

Rippingale Village Hall Management Committee

Meeting of Committee

Wednesday 14th January 2015 at 7.30 p.m. in the Village Hall

Present:

Heather Gadsby (Chair) Andrew Flatters (Vice Chair) Angela Keen (Treasurer), Rowena Grew, John Warman, Wendy Gray (Secretary)

Apologies:

Annette Lumb

Minutes of the committee meeting held on Tuesday 17th December 2014:

£30 difference in Xmas Fayre Figures was proceeds of Board Game that had not been reported. Minutes amended, agreed and signed.

Matters Arising:

Correspondence:

Treasurers Report:

Angela reported balances as follows –

Current Account	£4,565.64
Deposit Account	£4,256.30

** See APPENDIX for further information

New Year's Eve 2014 (Party) Reports

Total ticket sales £1,090 - £25 still to be collected from Annette. Good reports received, everyone seemed to enjoy themselves. Thank you received from the Band to Andrew for his help on the day.

Andrew confirmed some of the decorations were damaged when taken down (old) need replacing for next year.

New Year's Eve 2015 – agreement to do something this year. "Son of a Gun" mentioned as possible entertainment. Heather will contact them in first instance to ascertain availability.

Maintenance:

New light fitted at front of hall.

Step into meeting room temporarily fixed.

Entrance steps to hall – bottom step to be raised asap.

Built in cupboards in meeting room – Heather had asked Andrew to quote (Branch Brothers) £180 discounted price invoice received for materials plus there will be cost of fitting. Agreement for cheque to be raised for Branch Brothers – work to commence round about 31st January, anticipate 2 days. Cupboards will go across whole wall, 2 doors, 4 shelves.

Any Other Business:

Cheeky Monkeys – cannot afford cost of renting hall anymore, looking at putting cost of fees up but numbers are dwindling. Committee members suggested perhaps they look at reducing fees and sell tea and coffee, perhaps make a cake to sell. Look at fundraising perhaps we could offer free hire of hall for their fund raising event whereby any funds made go towards cost of renting the hall.

Suggested perhaps contact Wherrys for a donation?

Cancellation Fees – it was noted that the Burns Night had been cancelled (again) within 3 weeks of event. Question was raised whether we should charge a cancellation fee in these instances. It was

agreed we would charge a 50% non returnable deposit for hall bookings for functions. If the function is cancelled within four weeks before the booked date we would keep the deposit.

To be considered sometime in the future:

Stage Lighting
Village Hall Floor

Date of next meeting:

Wednesday 11th February 2015 at 7.30 p.m.

The meeting closed at 8.40 p.m.

Signed:

Dated:

Chairman

APPENDIX

INCOME AND EXPENDITURE SINCE LAST MEETING:

November Bingo	£261.00
Bar (includes £15 paid at cost for stock purchased in error)	£962.45
Childrens Party	£27.00
NY Tickets	£640.00
Line Dancing	£126.00
Art Group	£36.00

Stock take undertaken on 13th January - £687.18 stock value in cupboards

Children's toys from Xmas Fayre – not included in stock

New Year's Eve :

Band – Grumpy Old Men	£400.00
Tickets and Posters	£85.00
Bubbly	£40.78
Food	£286.89
Total Expenditure:	£812.67

Ticket Sales	£1,090.00
Expenditure	£812.67
Profit from Ticket Sales	£277.33
Bar Takings £680 (estimated profit from bar takings)	£200.00
Total Profit:	£477.33