
| 11am | Monday Ballet 4 |
| 11:30am | Monday Ballet 5 |
| 11:30pm | Monday Ballet A/B |
| 11:30pm | Monday Contemporary 2/3 |
| 12pm | Monday Contemporary 4 |
| 12pm | Monday Contemporary A/B |
| 1pm | Monday Tap 2 |
| 1pm | Thursday Tap 3 |
| 1pm | Thursday Tap 5/A/B |
| 1:30pm | Wednesday Jazz 2/3 |
| 1:30pm | Wednesday Jazz 4 |
| 1:30pm | Wednesday Jazz 5 |
| 2pm | Wednesday Jazz A/B |

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| 2pm | Thursday Hip Hop 3 |
| 2:30pm | Thursday Hip Hop 4 |
| 2:30pm | Thursday Hip Hop A/B |
| 3pm | Crew |
| 3pm | Company |

Recital DVDs

Pricing information and order forms are included with this packet. The recital will be professionally videotaped. No personal video cameras, phones or IPADS are permitted in the auditorium on the day of the recital; however, parents may videotape the dress rehearsal.

PART 7: Recital Tickets

Ticket Policies

Tickets will go on sale on Friday May 18th from 6-9pm. Tickets cost \$12 each. Children 4 and under are free but only if they are seated on your lap. Everyone requiring a seat must have a paid ticket. We will continue to sell tickets during office hours until we sell out. If your child is in more than one recital and you plan to attend both recitals, then you will receive two free tickets to one show. All studio accounts (tuition, late fees, costumes, etc.) must be paid in full before any family member may purchase recital tickets. There is no limit to the number of tickets you may purchase as long as seats are available. All seats are assigned; however, if you have any special seating requirements (i.e. wheelchair) please contact the studio prior to May 18th. There will be NO refunds for unused tickets. Any tickets purchased at the door on the day of the recital will be \$15 cash only.

PART 8: Volunteer Information

Anyone interested in volunteering to help backstage is welcome. Class mothers are needed for each classroom to supervise the dancers and keep them safe and accounted for. Volunteers will receive a recital t-shirt to wear on the night they are helping. Volunteers, along with the backstage faculty, are responsible for making sure each child is in proper costume, has the proper accessories and shoes, and conducts themselves appropriately. These volunteers also help with tickets, programs, hair and quick changes. We will have a meeting to assign volunteers to areas backstage closer to the recital date. If you are interested please sign up in the office or contact me at coopersdance@gmail.com.

PART 9: Finale Dance

All students will participate in the ending bow in our finale. Our students that are in a pre tap, pre jazz, pre ballet or a level 1 class or above (this includes Ballet, Jazz, Tap, Contemporary and Hip Hop) may choose to participate in our choreographed section of the finale on their scheduled recital night. We will have two 1 hour rehearsals to learn this section of the finale on June 2nd and June 9th from 12-1pm and one 1.5 hour rehearsal on Tuesday June 12th from 5:30-7pm. You must be able to commit to TWO rehearsals to be able to participate and purchase our recital t-shirt for \$20. All interested students must sign up in the office and pay for their t-shirt by April 15th so that we can assign groups. If you choose to do the finale dance you must attend the dress rehearsal for finale on your assigned rehearsal night.