

NEW GENERATION
ACADEMY
2016-2017

Parent/Student Handbook

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MISSION STATEMENT

New Generation Academy's mission is to assist Christian parents in the Biblical training of their children spiritually, academically, emotionally, and physically to be strong leaders for righteousness to the next generation. Our core values are: authority of the Bible, family, salvation, Godly lifestyle and Christian worldview.

STATEMENT OF FAITH

WE BELIEVE the Holy Bible to be the inspired, only infallible, authoritative Word of God (II Timothy 3:15; II Peter 1:21).

WE BELIEVE there is one God, eternally existent in three persons - Father, Son, and Holy Spirit (Genesis 1:1, Matthew 28:19, John 10:30).

WE BELIEVE in the deity of Christ (John 10:33),

His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35),

His sinless life (Hebrews 4:15, Hebrews 7:26),

His miracles (John 2:11),

His vicarious and atoning death (I Corinthians 15:3, Ephesians 1:7, Hebrews 2:9),

His resurrection (John 11:25, I Corinthians 15:4),

His ascension to the right hand of the Father (Mark 16:19) and

His personal return in power and glory (Acts 1:11, Revelation 19:11).

The Statement of Faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe.

PHILOSOPHY OF EDUCATION

To work in cooperation with parents in educating their children

To provide students with an overall sense of personal destiny in their lives through the study of history, science, the arts, and through social and cultural relationships.

To provide students an opportunity to gain a balance of knowledge and service in their lives.

To provide students with an understanding of how to handle stress and pressure and to view them as God's ways of developing character.

To provide students with assistance in recognizing their gifts and calling for God's glory.

To provide students with the support to become consistent Christians in character, conduct, and conversation.

OUR ACADEMIC PROGRAM

New Generation Academy (NGA) offers an enriching two-day per week college preparatory program which emphasizes sound study skills and habits. Small classes and close association with supportive teachers help contribute to an academic environment in which a student can gain subject knowledge as well as academic confidence and self-esteem.

I. ACADEMIC POLICIES

ABSENCES: Please let teachers know by email when you know your child will be absent. In case of illness, make sure your children makes up missed assignments. Quizzes and/or tests missed during the absence may be scheduled with the teacher to be taken upon student's return. Attendance is extremely important for success in this program. Attendance has a direct correlation with grades. There are certain labs and activities that do not lend themselves to duplication or make-up work. In the case of an excused absence, if the work cannot be made up, it should be excused or a replacement assignment given. Students are responsible for the work missed.

DAILY ASSIGNMENTS: Assigned daily work is to be turned in on the date due to receive full credit. The purpose is to provide the students with an opportunity to demonstrate learning and responsible behavior. Excessive missing daily work will result in low/failing grades.

EXCUSED WORK: Parents may choose to exempt their child from assignments. Excused work should be rare. Students may not be excused from tests, quizzes and major projects. An "E" will be entered into Engrade and will have no impact on the student's overall average. A note should be given to the teacher at the time the assignment is due. Parental communication with teachers is **REQUIRED** for exceptions. Exceptions may be made at the discretion of the Parent/Teacher/Administrator. Reasons for excused work might be illness, family emergency, family vacation, other academic pursuits (TeenPact, NCFCA - Speech & Debate, etc).

LATE ASSIGNMENTS: We discourage parents from allowing their student to consistently turn in late work. A late assignment can be accepted only if the student turns in a parental note to their teacher at the time the assignment is due. Late work is marked with an "M" (0%) in Engrade. To receive credit, the student must make up the "M" assignment within 2 weeks. A 10% per week reduction in the student's grade will be assessed. Exceptions may be made at the discretion of the teacher and parents.

ENGRADE: NGA uses Engrade to post grades, record assignments, and track attendance. If your student was enrolled in New Generation Academy last year and you already have a username and password, you will be able to use it again this year. If you are new to New Generation Academy or are logging into Engrade for the first time, you will need your unique student code. See the Engrade administrator for your code.

LOST AND FOUND ITEMS: Lost and found items will be placed in a bin in the school storage area. **PLEASE MARK ALL ITEMS BROUGHT TO SCHOOL BY YOUR STUDENT** .Unclaimed items will be donated at the end of each semester.

II. CONDUCT POLICIES/BEHAVIOR POLICIES

A high standard of conduct is required of each student at NGA maintaining safety and order while exhibiting Christ-like character. Teaching submission to authority, and ultimately to God, is imperative in order to guide our students toward full Christian maturity. A student's attitude toward authority is perhaps the most important factor governing his success in school and in life. A parent's attitude toward teachers, classes, and homework will be reflected by the student.

BIBLICAL GUIDELINES FOR STUDENT CONDUCT

Respect Authority: "Everyone must submit himself to the governing authorities, for there is no authority except that which God has established. The authorities that exist have been established by God.

Consequently, he who rebels against the authority is rebelling against what God has instituted, and those who do so will bring judgment on themselves. For rulers hold no terror to those who do right, but for those who do wrong. Do you want to be free from fear of the one in authority? Then do what is right, and he will commend you. For he is God's servant to do you good."

Romans 13:14

Respect and Esteem: "Consider one another as better than ourselves"

(Philippians 2:3, I Corinthians 6: 19-20; Matthew 15: 89, Psalm 119, Proverbs 18:24, Proverbs 3:7-9)

Protecting the dignity of all students is our aim. Malicious talk can do more harm than physical wounds.

Be an Example: "Don't let anyone look down on you because you are young, but set an example for the believers in speech, in life, in love, in faith, and in purity" (I Timothy 4:12).

Seek Excellence: "I can do everything through Christ who gives me strength"

Philippians 4:13

Be Honest: "Providing for honest things not only in the sight of the Lord, but also in the sight of man" I Corinthians 8:21

Be Truthful: "Therefore each of you must put off falsehood and speak truthfully to his neighbor, for we are all members of one body" Ephesians 4:25

Practice Clean Speech: "Do not let any unwholesome talk come out of your mouth, but only what is helpful for building others up according to their needs, that it may benefit those who listen"

Ephesians 4:32

Reflect Jesus: "Finally, brethren, whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is admirable - if anything is excellent or praiseworthy - think about such things"

Philippians 4:8

DRESS CODE: The objective of NGA is to implement a policy of modesty, appropriateness, and Godly character.

- To dress in a manner that demonstrates respect for others and does not give any cause for others to stumble.
- Hats and other head coverings are not to be worn in the building.
- Garments must be free of questionable slogans, pictures, and/or advertisements that contradict or distract from Christian values.

GENERAL EXPECTATIONS: Students are expected to...

- Accept responsibility for their behavior
- Perform to the best of their ability in all areas
- Respect those in authority and fellow students
- Respect the property of others as well as their own
- Willingly abide by attendance policies, expectations for conduct, dress code, and classroom rules
- Conduct themselves in a manner which will promote their own health and safety as well as that of others

LUNCHROOM BEHAVIOR EXPECTATIONS: Students are expected to...

- Eat only in designated areas and at designated times - No food or drink is to be consumed in the classrooms and/or hallways, before, during, or after school without permission.
- Students are to clean up after themselves.

III. ACCREDITATION/DECLARATION OF INTENT

ACCREDITATION: NGA is accredited at the highest level (Accredited with Quality), by the Georgia Accrediting Commission (GAC).

DECLARATION OF INTENT: You are required by the state of Georgia to submit a Declaration of Intent every year. Fill out the form at <http://www.gadoe.org/Pages/Home.aspx>. Be sure to submit a copy to NGA. By state law, you are required to keep attendance, but do not submit monthly reports to the state or to NGA.

IV. HEALTH AND SAFETY PROCEDURES

EMERGENCY PROCEDURES: In case of emergency, please call 911 and talk with Fayette County Dispatch Center. In case of a medical emergency the closest hospital is Piedmont Fayetteville - 1255 Hwy 54 W, Fayetteville, GA 30214 (770) 719-7000 (open 12 noon - 9 pm). The Fayetteville Police Department Headquarters is located at:760 Jimmie Mayfield Blvd, Fayetteville, Georgia 30215-hours of operation: 8:00am-4:00pm

FIRE DRILLS: Fire Drills are held monthly by order of the State Fire Marshall. Students should leave rooms QUICKLY and SILENTLY, following fire exit maps posted in each room. Teachers are responsible for the students in their care.

NATURAL DISASTER DRILLS:

1. Students should be quiet and to be ready to listen for instructions in the midst of crisis.
2. DROP-kneel down with your head between your arms to protect your face
COVER-get under the desk or other type of table-like furniture.
HOLD-hold onto the leg of this piece of furniture
3. Procedure
 - ❖ You will hear the bell and this will signal to: DROP, COVER, HOLD.
 - ❖ Wait 1 ½ minutes, at the instruction of your teacher, go outside to your class’s designated area (same area as for a fire drill.)
 - ❖ Wait for dismissal

INSURANCE: NGA members share the cost of an annual liability policy. This is a part of the annual Administration Fee.

WEATHER CLOSURE/DELAYS: Weather can become an issue affecting safe travel and school closures. As a general rule, New Generation Academy follows the open/delayed-start/closure status of the Fayette County School System. In the event of bad weather, visit Fayette County Board of Education website for school closure information.

V. FINANCIAL OBLIGATIONS

At NGA, families have **two options** for parent participation and tuition:

1. **PARTICIPATING FAMILIES** are those who have a parent teaching at least one NGA class and are actively helping with the day-to-day operation of the co-op.
PARTICIPATING FAMILY TUITIONS AND FEES: Tuition is due the first week of each month and should be paid through Paypal (see link at ngacoop.com). Tuition is \$60 per month per family with an annual \$250 administrative fee due by July 31. Early-bird registration fee for returning families is \$30 by May 31, and the registration fee for new families and returning families after May 31 is \$60.
2. **DROP-OFF FAMILIES** are those where the parent does not have active day-to-day participation in the co-op. These families choose to pay more per class, but do not have the same parental requirements. We do occasionally call on Drop-Off parents to help with certain activities, but not on a weekly basis. This option is only available to middle and high school students.
DROP-OFF FAMILY TUITION AND FEES: Tuition is due the first week of each month and should be paid through Paypal (see link at ngacoop.com). Drop-off fees are \$60 per student per class. A multiple sibling discount may be given on a per family basis. There is a \$50 per class administrative fee due by July 31. Early-bird registration fee for returning families is \$30 by May 31, and the registration fee for new families and returning families after May 31 is \$60.

Other financial obligations include purchasing curriculum, field trips, school supplies, some classes may have a class material fee

VI. PROGRESS REPORTING

Academic Grading Scale

A	90 - 100	4.0	Consistent, superior work
B	80 - 89	3.0	Exceeds basic standard
C	70 - 79	2.0	Meet basic standard
D	65-69	1.0	Substandard
F	64 - and below/Failing	0	Failing
I	Incomplete	0	

Honor Roll: A student who earns a Grade Point Average of a 4.0 will be recognized on the Director’s List and 3.0 to 3.99 will be recognized on the Honor Roll.

Progress reports/Report Cards: Parent(s) will receive their child’s progress reports on Engrade and can discuss the student’s progress with their respective teachers.

HIGH SCHOOL DIPLOMA/GRADUATION REQUIREMENTS (23 credits)

MATH (4 credits)

- Algebra I
- Geometry
- Algebra II
- Precalculus
- Calculus

SCIENCE (4 credits)

- Earth Science
- Biology
- Chemistry
- Physics or other sciences offered

ENGLISH (4 credits)

- English 9
- English 10
- American Literature & Comp
- British Literature & Comp

SOCIAL STUDIES (4 credits)

- World History
- Geography
- American History
- Government
- Economics

HEALTH and PHYSICAL EDUCATION (1 credits/.5 each)

FOREIGN LANGUAGE (2 credits)

ELECTIVES (4 credits)

- _____
- _____
- _____
- _____

Hope Scholarship Rigor Requirements: In short, Rigor requirements have been added to the HOPE legislation by the Georgia Department of Education. To qualify for HOPE starting with the graduating class of 2015, students have to receive credit in certain courses that meet the criteria for Rigor, in addition to meeting the HOPE 3.0 GPA graduating in 2015 - 2 courses, graduating in 2016 - 3 courses, graduating in 2017 - 4 courses

The following courses meet the Rigor requirements.

- Pre-Calculus, Calculus, Advanced Algebra, Statistics
- Biology II, Anatomy/Physiology, Chemistry, Physics
- Foreign Language II, III, and IV (Spanish, French, etc)
- Any dual enrollment course