

## **Furness Group Riding for the Disabled** **Conflict of Interest Policy: January 2018.**

Trustees will advise the Group of any Conflict of Interest they may have and complete a Conflict of Interest form, if necessary. A copy of this form may be obtained from the RDA National website or from Eira Davies, Secretary. Once completed it will be kept on file and updated as appropriate.

### **Definition of a Conflict of Interest:**

When a Group Trustee is in a position to receive some benefit from the Group (This is itself, not a problem, but must be managed).

### **Examples:**

Ownership of a riding stables from which RDA operates and to which the Group makes a payment.

\*Trustees or memberships of other charitable committees.

\*Relationship to another trustee.

\*Position held in other RDA Groups or in the RDA UK structure.

\*Interest in any business or Company that the Group is considering employing or consulting.

Our policy states that all Conflicts of Interest are reported to the Group Trustees and are duly recorded.

All trustees complete a Conflict of Interest form annually.

If there is any doubt that a situation may be deemed a Conflict of Interest, it will still be declared.

If a Conflict of Interest is declared at a Committee Meeting, the relevant trustee will take no part in the discussion or decision-making relating to the area of conflict and will be asked to leave the room during this time.

Any such disclosure and the subsequent actions taken will be noted in the Minutes.