

Rippingale Village Hall Management Committee

Minutes of Meeting

Tuesday 31st October 2017 at 8.00 p.m. in the Village Hall

		<u>ACTION</u>												
1	<p><u>Apologies for Absence:</u> Colin Gray, Julie Parry(PC), Jonny Grew not in attendance no apology received.</p> <p><u>In attendance:</u> Barry Flatters, Wendy Gray, Dawn Holden, Carol Jepson (WI), Annette Lumb, Carol Mason (LE/FC)</p> <p>DH confirmed that Samantha Holden (after settling into her new job) is now able to rejoin the committee – this now takes us up to 7 committee members.</p>													
2	<p><u>Minutes of the Committee meeting held on 15th August 2017:</u> The minutes of the above meeting were unanimously agreed and signed as a true and accurate record.</p>													
3	<p><u>Matters arising from the above Minutes:</u> Outside area weeds at front and side of building – partial area cleared, area to right of building tree stumps need removing etc.</p> <p>Hedge – now cut back - thank you to Barry and Jonny.</p> <p>Footpath sign has now been moved to right side.</p> <p>Front Entrance Steps/Fire Doors – update - if we change handles on fire door leading out to ramp (different style with manual lock) no need to consider ramp at front – pending.</p> <p>Vents in toilet windows – unable to fit to windows, look at costs for installing air bricks – pending.</p> <p>WI Handling Policy – still to be done.</p>													
4	<p><u>Treasurer's Report:</u></p> <ul style="list-style-type: none"> • Income and Expenditure: WG advised on income and expenditure to date. • Payments to be made: Invoices/Receipts and cheques verified by BF. 200 Club Draws November/December - £120.00 K Tidman – Window Cleaning - £10.00 C Gray – Various - £516.86** ** Bar Stock £315.15, Bingo Food £10.10, F&F £42.88, Xmas Decs £48.73, NYE&XF Printing £100 <p>Payments made since last meeting: None.</p> <p>Look at advertising on website that we do food and also insert into hiring agreement.</p> <ul style="list-style-type: none"> • 200 Club Draw: Draws took place for November and December. <p>NOVEMBER 2017</p> <table style="width: 100%; margin-left: 20px;"> <tr> <td style="text-align: right;">£20</td> <td style="text-align: center;">B HUTCHISON</td> <td style="text-align: right;">33</td> </tr> <tr> <td style="text-align: right;">£10</td> <td style="text-align: center;">SUE KNIBBS</td> <td style="text-align: right;">17</td> </tr> <tr> <td style="text-align: right;">£10</td> <td style="text-align: center;">MARY MORGAN</td> <td style="text-align: right;">183</td> </tr> <tr> <td style="text-align: right;">£5</td> <td style="text-align: center;">LOUISE SMITH</td> <td style="text-align: right;">41</td> </tr> </table>	£20	B HUTCHISON	33	£10	SUE KNIBBS	17	£10	MARY MORGAN	183	£5	LOUISE SMITH	41	
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	£5	HELEN MARTIN	102	
	£5	SHAUN McCARTHY	90	
	£5	ROWENA GREW	116	
	DECEMBER 2017			
	£20	PAT TAYLOR	147	
	£10	PAT MORTON	97	
	£10	B HUTCHISON	33	
	£5	NICKY REVILL	51	
	£5	D DAVISON	150	
	£5	KATE MANLEY	84	
	£5	SUE McLEAN	159	
5	<u>Maintenance/Work Done:</u>			
	Light out at back entrance – now fixed.			
	Back of Stage has now been painted – thanks to Graham Ashworth.			
	Disco lights all fitted and working.			
6	<u>Xmas Fayre:</u>			
	Volunteers required to help set up and be around on the day. BF, DH, SH and CM would help WG with setting up on the Saturday. DH, AL and CM would help on the day. CJ reported WI would be providing Mince Pies and 2 volunteers would help serve on the day. WG reported raffle tickets were selling very well.			
	CM reported number of tables sold.			
7	<u>New Year's Eve:</u>			
	10 tickets sold so far – AL together with husband will meet and greet.			
8	<u>Correspondence:</u>			
	Community Lincs – Hall Hire and damage caused during parties (some village halls have not reviewed their rents) – are we charging enough?			
9	<u>Any other business:</u>			
	Village Shop – following on from last meeting DH and WG had obtained further clarification and it was agreed to draft a survey form and distribute to all houses in the village to be returned by 31 st December. After this date DH/WG would collate the information and report back to the village as soon as possible.			
	Newsletter – look at producing in the New Year.			
10	<u>Date of next meeting:</u>			
	Date to be agreed.			
	The meeting closed at 9.20 p.m.			

Signed:

Dated:

Chairman

