

DICKINSON COUNTY CONSERVATION DISTRICT

328 NE 14th

Abilene KS 67410

Phone (785) 263-2787

www.dickinsoncountyconservationdistrict.com



April 5, 2016

To ensure that all parties who rent Conservation District equipment understand the proper use, transportation procedures, and associated fees, all lessors are required to review the enclosed Rental Agreement and Checklist prior to using Conservation District equipment.

The effective date notated on the Rental Agreement reflects the date upon which the equipment rental is requested. The terms of the Rental agreement are in effect for a period of six months from that date. Should you rent Conservation District equipment again, a new Rental Agreement will be provided.

Please review, sign, and return the Rental Agreement to the Dickinson County Conservation District upon receipt. The checklist is for your reference.

Sincerely,

Cindy Dooley
District Manager
Dickinson County Conservation District

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Truax Drill Rental Policy and Agreement

Effective Date: March 25 2016

The Dickinson County Conservation District agrees to rent the Truax Grass Drill to:

Any out of county or commercial use of the Truax Grass Drill must receive prior approval from the Conservation District Board.

The drills are the property of the Dickinson County Conservation District and are under the supervision of the District Board. If information concerning the drill is needed, contact the office at 785-263-2787.

RENTAL TERMS

FEES:

If the lessee chooses to transport the drill himself/herself, fees will be as follows:

Customer pickup

- \$11.00 per acre, with a minimum fee due in the amount of \$40.00.

If the lessee chooses to have the Drill Manager deliver the drill to the desired location, and a Drill Manager is available, fees will be as follows:

- \$40.00 delivery fee plus \$11.00 per acre; first acre free of charge.

An invoice will be sent out from the office, with payment being due upon receipt of the invoice.

Rules and Guidelines

1. The lessee will assume full responsibility on liability when the drill is in his/her possession.
2. **TOW AT A SPEED OF 20 MPH OR LESS. OPERATE THE DRILL AT A GROUND SPEED OF 4-5 MPH.**
3. **Hydraulics must be in the “up” position while driving.**

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4. Lessee shall be ~~ready to use the drill when it is acquired.~~ Other individuals desire to rent the drill as well.
5. It is the lessee's responsibility to honestly track the acreage the drill was used for.
6. Inspect drill for damages before and after use. **Please treat our drill as if it were your own.**
7. **You are responsible to report any damages or needed repairs, no matter how small,** while the drill is in your possession immediately to the Dickinson County Conservation District at 785-263-2787. If you notice something that needs repaired, please let us know. You will be responsible to pay for the cost of any repairs that are caused by negligence while the drill is in your possession, including flat tires.
8. You are responsible for regular lubrication and preventative maintenance of the drill while it is in your possession.
9. **Note: Please do not pack the grass seed into the seed boxes. Seed should not be placed into the seed box until the drill is located at the field site and ready to plant. Seed box should not be more than ½ full of seed.**
10. We recommend that you calibrate the seed rate for the seed mix you are planting. Lessee is responsible for the **FINAL SETTING** of the drill. The Conservation District is not responsible for the final seeding population.
11. Hitch pin shall be supplied by lessee.
12. The Dickinson County Conservation District **is not responsible** for any foreign or undesirable plant that you may endure, including rye.
13. **CLEAN DRILL** – The seed box and fertilizer box are to be cleaned of all seed after use. We suggest using a vacuum or air hose after the lessee has completed the seeding. Also please take the time to clean any excessive mud/dirt off of the exterior when you are finished so that the next individual using the drill does not have to clean it before they use it....be considerate! (You will be charged a \$50.00 cleaning fee if the drill has not been cleaned to our specs).
14. **LESSEE is responsible for any accidents that may occur during the time of possession. It is the lessee's responsibility to carry their own insurance on the drill.**
15. Do not allow the drill to be used by any other individual or entity while it is in your possession.
16. Notify the Dickinson County Conservation District at 785-263-2787 upon completion. The drill is rented out based on 30 acres per day, with allowances made for weather or repair delays. In the event that the drill is held in possession of the lessee for a length of time exceeding that deemed reasonable by the Conservation District, a determination will be made by the Board of Supervisors as to the disposition of the equipment. Pick up of the drill by the Conservation District will result in lessee being assessed an additional charge of \$1.00 per mile to and from the Conservation District to the location of the drill, \$10.00 per hour labor, as well as \$35.00 per day late fee.

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17. The Dickinson County Conservation District is providing you with a service by having the drill available to rent. Please respect our property and help take care of our drill and keep it in good condition.

18. Information is available from the drill manual provided with the drill. Please contact the Conservation District at 785-263-2787 if additional information is needed. If you need help setting the drill or have questions of any kind, please ASK!

****Note: Rental payment and/or any drill damage (parts and labor) are to be paid upon completion of using the drill. All unpaid balances after 30 days of the initial invoice will be charged a late fee of 1 ½% per month, which is an annual percentage rate of 18%, which will be applied to the balance due after 30 days.**

Checks are to be made payable to the Dickinson County Conservation District.

Any deviation from the Rental Agreement will be subject to a double rental rate.

Any schedule deviation of the Truax Grass Drill will be done through the Conservation District staff.

I have read and understand the terms outlined in this Rental Agreement.

Lessee Signature

Date

District Manager
Dickinson County Conservation District

Date

If you have any questions once you get out to the field with the drill you may contact the Conservation District at 785-263-2787.

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8' Truax Grass Drill CHECK LIST

REQUIREMENTS:

- ½ ton vehicle
- Hitch pin for transport
- 30HP tractor

Operating the drill requires a hydraulic system with ports for two (2) hydraulic hoses to lower the drill during use and raise for transport

UPON RECEIPT OF DRILL

- Make sure that the drill sprocket hub is disengaged before transporting. _____
- Transport Locks – make sure they are locked in place (located on the hydraulic cylinders) . _____
- Make sure the lights are working. For trailer lights, there is a flat four prong type connector. _____
- Make sure the hydraulic hoses are secure. _____
- Make sure the drill is clean, seed boxes are empty, no mud between the coulters, etc. _____
- Make sure the seed box lids are down and secure. _____

TRANSPORTATION OF DRILL

- Hydraulic hoses must be secured to prevent hoses from dragging. _____
- Use safety chain during transport. _____
- Use caution when crossing bridges – drill is 8 feet wide. _____
- DO NOT exceed 20 MPH when transporting the drill. _____
- Transport the drill with the transport kit – wheels of drill should not touch ground. _____

OPERATION OF DRILL – Additional Information for the Lessee

- Engage the drill sprocket lockout hub – **do not back up with the drill down or engaged.** _____
- Do NOT make any sharp turns or back up with the disks lowered; RAISE THE HYDRAULICS
AT THE END OF EACH ROW!!! _____
- Transport Locks – remove retaining pins and bars during operation. This will allow the
drill to float or adjust during planting on unlevel terrain. _____
- Seed Calibration – calibrate the seed rate for the seed mix you are planting. Be sure to
close the seed box lid. _____
- Check the seed tubes regularly for blockage. _____

UPON COMPLETION OF DRILL USE

- Make note of number of acres drill was used for. _____
- Make sure lights are working. _____
- Inspect the hydraulic hoses. Be sure the hoses are secured such that they will not drag
on the ground or bang against anything during transport. _____
- Drill must be clean, seed boxes empty, no mud between the coulters, etc. _____