

# Rippingale Village Hall Management Committee

## Minutes of Meeting

Tuesday 25<sup>th</sup> April 2017 at 8.00 p.m. in the Village Hall

		<b><u>ACTION</u></b>
<b>1</b>	<p><b><u>Apologies for Absence:</u></b> Andrew Flatters, Carol Jepson, Colin Gray</p> <p><b><u>In attendance:</u></b> Barry Flatters, Wendy Gray, Jonny Grew, Dawn Holden, Annette Lumb, Carol Mason and Julie Parry.</p>	
<b>2</b>	<p><b><u>Minutes of the Committee meeting held on 7<sup>th</sup> March 2017:</u></b> The minutes of the above meeting were unanimously agreed and signed as a true and accurate record.</p>	
<b>3</b>	<p><b><u>Matters arising from the above Minutes:</u></b></p> <ol style="list-style-type: none"> <li>1. Light Disabled Toilet – has now been upgraded</li> <li>2. Fire Doors (see Maint below)</li> <li>3. Main Lights – entrance, main hall, kitchen, toilets, stage have now been replaced with LEDs</li> <li>4. Cleaning (half yearly) – cobwebs back of bar area have now been removed. Individual who has cleared area would be interested in carrying out half yearly clean for us. WG to pursue.</li> </ol>	
<b>4</b>	<p><b><u>Treasurer's Report:</u></b></p> <ul style="list-style-type: none"> <li>• <b>Income and Expenditure:</b> Speadsheet emailed to all committee members prior to meeting. WG advised on income and expenditure to date.</li> <li>• <b>Payments to be made:</b> Invoices/Receipts and cheques verified by DH. K Tidman, Window Cleaning March/April - £20.00 200 Club Draws April/May - £120.00 C Gray – Various - £122.23**</li> </ul> <p>** Bar Stock £107.68, Maint £7.20, Bingo Food £7.35</p> <ul style="list-style-type: none"> <li>• <b>200 Club Draw:</b> <b>Winners for April 2017</b> £20 – L Hiibbit (81), £10 - M Suddaby (20) and S McCarthy (90) £5 – D Latham (168), J Phillips (96), L Sankey (13) and L Overton (187)</li> <li><b>Winners for May 2017</b> £20 – N Morgan (191), £10 – C Ramm (9) and P Palmer (99) £5 – A Gray (160), D Davison (150), L Doncaster (18) and L Sankey (13)</li> </ul>	
<b>5</b>	<p><b><u>Maintenance:</u></b> Outside area weeds – CG has cleared and put down weed killer at front and car park side of the building. Tree stumps along footpath – work needs to be done here. BF said he would sort.</p> <p>Front Entrance (steps) – WG expressed concerns received from hirers who are finding it difficult to get up and down the steps at the front of the building. WG proposed that we look at obtaining quotes for a ramp to be installed (coming in from the side) to make it easier for all including disabled, both sets of doors open which makes it easy for wheelchair access. This would also alleviate the wear and tear problem we have with the openers on the Fire Door on car park side of the building – this could be kept solely as a fire door!</p> <p>Vents in toilet windows – CG/WG will source.</p>	<p>BF</p> <p>WG</p> <p>CG/WG</p>

6	<p><b><u>Correspondence:</u></b>  JG had received letter of complaint from Cheeky Monkeys re a member of the Committee. The committee discussed the contents of the complaint in great detail and it was agreed JG would write an appropriate response.</p>	JG
7	<p><b><u>Any other business:</u></b>  Store cupboard at back of hall (right side) of building – this is currently being used by Cheeky Monkeys to store all toys etc. WG/JG/AL/JP viewed area - WG expressed concerns as total area has been taken over, cupboard is filled to the door and as all items are plastic/cardboard/material there is a potential fire risk here. JG to write to Cheeky Monkeys requesting area is cleared with exception of tables and chairs – all other items to be stored in cupboard, this would mean having a sort through of what to keep and what to sell/get rid of and provide an inventory of what they have. WG advised Fire Officer was due to visit in the not too distant future.</p> <p>Bunting Babes request to place trophy in village hall lockable cabinet – CM will collect trophy.</p>	JG  CM
8	<p><b><u>Date of next meeting:</u></b>  Tuesday 13<sup>th</sup> June 2017</p> <p>The meeting closed at 9.10 pm</p>	

Signed: .....

Dated: .....

Chairman