

# CSA Membership Agreement 2017

## White's Family Farm

5746 Freddie Edwards Rd.  
Springfield, TN 37172  
(615) 920-6405  
farm@whitesfamilyfarm.org

### Member Contact Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

White's Family Farm wishes to provide you with fresh, local, seasonal veggies, and you, the member, wish to receive a portion of our harvest. This agreement outlines our shared commitments to that relationship.

### **Becoming Part of our Farm**

So what is a CSA, exactly? "CSA" stands for Community Supported Agriculture. Through our CSA, members can enjoy bountiful local produce without all the hard work of farming. Members reserve (sign up for) a 2017 vegetable "share" starting November 2016. (\*Payments can be made starting in January.) We start harvesting in May and we prepare a box of veggies grown on our farm every week for each of our members to pick up. Members are able to choose the day and location of pickup. (Pick-up times listed on page 3) The 6-month program is from May to October.

Our farm follows USDA, GAP (Good Agriculture Practices) standards. GAPs are farming practices that focus on preventing contamination of fruits and vegetables on the farm. Food safety is very important and we have a responsibility to minimize risks to produce food that is not only wholesome and nutritious, but also safe. (Free of harmful Chemicals or Bacteria) Our farm is not certified organic, but this does not mean we are not selective about the controls we do use. Generally, if we're using any kinds of controls at all, we use those that are certified organic themselves, and will only utilize more conventional controls as a last resort. We prefer to handle pests, disease, and soil care through other practices, such as crop rotation, companion planting, planting cover crops.

## Shared Risk & Reward

We promise to do our best to provide you with a bountiful share each week. The quantity of produce in your boxes, however, may vary from week-to-week due to extreme weather, insects, or other production factors despite our best efforts. By joining our CSA, you are agreeing to share the risk of crop failure with us and other members. In the event of a minor crop failure, we compensate for the failed crops by filling your share with other crops grown on the farm that are ready for harvest at that time. If a large portion of crops fail, you may see smaller quantities/less variety of produce in your boxes. There is also the unlikely possibility of full crop failure, such as in the event of extreme hail damage or drought. In this case, it is possible you may see weeks of little or no product in your boxes. *(We do have clean irrigation sources. Typically, yields remain high, even during drought seasons. Our farm has a Pure, Freshwater Spring that runs through a Cave on the backside of our farm. We irrigate from this source to insure a healthy product, free of microbial organisms.)*

For example, if we were to have a poor tomato year like we have had somewhat recently, you may only see 2-3 tomatoes rather than the 6-7 we prefer to include in a full-share type box. The tomatoes that you don't receive may be replaced with other veggies, such as extra bell peppers or zucchini, if these are available.

Conversely, in the event of bumper crops and surplus, we will fill CSA boxes up with extras. We don't want to overwhelm our members or deliver so much produce that it goes to waste, so when we feel that members have received enough of certain crops, we handle the surplus by selling it at the farmers' market, to restaurants, or as special "bulk" items to CSA members interested in preserving food. Our CSA receives first priority when we are harvesting, and only after the shares are well-filled do we sell our produce elsewhere. Please note that we produce some items exclusively for our other outlets. You may see a few products at the farmers' market that you will not receive in your CSA share.

## Our Produce

The chart below outlines what types of produce you can likely expect, and when you may see them in your share. This chart is based on our best estimate, but of course weather, pests, and other events will affect actual production. We may experiment with new varieties outside of this list.

Month Harvested	Expected Crops
May-June	Strawberries, Spinach, Lettuce, Radishes, Green Onions, Kale, Broccoli, Mustard Greens, Turnip Greens, Turnips, Cauliflower, Beets, Cabbage, Carrots, Sugar Snap Peas, Parsley, Sage, Dill, Cilantro, Garlic and more.
July-August	Blueberries, Blackberries, Watermelon, Cantaloupe, Honey Dew Melons, Yellow Squash, Patty Pan Squash, Zucchini, Cucumbers, Sweet Onions, Green Beans, Peas, Sweet Corn, Tomatoes, Red Potatoes, White Potatoes, Okra, Herbs and more.
September-October	Sweet Peppers, Hot Peppers, Cabbage, Purple Cabbage, Sweet Potatoes, Broccoli, Turnip Greens, Mustard Greens, Kale, Spinach, Tomatoes, Eggplant, Pumpkins, Winter types Squash and more.

\*Quantities available vary widely from year to year depending on last frost dates.

## Picking Up Your Shares

You will have the option for Business Delivery in Nashville area on Tuesdays or to pick up your weekly box at one of the following locations in Goodlettsville, Springfield or Nashville. (For the specific addresses and times, please see below).

CHECK YOUR SELECTION	City or Neighborhood	Name of Location, business, homeowner, or organization	Address	Day	Time
	Business Delivery (*Please complete delivery address) \$3.00 per week fee added for delivery.			Tuesday	8:30am-3:30pm
	Nashville	East Nashville Farmers Market	Shelby Park	Wednesday	3:30pm-7pm
	Goodlettsville	Goodlettsville Farmers Market	Goodlettsville Church of Christ (411 South Main St.)	Thursday	3:30pm-6:30pm
	Nashville	Nashville Farmers Market	900 Rosa L. Parks Blvd., Nashville	Friday	2:00pm-5:30pm
	Springfield	Robertson County Farmers Market	Robertson County Fairgrounds	Saturday	8:30am-11:30am

Depending on your pick up location, you will either collect your share from a Basket or Box with your name on it.

Each week, we will email you (generally on Mondays) what you can expect to see in your box. While we will make this as accurate as we can, the list may not always match up exactly to what you receive. This email will also have recipes and ideas of how to prepare your expected share.

You are responsible for picking up your share each week from your drop site and observing drop site rules:

1. Bring along your basket or box from the previous week and place in the designated "Return" area. If you or someone picking up for you accidentally forgets to bring the previous week's basket or box, there will be an additional fee, to be paid at time of pick-up, to cover cost.
2. Pick up your share within the time frame listed. We keep the pick-up windows at three hours or less to maintain the best quality possible.
3. Please respect the property of the pickup site's host.

If you cannot pick up your share, you must arrange for someone else to pick it up for you. You are responsible for explaining the pick-up location and procedure to your substitute. If possible, let us know you are having someone else pick up for you so we can notify pick up attendants and assist your sub. **We do not offer makeup shares.** If you need to change your pick up site or time, you must give us no less than one week of notice. We ask that you do not change pick up sites/times from week to week, as this can cause confusion on both ends.

Shares that are not retrieved within the pick-up time will be forfeited by the member and donated, used by the pick-up site's host, or sold elsewhere. **You will not be able to pick up shares after the set time frame.**

Available at most pick-up sites will be an exchange box. Members can use the box to leave behind unwanted produce or to pick up produce that has been left, allowing for some share customization. Produce substitutions or additions are not possible beyond the exchange box.

## **Food Safety**

We take the safety of your produce very seriously. Your produce will always be harvested with clean produce-only containers. In most cases, your produce will be lightly rinsed with tap water (Springfield city water) to remove visible dirt on an outdoor washing rack. More perishable items will then be transferred directly to our produce refrigerator. Generally, your produce will be harvested within a 36-hour period before your pick up whenever possible to ensure the highest possible quality. This doesn't apply to all types of produce, however; products like potatoes, onions, winter squashes, dry beans, etc. may be stored for some time before reaching your CSA box. Because we use very minimal pest treatments, it is likely you will encounter the occasional insect at one point or another. Be sure to thoroughly wash all produce before eating for your added protection.

## **Share Options**

\*Early sign up November 2016 – December 2016 & Paid during the first week of January.

\*Regular; Sign up and Payment; January 2017 – End of February 2017

\*Late; Sign up and Payment; March 1 2017 or after

\* TUESDAY, BUSINESS DELIVERY OPTIONS \$3.00 per week Delivery Fee added. (\$78.00 Total) This can be paid weekly or in advance.

1. Full season, FULL share. (\$675 early bird sign up; \$700/regular; \$750/late sign up) Our largest share option is also the most cost – effective. This share gives you the widest variety of produce grown over an entire season, so you'll see lots of different items. Your box will typically include 6-8 different types of produce in meal-sized portions, and it will usually fill a regular-sized reusable grocery bag. For example, a box in mid-summer might include two pounds each of potatoes, tomatoes, and green beans, a pound of carrots, a large onion, two green bell peppers, and a bundle of fresh basil. Full shares work well for families of 2-3 who cook 5-7 nights a week, or larger families of 4-5 who cook less often. A full-sized share can easily be split between friends as well. Runs May to the end of October (approximately 6 months).

OR

2. Full season, HALF share. (\$350 early bird sign up; \$375/regular; \$400 late sign up). The half share comes with about half the produce of a regular full-sized share. Depending on the week, your box will usually come with 4-6 different types of produce. For example, a summertime box could include one pound each of potatoes, tomatoes, green beans, a large onion, and a bell pepper. The full and half sized shares will not always include the same produce from week to week – half shares tend to have the produce variety spread out more over the course of the season. Half shares work well for singles or families who don't have time to cook every night but enjoy fresh produce. Runs May to the end of October (approximately 6 months).

## Member Fees

1. By selling membership in advance of the growing season, CSA reduces the burden of up-front costs for the farmer. Your membership fees provide us with money to purchase seed and equipment before the season starts, and we appreciate your commitment. Place a check mark next to the share type you would like from the list below.

\*\*\* "Early Bird" Sign up (November 2016 to December 31, 2016)

CHECK YOUR SELECTION	Share Type	Early Bird (Ordered in 2016 & paid by 1/7/2017)	Price if postmarked before [2/28/17]	Price if postmarked after [3/1/17]
	<b>Produce - Full Share</b>	\$675	\$700	\$725
	<b>Produce - Half Share</b>	\$350	\$375	\$400
Add On Choices that will be available soon:				
	<b>Meat (Pork &amp; Beef)</b> *Must submit Meat Agreement			
	<b>Milk</b> *Must Submit Milk Agreement			
	<b>Eggs</b> *Must Submit Eggs Agreement			
Total Amount Due: (add up your selections)				

CHECK YOUR SELECTION	Payment Preference
	I wish to pay my membership fee up front.
	I wish to pay my membership fee in [2] installments, to be paid in full by 2/28/17

1. If you chose to pay the membership fee upfront, please enclose a check or complete the Credit Card Info below, for the total amount due, made payable to [White's Family Farm] with this signed agreement form.
2. If you chose to pay the membership fee in 2 installments, please enclose check for ½ amount with this signed agreement form. (The 2<sup>nd</sup> installment payment must be paid in full by 2/28/17)
3. By submitting an agreement form you are agreeing to pay the membership fee for the share you indicated above.
4. All payments are non-refundable (beyond 2/28/16).

**PLEASE LET US KNOW IF YOUR PURCHASE IS A GIFT FOR SOMEONE. WE WILL SUPPLY YOU A RECEIPT, GIFT CARD AND AN INFORMATIONAL CSA PRINTOUT.**

Card Type	Card Number	Expiration Date	3 Digit Number on Back of Card	Payment Amount
Circle type: Visa, MasterCard or Discover				

## Communicating with Us

The best way to communicate with us is via email: [farm@whitesfamilyfarm.org](mailto:farm@whitesfamilyfarm.org). You can also call or text Demetria White at 615-585-4331 or 615-920-6405. We will do our best to respond as quickly as possible, but understand this can be difficult when we are out in the field for most of the day. We will primarily communicate with you via email, and when you sign up, you will be added to our mailing list. We depend on being able to communicate important information such as necessary changes to your distribution schedule or to our farm events. You will receive an email once a week, usually on Mondays, with the list of your produce for that week's share, recipe ideas, storage tips, and other farm updates.

*By signing below, I agree to purchase the membership share indicated. I understand that, although unlikely, the farm may change parts of this agreement related to production and distribution from time to time. I understand that they will contact me via email in advance of any changes to this agreement.*

Name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_