

NEW P.M. CLIENT CHECKLIST

PROPERTY ADDRESS

OWNERS

cell phone

email address

home phone

mailing address

HOA

Phone

UTILITY PROVIDERS	OTHER SERVICE PROVIDERS
Water _____	
Trash _____	Gardener _____
Electric _____	
Gas _____	Pool/Spa _____
Phone _____	
Cable _____	

Home Warranty

Contract #

Phone

Mailbox location

Mailbox #

MB keys

Alarm code

Gate code

remotes

keys

Pool key needed??

School District

Pets allowed??

Appliances included??

BANK INFORMATION

Routing #

Account #
