

Rippingale Village Hall Management Committee

Meeting of Committee

Wednesday 17th December 2014 at 7.30 p.m. in the Village Hall

Present:

Heather Gadsby (Chair) Andrew Flatters (Vice Chair) Angela Keen (Treasurer), Annette Lumb, John Warman, Wendy Gray (Secretary)

Apologies:

Rowena Grew

Minutes of the committee meeting held on Tuesday 25th November 2014:

Agreed and signed.

Matters Arising:

Treasurers Report:

Angela reported balances as follows –

Current Account	£3,783.39
Deposit Account	£4,256.12

** See APPENDIX for further information

Correspondence:

PRS – Change of address details – copy given to Angela for her records
Thank you emails to Rose Queen and WI for their help at Xmas Fayre
Response to Rippingale Parish Council re Flooding Plan

New Year's Eve 2014 (Party)

Angela 16 Tickets sold

Wendy 35 Tickets sold and payment taken (1 family ticket included). 7 tickets booked, 2 family tickets booked.

Committee members meet at the Hall between 12.30 and 1.00 p.m. to set out tables etc on the 31st December. Andrew to put up lights around skirting.

Heather and 1 other will greet guests at the door (suggest open doors at 7.30 p.m.), Andrew and Angela running the bar, Wendy food.

Table decorations – Wendy to enquire of Chris Petz if we can borrow Candle Table Decorations.

Glasses sorted for serving bubbly at midnight, give out party poppers at that time.

Wendy to confirm with Band that they will start at 8 p.m. with food commencing at approx. 8.45 p.m.

Banquet Table Cloth and Party Poppers to be included when doing Cash and Carry run.

Maintenance:

Front step – alterations to be made to second step to make equal distance between all steps – all members in agreement for work to be done. Andrew will try and do before New Year's Eve Party.

Fire door to side entrance needs checking.

Roof still needs looking at – Andrew will try and contact Jez before Xmas and get him to check out (he had promised to do this earlier in the year).

Step into conference room needs some form of marking to identify there is a slight incline (people may trip if not aware).

Conference Room area where wardrobes are – look at boxing this area in next year for storage.

New tiles still to be fitted in Ladies Toilet.

Any Other Business:

Letter of complaint given to Chairman – to be dealt with in New Year.

Angela had received an enquiry from a Dale Reagan (parents live in the village) who has a trailer (Woodstone Pizzas) asking if it would be possible for him to park his trailer on village hall forecourt on a Saturday evening where people can order take away pizza. Committee agreed this would be acceptable for a small donation of £5 each week. Angela had explained to him that if this was acceptable there would be occasions if there was a function on at the hall then it would not be possible for him to park there. If he was producing food for a function at the hall then there would be no charge.

To be considered sometime in the future:

Stage Lighting
Village Hall Floor

Date of next meeting:

Wednesday 14th January 2015 at 7.30 p.m.

The meeting closed at 8.55 p.m.

Signed:

Dated:

Chairman

APPENDIX

INCOME AND EXPENDITURE

INCOME:

Line Dancing	£108.00
Art Club	£36.00
Rippingale WI	£36.00
Tickets NY	???
Bars	£124.75
Bingo October	£287.50
Bingo November	???
Xmas Fayre 30.11.2014	£515.70

Xmas Fayre expenditure:

Wine	£32.00
Gifts	£75.97
Total:	£107.97

Xmas Fayre takings:

Lucky Dip	£12.00
Raffle	£112.00
Refreshments	£108.10
Tables	£60.00
Santa Donations	£22.00
Tombola	£171.60
Board Game	£30.00
Total:	£515.70

It was suggested that next year we ask and take payment for tables at time of booking.