



Hudson River Community Education

Course Proposal Form

Date: _____ Instructor's Name: _____

Address: _____

City / State / Zip: _____

Phone: Day: _____ Evening: _____ E-mail: _____

Instructor Biography: _____

Course Title: _____

Course Description: Type or print clearly your description as you would like it to appear in the catalog. Include goals, topics, possible projects and class format. Hudson River Community Education reserves the right to edit.

Proposed Schedule: __Mon __Tue __Wed __Thur __Sat

Dates: _____ Hours: from _____ to _____ am__ pm__

Materials Fee (per person) \$ _____ Max Class Size _____ Min Class Size _____

Facilities Needs: _____

Technology Needs: _____