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VENDOR APPLICATION
AVONDALE MAY HAM FEST
SATURDAY MAY 5TH, 2018
FRANKLIN AND PINE STS, AVONDALE ESTATES, GA 30002

Applications and payments due by Friday April 27th, 2018

Booth fee - \$100.00

You will not be approved unless this form is complete.

Vendor Name _____

Contact Name _____

Address _____

City _____ State _____ Zip _____

Cell _____

Email _____

Website _____

VENDOR PAYMENTS MUST BE PAID IN FULL WITH SUBMITTAL OF THE APPLICATION

VENDOR AGREES TO ALL AVONDALE MAY HAM FEST TERMS AND CONDITIONS

VENDOR AGREES TO SIGN LIABILITY WAIVER & RELEASE FORM OR MAINTAIN A MINIMUM OF \$1,000,000 COMPREHENSIVE LIABILITY INSURANCE AND NAME: CITY OF AVONDALE ESTATES and AVONDALE MAY HAM FEST AS ADDITIONAL INSURED.

VENDOR SET-UP TIME IS 8AM ON SATURDAY, MAY 5TH. BREAKDOWN IS AT D U S K .

◆PLEASE SUBMIT A PICTURE OF YOUR BOOTH/WARES AND SMALL DESCRIPTION FOR USE ON AMFH WEBISTE AND FACEBOOK TO amy@avondalemayhamfest.com◆

VENDORS WILL BE INVOICED VIA PAYPAL or

Please make all Checks or Money Orders payable to: Avondale May Ham Fest

Vendors may also mail forms and payment to:

**Avondale May Ham Fest
15 Franklin Ave
PO Box 682
Avondale Estates, GA 30002**



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TERMS & CONDITIONS

- Soliciting outside of designated booth space is not permitted.
- Vendor agrees not to sublet space or exhibit merchandise other than specified on the registration form without permission from organizer.
- Organizer reserves the right to reject, restrict or remove a vendor.
- No vendors may sell or distribute offensive, dangerous, illegal, racist, homophobic, misogynistic, hateful, religious, political or other controversial material.
- Vendors may not distribute alcohol.
- Vendors must behave in a civilized manner.
- Vendor agrees that space assignments may be changed by the organizer.
- Vendors are liable for any damage or defacement to event structures caused by their exhibit.
- ALL tents must be weighted down with sandbags or weights.
- ALL booths must comply with local fire, health, and safety regulations.
- Set-up time begins at 8am on Saturday, May 5, 2018. Breakdown at dusk.
- Unless event is canceled there will be no refunds. All sales are final.
- Sponsors and vendors must supply their own tables, tents and chairs and will not have access to power. Generators ok. Booths may not exceed 10'x10'.

INDEMNIFICATION:

Vendors shall indemnify, hold harmless and defend The City of Avondale Estates, Avondale May-Ham Fest and their respective members, officers, directors, agents, sponsors, employees, and contractors against any and all costs and liabilities of any kind (including attorney's fees) which they incur because of sponsor or vendor's use or occupancy of the space, or as a consequence of sale or use of any exhibit or product or service.

FOOD AND BEVERAGE:

There is to be NO food and beverage sold at Avondale May-Ham Fest without prior permission of the Organizer. Vendors are responsible for complying with all DeKalb County Health Department regulations regarding food, storage, equipment, temperature, etc.

SECURITY:

Security for vendors will begin Saturday May 5, 2018 at set-up and will continue through artist and vendor event teardown at dusk.

Avondale May-Ham Fest and City of Avondale Estates cannot guarantee against loss or breakage of any item.

Signature _____ Date _____



LIABILITY WAIVER & RELEASE FORM

AVONDALE
MAY
HAM
FEST
VENDOR
APPLICATION

Section I. General Information

Vendor Name _____

Contact Name _____

Address _____

City _____ State _____ Zip _____

Cell _____

Event title: AVONDALE MAY HAM FEST

Date and time of event Saturday, May 5th, 2018 8:00AM – 8:00PM

Description of activities and intended use of the facilities/services (please be specific and enclose attachments if necessary)

Section II. Waiver & Release

On behalf of myself and my executors, administrators, heirs, next of kin, successors, assigns, and _____,
(Please print name of business*)

I, hereby (A) waive, release, and discharge from any and all liability for the death, disability, personal injury, property damage, property theft or actions of any kind which may hereafter accrue to me or my business* named above (if applicable), City of Avondale Estates, Avondale May Ham Fest and its officers, agents, and employees (B) indemnify and hold harmless City of Avondale Estates, Avondale May Ham Fest and its officers, agents, and employees from any and all liabilities and claims made by other individuals or entities as a result of any of my actions or the actions of any participant, or any agent, employee, or member of my business* named above (if applicable).

I, the undersigned, on behalf of myself and my business* named above (if applicable):

X _____ (a) acknowledge that I have read and understand the waiver and release described herein
(please initial)

X _____ (b) affirm that this release and waiver shall be construed broadly to provide a
release and waiver to the maximum extent permissible under applicable law
(please initial)

X _____ (C) waiver to the maximum extent permissible under applicable law.
(please initial)

X _____ X _____
Signature Date



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INSURANCE

Vendor agrees to maintain a MINIMUM of \$1,000,000 Comprehensive Liability Insurance and Name: City of Avondale Estates and Avondale May Ham Fest as additional insured.

Vendors and Sponsors MUST be prepared to furnish an Insurance Certificate indicating the required insurance has been obtained.

Vendor Name _____

Contact Name _____

Title _____

Signature _____

Email _____

Should you choose not to obtain insurance you must fill out, sign, and mail the Liability Waiver & Release form with your application.



AVONDALE MAY HAM FEST VENDOR APPLICATION

