

# Rippingale Village Hall Management Committee

## Minutes of Meeting

Tuesday 6<sup>th</sup> September 2016 at 8.00 p.m. in the Village Hall

		<u>ACTION</u>
1	<p><b><u>Apologies for Absence:</u></b> Jonny Grew, Colin Gray, Mike Hallas, Annette Lumb</p> <p><b><u>In attendance:</u></b> Wendy Gray (Chair), Andrew Flatters (Vice Chair), Barry Flatters, Carol Jepson and Carol Mason.</p> <p>The Chair welcomed Sheila Gray to the meeting as Bingo representative.</p>	
2	<p><b><u>Correspondence:</u></b> SKDC – new bin has now been supplied (Purple for trade waste) – black bin has been removed and assume grey one will be collected next week. SKDC – proposed amendments to Gambling Act – no impact on us, we already have Risk Assessment in place which was one of the items.</p>	
3	<p><b><u>Minutes of the Committee meetings held on 2<sup>nd</sup> August 2016:</u></b> The minutes of the above meeting were agreed and signed as a true and accurate record.</p>	
4	<p><b><u>Matters arising from the above Minutes:</u></b> Cleaning of Chairs – no action from designated committee members who were going to attempt to clean, it was therefore agreed that WG would ask our volunteer if she would clean remainder of chairs.</p> <p>Replacement Handles for Fire Doors – AF confirmed Kirby &amp; Wells not able to get separate parts for these. It was unanimously agreed that AF obtains a quote from K&amp;W re cost of replacing entire handles.</p>	<p>WG</p> <p>AF</p>
5	<p><b><u>Treasurer's Report:</u></b> WG presented details of receipts and expenditure. All invoices sent out for August.</p> <ul style="list-style-type: none"> <li>• <b>Income and Expenditure:</b> Spreadsheets emailed to all committee members prior to meeting. WG advised on income and expenditure up to 31<sup>st</sup> August 2016.</li> </ul> <p>Copy of ratified accounts given to all members present.</p> <p>Barry Flatters had carried out check on Bingo Float and Bingo Bar Float – all in order.</p> <ul style="list-style-type: none"> <li>• <b>Payments to be made:</b> £10 – K Tidman – Window Cleaning July £400 – 200 Club BIG Draw for September £109.86 – C Gray – Bar Stock etc £65 – Town &amp; Country – Alarm Maintenance Invoices/cheques checked by Carol Jepson. All above approved for payment.</li> <li>• <b>200 Club (BIG) Draw – Winners for September 2016:</b> £200 – Bryony Harrison (28) £50 – Toni King (24) £50 – Fred Murfett (9) £50 – John Kimbrey (4) £50 – Jonny Grew (131)</li> </ul>	
6	<p><b><u>Maintenance:</u></b></p> <ul style="list-style-type: none"> <li>• New Toilet Roll Holders – still to be bought.</li> </ul>	WG

	<ul style="list-style-type: none"> <li>WG asked if AF could look at pipe work on urinals – continually having to clean (small seepage) assuming pipe work needs to be tightened up, AF will look at.</li> <li>Weed killer had been put down outside around Car Park, AF has now cleared the area (now looking very clean and presentable)</li> <li>Metal cage has gone missing covering the gas supply inlet valve, needs replacing asap. AF agreed to source replacement.</li> </ul>	AF  AF
7	<p><b><u>Any other business:</u></b></p> <ul style="list-style-type: none"> <li>Bingo update WG reported numbers are increasing – going very well. WG enquired of AF re number of microphones we should have, on our asset register listed as 2 but we only have 1 – AF had only had 1 microphone. 1 may have been written off some time ago following burglary! WG will amend asset register.</li> <li>New Year's Eve 14 provisional tickets sold. WG hoped that all committee members would be purchasing a ticket!</li> <li>Website update Update at next meeting.</li> <li>Xmas Fayre Carol Mason has advertised on Face book – 11 tables booked so far. WG will produce flyers and request for tombola prizes to go out with newsletter in November.</li> <li>AF had bumped into Chris Petz who asked if the Committee would consider housing the Rose bowl within the village hall for everyone to see – AF advised he would put to the committee. Brief discussion took place, it was agreed that perhaps we should also consider cabinet to house Rose Bowl and other trophies i.e. Bowls Trophies. Need to establish size of said trophies and speak with Parish Clerk about others.</li> </ul> <p>WG asked if there were any other issues anyone had to raise: AF had one issue re rumours going around (heard in Bourne) that he had been dismissed from the Village Hall due to fiddling the Bingo. It was categorically stated that no one on the committee had mentioned anything to anyone; AF had left the Bingo of his own volition and was in fact still an active committee member.</p>	AF/WG
9	<p><b><u>Date of next meeting:</u></b> Annual General Meeting - Tuesday 4<sup>th</sup> October 2016 at 8.00pm. The meeting closed at 8.40 pm</p>	

Signed: .....

Dated: .....

Chairman