



# Bulldog Club of Utah- By Laws

(Viewable to public at: [www.bulldogclubofutah.org](http://www.bulldogclubofutah.org))

## Article I- Membership

**Section 1. Eligibility:** There shall be 1 type of membership open to persons 18 years of age or older who are in good standing with [The American Kennel Club](#) and subscribe to the purpose of this club.

While membership is to be unrestricted as to residence, the club's primary purpose is to be representative of the **owners**, breeders and exhibitors in this immediate area.

**Section 2. Dues:** Membership dues shall be payable on or before the 1<sup>st</sup> day of February of each year. **No Member** may vote whose dues are not paid for the current year. **The amount of dues shall be determined by the Board of Directors and may be revised from time to time as necessary.**

**Section 3. Election to Membership:** Each applicant for membership shall apply on a [form](#) as approved by the Board of Directors and which provides the applicant agrees to abide by the Constitution and By Laws and rules of [The American Kennel Club](#) and the [Club Code of Ethics](#). The application shall state the name, address, and occupation of the applicant and it shall carry the endorsement of one (1) member in good standing. Accompanying the application the prospective member shall submit dues payment for the current year.

All applications are to be filed with the **Treasurer** and each application is to be read at the first meeting of the club following its receipt. A **vote** of 2/3 of the members present and voting by show of hands at that meeting shall be required to elect the applicant.

Applicants for membership who have been rejected by the club may not reapply within 6 months after such rejection.

**Section 4. Termination of Membership:** Membership may be terminated:

- a) By resignation. Any member in good standing may resign from the club upon written notice to the Secretary, but no member may resign when in debt to the club. Obligations are considered a debt to the club and must be paid in full prior to resignation.
- b) The dues payable date is February 1. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 30 days after the dues payable date (February 1).
- c) By exclusion: A member may be terminated by expulsion as provided in Article VI of these By Laws.

## **Article II- Meetings and Voting**

**Section 1. Club Meetings:** Meetings of the club shall be held in Utah within the greater Salt Lake area at such hour and place as may be designated by the Board of Directors. Club Meetings must be held ***at least quarterly***; written notice of each meeting shall be mailed ***or emailed*** by the Secretary at least **5** days prior to the day of the meeting. The quorum for such meeting shall be 20 percent of the members in good standing.

**Section 2. Special Club Meetings:** Special club meetings may be called by the President, or by a majority vote of the members of the board who are present and voting at any regular or special meeting of the board; shall be called by the Secretary upon receipt of a petition signed by five members in the club who are in good standing. Such special meetings shall be held in Utah within the greater Salt Lake area at a place, date and hour as may be designated by the person or persons authorized herein to call such a meeting. Written or ***emailed*** notices of such a meeting shall be mailed by the Secretary at least 5 days and not more than 15 days prior to the date of the meeting, and such notice shall state the purpose of the meeting, and no other club business may be transacted. The quorum for such a meeting shall be 20 percent of the members in good standing.

**Section 3. Board Meetings:** Meetings of the Board of Directors shall be held each month ***a minimum of 6 times per year*** in Utah within the greater Salt Lake area at such time and place shall be designated by the Board. Written ***or emailed*** notice of each such meeting shall be mailed by the Secretary at least 5 days prior to the date of the meeting, the quorum for such a meeting shall be a majority of the board.

**Section 4. Special Board Meetings:** Special meetings of the Board may be called by the President, and shall be called by the Secretary upon receipt of written request signed by at least three members of the Board. Such a special meeting shall be held in Utah within the greater Salt Lake area **or by telephone** at such a place, day and hour as may be designated by the person or persons authorized herein to call such a meeting. Written **or emailed** notice of such a meeting shall be mailed by the Secretary at least 5 days and not more than 10 days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business shall be transacted there, the quorum for such a meeting shall be a majority of the board.

## **Article III- Directors and Officers**

**Section I. Board of Directors:** The Board shall be comprised of the officers and 5 other persons, all of whom shall be members in good standing and all of whom shall be elected for one **Two** year term at the club's annual meeting as provided in Article IV, and shall serve until their successors are elected. General management of the club's affairs shall be entrusted to the Board of Directors.

**Section 2. Officers:** The club officers, consisting of President, Vice President, Secretary and Treasurer shall serve in their respective capacities both with regard to the club and its meetings and the Board and its meetings.

- a) The President shall preside at all meetings of the club and the Board shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these Bylaws.
- b) The Vice President shall have the duties and exercise the powers of the President in case of the President's death, absence, or incapacity.
- c) The Secretary shall keep a record of all meetings of the club and of the Board and all of the matters of which a record shall be ordered by the club; have charge of the correspondence, notify members of meetings, notify new members of their election to membership, notify officers and directors of their addresses and carry out such other duties as are prescribed in these bylaws.
- d) The Treasurer shall collect and receive all moneys due or belonging to the club. Moneys shall be deposited in a bank designated by the Board, in the name of the club. The books shall, at all times, be open to inspection by the Board and a report shall be given at every meeting on the condition of the club's finances and every item of receipt or payment not reported; and at the annual meeting an accounting shall be rendered of all moneys received and expended during the previous fiscal year. The Treasurer shall **may** be bonded in such amount as the Board of Directors shall determine.

- e) The offices of the Secretary and Treasurer may be held by the same person. In which case, the Board shall be comprised of 8 persons.

**Section 3. Vacancies:** Any vacancies occurring on the Board of Directors or among the officers during the year shall be filled until the next annual election by a majority vote of all then members of the Board at its first regular meeting following the creation of such vacancy, or at a Special Board Meeting called for that purpose; except a vacancy in the office of President shall be filled automatically by the Vice President and the resulting vacancy of the office of Vice President shall be filled by the Board.

## **Article VI- The Club Year, Annual Meeting**

**Section 1. Club Year:** The club's fiscal year shall begin on the first day of January and end on the last day of December.

**Section 2. Annual Meeting:** The annual meeting shall be held in the month of October, at which officers and directors for the ensuing years shall be elected by secret ballot from among those nominated in accordance with Section 4 of this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to the successor in office all properties and records relating to that office within 30 days after the election.

**Section 3. Elections:** The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The five (5) nominated candidates for other positions on the Board who receive the greatest number of votes for such positions shall be declared elected.

**Section 4. Nominations:** Nominations shall be made at a meeting prior to the October General Meeting. The person nominated must be in attendance to accept such nomination or have submitted a letter to the Board of Directors stating they will accept such nomination and perform the duties as required.

- a) The committee shall nominate one candidate for each office and position on the Board and after securing the consent of each person so nominated, shall immediately report their nomination to the Secretary in writing.
- b) Upon receipt of the nominations ***the Secretary shall notify all members of the nominations at least 2 weeks prior to the scheduled October Election Meeting.***
- c) Additional nominations may be made at ***any meeting prior to the election*** meeting by any member in attendance, provided that the person so nominated does not decline when their name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, the person shall present to the Secretary a written statement from the proposed candidate for more than one position with the exception of the Secretary.
- d) Nominations ***may*** be made at the annual meeting.

## Article V- Committees

**Section 1.** The board each year shall appoint standing committees to advance the work of the club in such matters as dog shows, trophies, annual prizes, membership, *Rescue*, and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the board. Special committees may also be appointed by the board to aid it on particular projects.

**Section 2.** Any committee appointment may be terminated by a majority vote of the full membership of the board upon written notice to the appointee; and the board may appoint successors to those persons who services have been terminated.

## Article VI- Discipline

**Section 1.** American Kennel Club Suspension: Any member who is suspended from the privileges of [The American Kennel Club](#) automatically shall be suspended from the privileges of this club for a like period.

**Section 2.** Charges: Any member may prefer charges against a member for alleged misconduct prejudicial to the best interest of the club. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$100, which shall be forfeited if the charges are not sustained by the board following the hearing. The Secretary shall promptly send a copy of the charges to each member of the board and present them at a board meeting and the board shall first consider the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interest of the club. If the board considers that the charges do not allege conduct which would be prejudicial to the best interest of the club, it may refuse to entertain the jurisdiction. If the board entertains jurisdiction of the charges, it shall fix a date for a hearing by the board not less than 3 weeks nor more than 6 weeks thereafter. The Secretary shall promptly send one copy of the charges to the accused member(s) by registered mail together with a notice of the hearing and an assurance that the dependent may personally appear in his or her own defense and bring witnesses if he or she wishes.

**Section 3.** Board Hearing: The board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and the defendant shall be treated uniformly in that regard. Should the charge be sustained after hearing all the evidence and testimony presented by complainant and defendant, the board may, by a majority of those present, reprimand or suspend the defendant from all privileges of the club for not more than 6 months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his or her fellow

members at the ensuing club meeting which considers the board's recommendation. Immediately after the board has reached a decision, its finding shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the board's decision and penalty, if any.

**Section 4. Expulsion:** Expulsion of a member from the club may be accomplished only at a meeting of the club following a board hearing and upon the board's recommendation as provided in Section 3 of the article. Such proceedings may occur at a regular or special meeting of the club to be held within 60 days but not earlier than 30 days after the date of board's recommendation of expulsion. The defendant shall have the privilege of appearing on his or her own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the board's finding and recommendation and shall invite the defendant, if present to speak on his or her own behalf if they wish. The members shall then vote by secret ballot on the proposed expulsion. A 2/3 vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the board suspension shall stand.

## **Article VII- Amendments**

**Section 1. Amendments:** Amendments to the constitution and bylaws may be proposed by the board of directors or by written petition addressed to the Secretary signed by 20 percent of the member in good standing. Amendments proposed by such petition shall be promptly considered by the board of directors and must be submitted to the members with recommendation of the board by the Secretary for a vote within three months of the date when the petition was received by the Secretary.

**Section 2.** The constitution and bylaws may be amended by a vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and mailed *or emailed* to each member at least 2 weeks prior to the date of the meeting.

## **Division VIII- Dissolution**

**Section1. Dissolution:** The club may be dissolved at any time by the written consent of not less than 2/3 of the good standing members. In the event that the dissolution of the club other than for purposes of the reorganization or the involuntary or by operation of law, none of the property of the club nor any proceeds thereof not any assets of the club shall be distributed to any members of the club, but after

payment of the debts of the club, property and assets shall be given to a charitable organization for the benefit of dog selected by the board of directors.

## **Article IX- Order of Business**

**Section 1.** At meetings of the club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

- Roll call
- Minutes of the last meeting
- Report of the President
- Report of the Secretary
- Report of the Treasurer
- Reports of the Committees
- Election of Officers and Board (at the annual meeting)
- Election of New Members
- Unfinished Business
- New Business
- Adjournment

**Section 2.** At a meeting of the board, the order of business, unless otherwise directed by the majority of those present, shall be as follows:

- Reading of the minutes of the last meeting
- Report of the Secretary
- Report of the Treasurer
- Reports of the Committees
- Unfinished Business
- Adjournment

## **Article X- Parliamentary Authority**

**Section 1.** The rules contained in the current edition of "[Robert's Rules of Order, Newly Revised](#)", shall govern the club in all cases to which they are applicable and in which they are not consistent with these bylaws and any other special rules of order the club may adopt.