

Application for the Free Childcare Scheme

Application Number (for office use only) : _____

1. Child/children's details:

Name & Surname	ID number/Date of Birth

2. Parent's details:

A: Eligible Parent

N.B. Eligible parent is defined as a mother or single parent (mother or father) who is in work or pursuing studies.

Name & Surname	ID Card Number	Home Address	Phone Number	Email Address

B: 2nd Parent

N.B. 2nd Parent is defined as a father who is already in employment and or education

Name & Surname	ID Card Number	Home Address	Phone Number	Email Address

3. Details of other persons responsible for dropping off/collecting children to/from the Child Day Care Facility:

Name & Surname	ID Card Number	Relation to child

4. Course details:

Name of Parent	Course title	Educational Establishment	Course duration	Type of Attendance (full or part time or distance learning)

5. Employment details:

Name of Parent	Employer's name	Employer's address	Employer's contact details	Date of Commencement of Employment

6. Child Care Centre

Name of Child Care Centre	Address of Child Care Centre	No of days of service Required per week	No of hours required per month

7. Child Care Centre Acceptance Declaration

Date of Service Commencement	Name of Child Care Centre Manager	Signature/ Stamp of Child Care Centre

Parents/ Carers Signature

Parents/ Carers Signature

Application Date

Disclaimer: The data requested will only be processed by government officials for the general administration of the Free Child Care Scheme. Under no circumstances will this data be passed on to commercial third parties. All this information is required so that , should the need arise, procedures may be carried out without any unnecessary delays.

Documentation to be provided by parents/ guardians :

Students

- ☐ Statement of course attendance from educational institution
- ☐ Statement of course recognition from the NCFHE

Employees

- ☐ 3 most recent payslips
- ☐ A declaration from the Employer stating:

Fixed schedule: average number of weekly working hours & the number of days of work per week

Flexible schedule: average number of monthly working hours & the number of days of work per month

Self Employed

- ☐ Most recent tax return
- ☐ A declaration stating:

Fixed schedule: average number of weekly working hours & the number of days of work per week

Flexible schedule: average number of monthly working hours & the number of days of work per month