

RULES & REGULATIONS FOR VENDORS

Southwest Community Festival

1. Any prospective exhibitor must complete an application/contract and submit it to the Festival Booth Committee for approval. The Festival Committee reserves the right to reject an application for booth space, with proper justification.
2. The laws prohibits games of chance using cards; dice, or money for profit. The sale/display of fireworks and obscene materials are prohibited. All material, pictures, etc. **must** be acceptable for families and children. **No live animals allowed for sale or as prize.**
3. Any exhibitor intending to have a drawing must indicate such on their application and must notify the Festival Committee of the winner.
4. The exhibitor shall supply his/her own cover, tables, chairs and garbage bags for their exhibit sites. Tables and chairs will **NOT** be supplied from the Sun Valley Community Center.
5. Hours for booth sales are: Saturday: 9:00 AM – 5:00 PM. **NO EARLY BREAKDOWNS ALLOWED!** Vendor's material and/or equipment must be removed from the grounds by 7:00 PM on the day of the Festival.
6. Electricity will be provided for food booths. A line of vendor booths will have access to electricity for an additional fee.
7. You may set-up your booth on Friday from Noon – 6:00 PM or on Saturday morning from 7:30 – 8:30 AM. Those not set-up during the allowed times will have to unload and transport from the parking area. **No vehicles will be allowed up the hill after 8:30am.** Friday set-up is strongly recommended.
8. **Without exception, set-up will cease and no vehicle will be allowed to stay in the Festival area after 7:00 PM on Friday Evening.**
9. No alcohol allowed at the festival site. However, you may bring your own non-alcoholic refreshments. No glass bottles, please.
10. Any person(s), who is/are soliciting votes or passing out issue/campaign material, are required to purchase a Political booth space. Large issue/campaign signs on SWF grounds & parking facilities will require a Political booth space fee if person does not have a booth space.
11. The placing of political stickers on persons or objects is not allowed. SWF patrons have asked that this practice be discontinued because of intimidation and the litter caused by this practice. Booth personnel must remain in their booth area, walking around festival promoting your booth is not allowed.
12. No voice enhancing devices allowed in the booths or the booths area. (Microphones, bullhorns, etc.) No height extension devices allowed in the booths. (Scaffolding, ladders, etc.)
13. Vendors selling "resale" items, non-craft items, or providing information for a For-Profit entity must register as a "Commercial & Information" booth.
14. Exhibitors who do not comply with the above rules and regulations during the Southwest Community Festival will not be allowed to participate in future festivals.

"In the event of an extreme event(s), including EXTREMELY inclement weather, such that the SWF Committee decides that persons and/or property may be endangered by continuation of the festival, the right is reserved by the SWF Committee to cancel the event. Pre-paid vendor deposits will NOT be refunded should such a cancellation occur and the vendor agree to this policy by its submission of this application."