



MINUTES OF THE COMMITTEE MEETING HELD 15th SEPTEMBER 2016

Present

Jerry Walker (Chairman), Frank Horner (Gen. Sec.), John Gooch (Walks Co-ordinator), Julia McNelley (Membership Secretary), David Bailey, Penny Bailey, Jane Bekker, David Gibson-Brown, Liz Hudson, Beryl Leck, John Ling, John McNelly, David Watson and Tim Wyles.

1. Apologies

Apologies were received from Charles Hacon, Peter Leck, Lynn Watson (Treasurer) and Brian Smethurst.

2. Minutes of the meeting held 30th June, 2016

The minutes of the meeting held 30th June, 2016, were confirmed and duly signed by the Chairman.

3. Matters Arising

Item 3 - Hi-Viz Vests

The Chairman reported on the action he had been undertaking and thanked John Gooch and his son for redesigning the Logo to enable it to fit on the vests. David Gibson-Brown requested we ensure some extra large ones were obtained. Jerry stated he would continue to explore this matter and report back as developments occur.

Item 5 - First Aid Training

It was confirmed that John Ling and Liz Hudson would attend the next training session.

Item 8 - Flyers

It was agreed this matter would be dealt with under Item 5.

4. Finance Report

Lyn requested the Committee consider agreeing to her having a petty cash account of £50.00 as members were finding it difficult to pay in small cheques to their bank accounts which were often not close to home. This was approved.

Approval was also given to her son, a qualified accountant, to act as Auditor for the Walk East Norfolk annual accounts.

5. Promoting 'Walk East Norfolk'

- (i) Flyers - It was agreed, after discussion, 5000 copies be obtained as the cost was minimally more than purchasing 1000.
- (ii) Membership Numbers - It was agreed for the time being to limit membership numbers to a maximum of 100 in accordance with our insurance quote.
- (iii) Active Norfolk - The Chairman updated the committee on what had been taking place and the emails received from the Co-ordinator Melanie Brown who was keen to meet with committee members to discuss the matter further. Fortunately a

further email received from Shelley Ames, Physical Activity & Health Development Manager, which gave much clearer detail relating to the issues and intentions requiring discussion. It was agreed the matter should be pursued and a meeting of the full committee should be held with Mel Brown as soon as she was able to attend.

- (iv) Yarmouth Mercury 'Club Notes' - Penny Bailey raised this as a way of publicising the organisation as it could let people know of what walks, events, etc. had taken place and walks to be undertaken in the following week. It was agreed we should do this and Penny accepted undertaking the work on our behalf.

6. Events

- (a) Christmas Lunch - David Gibson-Brown agreed to investigate locations and costs and report back but time was of the essence as bookings needed to be made to ensure availability. It was also agreed that the money raised from raffles held during the year would provide those members attending with a free raffle ticket for a prize draw at the lunch.
- (b) Quiz Night - Penny Bailey confirmed this event would take place at the Kings Arms PH on Northgate Street, Great Yarmouth. It was agreed that members and immediate family would be invited to participate in this fun event.
- (c) Bring and Share Picnics - Discussion took place on trying to find new locations where these could be held to ensure variations were available.

7. Any Other Business

- (i) Whistles - It was agreed the Chairman should arrange the purchase of suitable whistles to be issued to Walk Leaders to enable a warning system to be in place.
- (ii) Radios - It was agreed these would be investigated as to costs and usefulness to assist, on safety grounds, Walk Leaders on walks.
- (iii) Tuesday Walks - It was noted that the number of walkers attending these walks always appeared low and questions were being asked if it would be more effective to hold them in the morning. It was agreed to obtain the views of our members on this issue.
- (iv) It was requested that we try to obtain more new walks to ensure a wide programme of locations and distances. Members were asked to let John Gooch know of any which may be suitable..
- (vi) It was agreed that telephone numbers of committee members should be made available to all such members and John McNelley said he would do this.

8. Date, time and place of next meeting

It was confirmed the next meeting would be held 10th November, 2016, at 2.00 p.m. in the Village Hall, Runham.

Chairman _____

Date _____