



ABOS Board Minutes

April 21, 2017

The meeting was called to order by President Ann Plazek at 4:10 EST.

Present: Ann Plazek, Tina Williams, Brooke Bahnsen, M. Courtney, David Kelsey, Thomas Moore , Susan Parkins, Rose Huling

Absent: Kim McNeil-Capers, Gina Fuller, Michael Swendrowski, Marianne Thompson

Secretary's Report for March 2017 was approved

Treasurer's Report - Monthly financial report for 2017 - will be updated and added to agenda for approval at the May Board meeting.

Committee Reports:

Thomas had to excuse himself during the reports to assist staff at his library.

Advocacy - Susan/Kim

- **Will develop both an elevator speech and a canned Powerpoint to promote ABOS**
- **Putting together a calendar of state conferences - ALA keeps an updated list**
- **Developing a list of contacts and assigned members to research. Susan will follow up with Amy about Pennsylvania. Will pass the contact information onto Marketing and Membership committees.**

Awards - David

- **The committee has contacted all the graduate schools and will follow up.**
- **Will post the awards 'information on the ABOS listserv and Facebook account every 3-4 weeks between now and July followed by once a week during July and August.**
- **There were 3 nominees so far for the Carol Hole award.**
- **The winners will be decided on August 2, 2017.**
- **The committee will have their next meeting in June.**

BOIR - Repository/Database – Brooke

- **The committee has consulted with Acadia re taking BOIR and turning it into reality. The project would be open sourced and developed in phases. Brooke has not yet seen the financials.**

- **Crowdfunding could be a possibility but would need Board approval. Indiegogo is one option.**
- **Ann suggested that we hold off on pursuing crowdfunding until our vendors see that we have dedicating \$9000 ourselves to the project. Eletha was unable to attend the BOIR meeting and she has been our go to person for ABOS fundraising from our vendors.**
- **Brooke said that the BOIR committee was not yet ready to make a presentation to the Board.**

Conference Planning/Long Range planning -- Ann & Tina

- **The only hold up with posting the Conference registration is the hotel link. Ann needs to follow up with Michelle so we can add the link.**
- **Last year we extended Early Bird registration to the first week of September.**
- **Susan asked about the expectations for Board member costs. Registration is free and they can ask for up to \$300 reimbursement for travel costs. Thomas asked if the reimbursement went to the person or their library. Reimbursement is based on who paid for the travel.**
- **Ann is still playing phone tag with the person from Reading is Fundamental and Michelle from the hotel.**
- **Tina has received 11 program proposals plus 5 more in process. She will post the request for proposals one more time to the listserv.**
- **We need to encourage more people. John Amundson will also send out information about the conference.**
- **Tina and Ann will be in Pittsburgh in June and will meet with folks. We are looking for library tours, local flavor and evening events.**

Marketing - no report

Membership - Courtney

- **Planning to send letters to Pennsylvania libraries**
- **Meeting in May**

Nominations/Past Presidents - no report

Technology - Tina/Rose

- **There is a real need to talk with the various committees about priorities for what we need on the website.**
- **Rose is adding a photo gallery to the website.**

Old Business

- **Budget Approval**
 - We looked at the third draft. Under Expenses PLA is a placeholder as it happens every other year. ARSL could be attended on the odd year.
 - Susan moved and Tina seconded that we approve the budget. Budget approved.
- **Discussion of expenditures by committees. As a general practice committees should notify the Executive Board for pre approval. All expenses over \$100 must be voted on by the Board. Brooke will draft a new form for expenditures.**
- **Conference fee approval took place by email. The motion was made by Ann Plazek on March 30th that the 2017 Conference fees be:**

Early Bird Member	\$250
Early Bird Non-member	\$350
Member	\$300
Non-member	\$400
Bookmobile Driver (up to 2)	\$150
Presenters	\$150 Presenters may appeal to the Board if this presents a hardship.

Michael seconded it and the Board approved.

New Business

- **Raleigh venues:**
 - One of the sites could rent out their parking to us for an additional \$1000. This would require insurance.
 - We should carry event insurance as an organization. This year it could be paid from our contingency budget.
 - Loretta from the CBD has been easy to work with. There were 11 conferences happening while Ann and Tina were in Raleigh.
- **Brochure Availability: Ann printed 1000. They needed some to take to Raleigh.**

Announcements

- **Board meetings will be held the 3rd Friday of the month at 2 pm Mountain, 3 pm Central Time, 4 pm Eastern Time**
- **Next meetings: May 19, June 16, and July 21**

Adjournment at 5:07 EST