



## MINUTES OF THE COMMITTEE MEETING HELD 30 JUNE 2016

### **Present**

Jerry Walker (Chairman), Frank Horner (Gen. Sec.), Lynda Watson (Treasurer), John Gooch (Walks Co-ordinator), David Bailey, Penny Bailey, Jane Bekker, Liz Hudson, Beryl Leck, Peter Leck, John McNelly, David Watson and Tim Wyles.

### **1. Apologies**

Apologies were received from David Gibson-Brown, Charles Hacon, John Ling, Julia McNelly and Brian Smethurst.

### **2. Minutes of the meeting held 28th April, 2016**

The minutes of the meeting held 28th April, 2016, were confirmed and duly signed by the Chairman.

### **3. Matters Arising**

#### Item 4 - Grants

A Grant of £1000 had been received from Great Yarmouth Borough Council following the Queens 90th Birthday. Thanks were given to the Treasurer for her work in obtaining this welcome sum. A 2nd application was withdrawn as insufficient time had been available to comply with all the questions raised to obtain the grant. However, it would be re-submitted following the next meeting.

#### Item 6 - Walk Leaders Photographs

After discussion it was agreed these were not necessary and would not be pursued.

#### Item 10(ii) - Hi-Viz Vests

It was agreed the Chairman should continue with obtaining these items and it was suggested that ten of each size M, L and XL be purchased.

#### Item 10(v) - Membership Cards

It was agreed this item should be left in abeyance.

### **4. Finance Report**

It was confirmed that income was £1700 and expenditure to date was £500. This was based on administrative costs, insurance and website.

### **5. First Aid Training**

It was agreed the Treasurer should continue to liaise with St Johns to arrange 3 hourly sessions at a cost of £25.00 + VAT per person for 15 Walk Leaders to attend. The first available date was 18/10/2016. It was hoped to arrange 5 members attending each 3 hour sessions.

### **6. Associate Membership**

After thorough discussion it was agreed that if enquiries were received they would be told membership must comply with our current Constitution which did not allow for Associate membership. They would be advised to contact Active Norfolk.

**7. Press Release**

The Committee approved the release of this item as drawn up by the Chairman.

**8. Flyers**

After a long debate it was agreed that we should proceed to obtain 1000 x A5 Flyers

**9. Any Other Business**

- (i) A draft 'Code of Practice' for use by Walk Leaders was issued.
- (ii) The Walks Co-Ordinator stated the October programme would be issued shortly.
- (iii) It was pointed out the Pedometer Report indicated all walkers who had been walking and this should be used to ascertain if subscriptions had been paid.
- (v) John McNelly informed the Committee that the cost of hiring the Hall was £5.00 and members confirmed they would be happy to pay this sum for the hire of the hall for Committee meetings.
- (vi) The Walks Co-Ordinator requested Committee members to ascertain from all participants of our walks if they knew of any new ones which would meet our requirements.

**10. Date, time and place of next meeting**

It was agreed the next meeting would be held 8 September, 2016, at 2.00 p.m. in the Village Hall, Runham.

Chairman \_\_\_\_\_

Date \_\_\_\_\_