



217 East Cherry Avenue
Jonesboro, AR 72401
ragen@myjma.com
870-333-2066

Application for Employment

We are an equal opportunity employer, dedicated to a policy of nondiscrimination in employment on any basis including race, color, sex, religion, disability or national origin.

Employment Preference:

Date You Can Begin Work: ____/____/_____

Type of Employment Interested: (Circle One) Full Time Part Time As Needed
Temporary

Salary Desired: \$_____p/hour (*Note: Do not leave this blank or minimum wage is assumed.)

Please list any hours you cannot work? _____

If college student, please provide a copy of your class schedule for the semester.

Personal Information:

Last Name: _____ First Name: _____

Address: (Number, Street Name, City, State, Zip Code)

Soc. Sec. #: ____/____/____ D.O.B: ____/____/____ (mm/dd/yy)

Home Telephone: (____) ____ - _____ Cell: (____) ____ - _____

Are you a legal citizen of the United States? Yes No

Are you currently CPR/First Aid Certified? ___Yes ___No

Education:

High School Attended/City/Graduation Year:

Circle One: High School Diploma / G.E.D

College Attended/City: _____

Number of Years Completed: _____

Major: _____ Graduate? Y N

Are you currently enrolled in college? Y N



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Employment History:

1. Name of Employer: _____

City/State: _____

Supervisor: _____ Phone #:(____) _____ - _____

Do you wish to use this person as a reference? _____

Type of Business: _____ Position: _____

Dates of Employment: _____ to _____

Did you leave this employment on good terms? _____

Starting Salary: \$ _____ Ending Salary: \$ _____

Describe some of your responsibilities while at this employment.

2. Name of Employer: _____

City/State: _____

Supervisor: _____ Phone #:(____) _____ - _____

Do you wish to use this person as a reference? _____

Type of Business: _____ Position: _____

Dates of Employment: _____ to _____

Did you leave this employment on good terms? _____

Starting Salary: \$ _____ Ending Salary: \$ _____

Describe some of your responsibilities while at this employment.

3. Name of Employer: _____

City/State: _____

Supervisor: _____ Phone #:(____) _____ - _____

Do you wish to use this person as a reference? _____

Type of Business: _____ Position: _____

Dates of Employment: _____ to _____



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Did you leave this employment on good terms? _____

Starting Salary: \$ _____ Ending Salary: \$ _____

Describe some of your responsibilities while at this employment.

Other References:

1. Name of Reference: _____

Phone #:(____) _____ - _____

How do you know this person?

Give brief explanation of what this person may say about you

2. Name of Reference: _____

Phone #:(____) _____ - _____

How do you know this person?

Give brief explanation of what this person may say about you

3. Name of Reference: _____

Phone #:(____) _____ - _____

How do you know this person?

Give brief explanation of what this person may say about you



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Felony Statement:

*Has a court ever denied you parental custodial or visitation rights as a result of child maltreatment? Yes No

If yes, explain: _____

Have you even been convicted of the following:

Carnal abuse in the 3 rd degree	Negligent homicide
Assault in the 3 rd degree	Coercion
Sexual misconduct	Public sexual indecency
Indecent exposure	
Criminal attempt, criminal solicitation or criminal conspiracy to commit any of the above offenses	
Distribution to minors, {of any controlled substance}	
Manufacture, delivery, or possession with intent to deliver or manufacture of any controlled substance	
Engaging children in sexually explicit conduct for the use in visual or print; medium, transportation of minors for prohibited sexual conduct, use of a child or consent to use of a child in sexual performance, by producing, directing, or promoting sexual performance by a child	
Pandering or possessing visual or print medium depicting sexually explicit conduct involving a child	
Endangering the welfare of a minor in the 2 nd degree	
Any felony or misdemeanor involving violence or sexual misconduct	
A felony or misdemeanor classified as an offense against the person or family	
A felony or misdemeanor classified as public indecency	
A felony violation of any law intended to control the possession or distribution or any substance included as a controlled substance	



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_____ I have never been convicted or placed on deferred adjudication for any felony or misdemeanor and there are no pending criminal charges against me.

(Deferred adjudication is a common term in criminal law. It is generally understood to be a process whereby the judge defers rendering a conviction pending an opportunity for the defendant to demonstrate rehabilitation, the record is cleared)

Furthermore, I give permission to Jonesboro Montessori Academy, LLC, to check my criminal history record.

Applicant Signature Date

Pre-Employment Questionnaire

Have you worked with or around children previously, other than your own?

Yes_____ No_____

If “Yes”, what were your responsibilities in your previous experience with children?

2. Please describe the skills you possess that prepare you for this job.

3. Why do you desire to work with children now?

4. Why should we hire you?

5. Describe your personality.



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6. How would you handle a child that is throwing a temper tantrum for several minutes and hits or kicks you when you try to touch them?

7. How would you handle a situation where another co-worker tells you to do something that you aren't sure is correct?

8. How would you handle a situation where you see another co-worker do something incorrect or unacceptable?

9. How do you handle stress?

10. How would you handle a situation where a parent asked you a question that you do not know the answer to and the person who would know the answer is gone for the day?

11. What are your goals for the future?



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12. Tell us about yourself.
