

Rippingale Village Hall Management Committee

Minutes of Meeting

Monday 7th November 2016 at 8.00 p.m. in the Village Hall

		<u>ACTION</u>
1	<p><u>Apologies for Absence:</u> Colin Gray, Carol Jepson, Sheila Gray, Rowena Grew, Julie Parry</p> <p>Barry Flatters, Annette Lumb not in attendance</p> <p><u>In attendance:</u> Wendy Gray (Chair), Jonny Grew (Vice Chairman) Andrew Flatters and Carol Mason.</p>	
2	<p><u>Minutes of the Committee meeting held on 6th September 2016:</u> The minutes of the above meeting were unanimously agreed and signed as a true and accurate record.</p>	
3	<p><u>Matters arising from the above Minutes:</u> It was mentioned previously whether the Village Hall would take charge of the Rose Bowl and put on permanent display in the village hall. Chris Petz (who has charge of said bowl) will attend our next meeting on the 6th December.</p> <p>WG reported that she had still had no response from the roofing contractor so had arranged for one of the others to come and inspect the roof and ascertain if all the back of the roof needed to be replaced or just some of it, this will take place during the following week.</p>	WG
4	<p><u>Treasurer's Report:</u> WG presented details of receipts and expenditure. All invoices sent out for October. Bookings for 2017 - 2 Antique Fairs in March and October and a Wedding reception in April have already been placed.</p> <p>The cooker will be cleaned at the end of November.</p> <p>WG is waiting for 2 quotes to come in for the hall floor.</p> <ul style="list-style-type: none"> • Income and Expenditure: Spreadsheets emailed to all committee members prior to meeting. WG advised on income and expenditure up to today's date. <p>The following payments have been paid out and cheques verified by JG and CM</p> <ul style="list-style-type: none"> • Payments to be made: £20 – K Tidman – Window Cleaning August/September £60 – 200 Club draw for October £60 – 200 Club draw for November £458.23 – C Gray – Bar Stock/cleaning materials etc £60.66 – SKDC Waste Collection ££250 – NYE second payment to Band All above approved for payment. • 200 Club: Winners for October (drawn at AGM on 25th October) £20 – Angela Gray (2) £10 – Rowena Grew (116) £10 – Phil Rippingale (123) £5 – Clive Boyfield (7) 	

	<p>£5 – Phil Palmer (78) £5 – Marie Whiten (179) £5 – Sue Knibbs (17)</p> <p>Winners for November 2016: £20 - Ian Middleton (113) £10 - Andrew Flatters (95) £10 - Glenys Petz (29) £5 - John Phillips (96) £5 - Jim Stubbley (89) £5 - Pat Read (185) £5 - Helen Martin (102)</p>	
5	<p><u>Maintenance:</u></p> <ul style="list-style-type: none"> • New Toilet Roll Holders – still to be bought. • Fire Doors - AF has been given a verbal quote for the parts needed to repair/maintain fire doors of £1.500 for 2 doors and just for blocks £75 each x 8. Discussion took place and it was agreed that AF would initially get written quote and JG would research on the internet for cheaper parts. • Replacement bulbs and reflector are needed for the main hall lights WG to get price. • Outside light - Discussion took place and it was decided to replace the outside light with a PIR. This will be set up so as not to annoy surrounding residents. 	<p>WG AF/JG</p>
6	<p><u>Any other business:</u></p> <ul style="list-style-type: none"> • Bingo update WG reported numbers are increasing – going very well, light snacks also being provided. • Cleaning - Discussion took place regarding WG’s suggestion that the hall needs a professional clean possibly every three months. A suggestion was made that a working party could be made up of committee members; there was little support for this. It was decided that WG would get a quote and take it from there. • Hire Charges - Following discussion, it was confirmed that The Cheeky Monkeys Playgroup would be charged the lower rate of £7.50 as they are a non-profit making group. It was agreed Wendy (CM) would be reimbursed £33 for the cost of shampoo which was used to clean hall chairs. • New Year’s Eve – enquiries for tickets increasing need to start collecting monies. • Website update - JG reported that the website is almost ready just needs the calendar updating and a couple of groups information adding. AF offered to chase up On the Ball for their information and WG said she had asked the Gardening Club for their input and was awaiting it. • Xmas Fayre - Sleigh and hall decorations/lights are to be checked by AF who stated we need some new lights but it was decided to check them first. WG has ordered a new banner for the front of the hall. Further discussion took place and it was agreed to meet at 12noon on Saturday 19th to set up tables and put up decorations etc. AF will start putting up lights earlier in the morning and take receipt of any tombola prizes that may be delivered from 11 am onwards. 	

7	<p><u>Correspondence:</u> A letter was received from the Parish Council, following receipt of our annual accounts they were pleased to note our healthy balance and decided that with effect from the 1st October 2016 they would withdraw the annual grant offered to the Village Hall.</p> <p>Letter from A Keen addressed to the Village Hall Management Committee (which was left on table following the AGM) contents of letter discussed and it was decided we would take no further action.</p> <p>There being no other business the meeting closed at 9.15pm</p>	
8	<p><u>Date of next meeting:</u> Tuesday 6th December 2016 at 8.00pm.</p>	

Signed:

Dated:

Chairman