

MUSICOLOGY RESEARCH

the new generation of research in music

GUIDELINES FOR CONTRIBUTING AUTHORS

Aims of Musicology Research

Musicology Research is a new online research e-Journal specifically aimed towards early-career music scholars, including PhD students, post-docs, research associates and assistants, and newly appointed academic staff. *Musicology Research* hosts two calls for papers annually.

Submissions of abstracts are welcome throughout the year; selection is made and merit is given on the quality and suitability of the proposed paper within the call for papers topic. Issues/volumes are published bi-annually (Autumn and Spring). *Musicology Research* rests and prides ourselves on the following 8 core values and work ethics:

- Fully blind peer-reviewed abstracts by a minimum of 2 referees from a select panel.
- No fees for contributors / No publishing charges
- No fees for readers (open-access Journal) / No membership required
- Contributing authors retain the Copyright © of their work. (Your work is hosted by *Musicology Research*; we do not own the rights to your work)
- Reviewer feedback on accepted papers by a minimum of 2 referees.
- Proofreading, editing and typesetting adjustments made by *Musicology Research* will be returned to the contributing author for approval prior to publication.

- We review your *abstract* prior to any offer (acceptance/rejection) given. That way, it is not necessary for you to write the full 5000-word paper before you submit.
- Friendly, open and communicative: we are team of scholars and practitioners who will work with you to ensure your work is published to the highest quality, helping you, conversing with you, and making publishing your work an enjoyable experience, the way it should be. Having both academics and commercial practitioners across a range of compositional, performance and musicological areas means your work has perspectives both tailored to and contextualized within a scholarly and commercial world.

Musicology Research is a non-profit publications company. Our role is to facilitate the often-difficult publication bridges that early-career researchers wish to cross. *Musicology Research* aims to contribute towards the publishing of new, up-and-coming research, and to facilitate new researchers with opportunities to build their research publications portfolio(s).

Submissions

Submissions to *Musicology Research* should be made online via the website's submissions tab at www.musicologyresearch.co.uk/submissions

Submissions should align as close as possible to the most recent call for papers.

Submissions should be of an abstract of no more than 300 words in length, for a paper that should not exceed 5000 words, and at a minimum of 3000 words.

Referencing, formatting, typesetting and copyrighting for contributing authors

All files should be submitted to Dr. James Williams, University of Derby, through: j.williams@derby.ac.uk

Papers should be submitted as MS Word files (as .doc or as .docx).

Files should be labeled in the following format: FORNAME + SURNAME + MUSICOLOGYRESEARCH [+ file extension]
e.g. johnsmithmusicologyresearch.doc/.docx

Image files should be submitted at a high-quality resolution: these can be embedded within the MS Word file.

Musicology Research will host sound files and movie files should this be required. If your paper uses sound and/or video, please contact the editor (James Williams) to discuss the best means of hosting your material.

It is essential for contributors to gain the copyright when using any material that does not belong to them. *Musicology Research* may ask for details and evidence of gained copyrights.

Contribution of a paper to *Musicology Research* upholds the beliefs of the following:

Your work is own, and any reference to other work and sources are made clearly through citations and bibliographical context, giving any due credit to the original author.

Your work is an original contribution that has not been published elsewhere, and is not being considered for publication elsewhere, to the extent of unreasonable similarity and reproduction of content.

Your paper should use the Harvard format of referencing, styling as follows:

(Surname, Year: Page Number). e.g. (Smith, 2016: 45)

Where a work is of multiple authors, all names should be given in the first citation; subsequent citations should use the first name + et al. e.g. (Smith, Jones and Thomson, 2016: 45) *then subsequently* (Smith et al.; 2016: 45)

A complete list of citations should be given at the close of your paper as bibliographical content. This list of reference should include ONLY the citations you have made, and not any other non-cited material. The list of references should be alphabetically ordered, not in the order they appear in your work. References should not be bullet-pointed, numbered etc. Do not use underlining. Do not use bold font. Main titles should be in *italics*. Titles within titles should be in 'single inverted commas'. Formatting should be as follows:

Surname, Initial. Year. *Title of source*. Publication Location: Publication Company.

or

Surname, Initial. Year. 'Title within title' in *Title of source*. Publication Location: Publication Company.

Online sources should additionally include the URL and the most recent date of access, formatted as follows:

Surname, Initial. Year. 'Title within title' in *Title of source*. Publication Location: Publication Company. [available online: <insert URL>] Last Accessed: 10 December 2016

Footnotes should not be used for referencing purposes. Footnotes may be used for additional information. It is advised that these are kept to a minimum.

Quotations should be in 'single inverted commas' only. Do not use bold font. Do not use italicised font. Quotes 3 sentences or longer should be spaced and indented one tab from the left of the page.

Spelling should follow UK British Language spelling conventions.

Papers are welcomed and encouraged from speakers where the first language is not English. However it is advised that proofreading is thorough. Paper submissions may be returned to contributors for additional revisits if major writing errors are present.

Contractions should not be used.

Text should be 1.5 spaced, Times New Roman font size 12, justified (both margins).

Indentations of quotes three sentences in length or more should be 1.0 spaced, Times New Roman font size 12, left-side aligned only.

Should you have any questions/queries with regards to your paper, please do not hesitate to contact us.