



City of Refuge, Inc.

Make Your Story Creative

Mission: City of Refuge, Inc. exists to connect local creatives (visual artists, musicians, makers, taste artists) with adolescents coping with traumatic life situations (foster care, adoption, abuse, neglect, human trafficking) and their families using creative coping skills.

Annual Board Responsibilities/Commitment Form

Board Member's Name: _____

I understand my responsibilities as a Board Member are to:

1. Serve as an active advocate for the organization.
2. Make a personal contribution to the annual giving campaign (there are no determined amounts as each person contributes according to their individual ability).
3. Assist in fundraising activities.
4. Attend Board meetings - currently once a month (at least 8 meetings a year are required).
5. Provide professional counsel and guidance.
6. Provide, as needed, volunteer support (example, setting up tables at our DIY Gala).
7. Review the annual budget, major expenditures, Form 990, and investment of funds.
8. Assist City of Refuge, Inc. in planning its budget; I will be able to consider at least one of the following activities as checked:

My company will make an Annual Giving contribution.

I will assist in recruiting Annual Giving donors by hosting a personal lunch/dinner gathering with potential donors.

I will participate in fundraising events and help sell tickets for such events.

I feel my skills can be best utilized by working with the following teams or interest areas:

TEAMS (please check those of interest)

Creative Skills Coaches (creating community w/ local creatives giving their time)

Apprentice/Family Support (supporting adolescent participants & their families)

Invest in the City (event planning, annual giving drives, and creating a community of businesses/social work organizations/arts & culture organizations to sponsor our programs)

AREAS OF INTEREST (please check areas of interest)

GRANTS

WORKSHOPS

STRATEGIC PLANNING

MARKETING/SOCIAL MEDIA

COMMUNITY DEVELOPMENT

PARTNERSHIP DEVELOPMENT

SAFETY/SECURITY

INTERACTIVE SHOWS/CONCERTS

I accept the above commitment as an understanding of my role and responsibilities as a member of the Board of Directors.

Signature of Board Member

Date