

July 8, 2019

Bugbrooke Parish Council

Agenda & Meeting Minutes

July 8, 2019

Monthly Meeting of the Full Council

held on Monday 8th July 2019 at 7.30 p.m, at the Community
Centre, Bugbrooke.

Bugbrooke Parish Council

Agenda & Meeting Minutes

Monthly Meeting of the Full Council

Table of contents

In Attendance.....	2
Absent.....	2
Apologies were accepted from: Reason: Excluded from 6 month rule	2
PC/19/7/128 To Receive and Accept Apologies for Absence	2
PC/19/7/129 Declarations of Interest	2
PC/19//130 To consider whether the Register of Interest requires updating	2
PC/19/7/131 To sign and approve the minutes of the meeting held on 10 th June 2019	3
PC/19/7/132 Reports of issues previously raised.....	3
PC/19/7/133 Public question time – 7.38pm	3
PC/19/7/134 District Councillors Update	3
PC/19/7/135 Local government reorganization from Northamptonshire and West Northamptonshire	
Local Council Forum.....	3
PC/19/7/136 Jesus Fellowship Meeting Update	3
PC/19/7/137 Planning	4
PC/19/7/138 Police & Neighbourhood Watch Matters	4
PC/19/7/139 Speedwatch.....	4
PC/19/7/140 Financial Matters	5
PC/19/7/141 Accounts for payments	5
PC/19/7/142 Parish Matters.....	6
Monthly Inspection Sheets	6
Hedges/Trees/Fences/Walls	7
Footpaths.....	7
Emergency Planning/Pathfinder II Project	7
Street Lighting	7
Highways and Transport	7
Millennium Green	7
Patient Participation Group	7
PC/19/7/143 Champion Meeting	7
PC/19/7/144 Celebration of the 125 th Anniversary of Bugbrooke Parish Council	8
PC19/7/145 Date Twinning – Vohl Visit	8
PC19/7/146 Playground Inspections	8
PC19/7/147 Bugbrooke Link Magazine	8
PC19/7/148 Date of next meeting	8
End of Minutes.....	9

Bugbrooke Parish Council

Agenda & Meeting Minutes

In Attendance

Councillor Mrs Linda Pope, Chairman
Councillor John Bignell
Councillor Ken Gardner
Councillor Mrs Catherine Parry
Councillor John Curtis, BEM
Councillor Alan Kent

Councillor Mrs Teresa Garlick
Councillor Phil Bignell
Councillor Terry Ward
Councillor Ms Sarah Munday
Councillor Des Morris

Mrs S Bramley-Brown, Parish Clerk
Mrs N Palmer – Deputy Clerk

2 Members of the Public

Absent

<i>Apologies were accepted from:</i>	<i>Reason:</i>	<i>Excluded from 6 month rule</i>
Councillor Brian Curtis	Personal	Yes
Councillor Ian Gordon	Personal	Yes
Councillor David Harries, BEM	Personal	Yes
Councillor Paul Henson	Personal	Yes
County Councillor Adam Brown		

PCSO Matt Taylor

PC/19/7/128 To Receive and Accept Apologies for Absence

Apologies were received and accepted as above and are excluded from the six month rule.

PC/19/7/129 Declarations of Interest

There were no Declarations of Interest.

PC/19//130 To consider whether the Register of Interest requires updating

The register did not require updating.

Bugbrooke Parish Council

Agenda & Meeting Minutes

PC/19/7/131 To sign and approve the minutes of the meeting held on 10th June 2019

The minutes of the meeting held on 10th June were approved, signed and initialled by the Chairman following correction of two typographical errors.

PC/19/7/132 Reports of issues previously raised

No issues were raised.

PC/19/7/133 Public question time - 7.38pm

There were no questions from members of the public.

PC/19/7/134 District Councillors Update

Councillor Phil Bignell reported that the Parish Council had been awarded the full amount of the grant that had been applied for from SNC. The Clerk thanked the Deputy Clerk for all her hard work in preparing the grant application and obtaining all the necessary quotations. The Chairman requested that this be minuted and Councillor Phil Bignell commended the Deputy Clerk on the quality of the grant application. It was further confirmed that BSACC had been awarded £75,000 towards the costs of a general refurbishment of the Community Centre.

PC/19/7/135 Local government reorganization from Northamptonshire and West Northamptonshire Local Council Forum

Councillor Morris had attended the first of a series of local forums, intended to assist Parish and Town Councils through the reorganisation process. The first round of consultations were currently being carried out and local councils would be more involved in the budgeting control process. Northampton Borough Council had indicated that it was intended to create new Town and Parish Councils in the borough, where currently none exist.

PC/19/7/136 Jesus Fellowship Meeting Update

A meeting had taken place on 4th July with representatives of the Jesus Fellowship and the Parish Council. Councillors were advised that the Chapel in the village was to return to a community chapel run by a local committee, to be used for traditional services- weddings/funerals, etc and residents were welcome to contact the committee if they wished to hold a service at chapel. Jesus Fellowship properties were to be managed by a Trust and would be completely separate from the chapel. It was confirmed that the Baptist Union held the

Bugbrooke Parish Council

Agenda & Meeting Minutes

freehold of the property and that it was leased to the Jesus Fellowship. The sign in front of the chapel would be changed and the Bugbrooke community would be informed of the changes via the Bugbrooke Link.

PC/19/7/137 Planning

Applications and Decisions

Applications for consideration shown below were discussed.

STATUS	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION
Variation	S/2019/1122/MAF	Land south of Hill Farm, Gayton Road, Kislingbury	Variation of condition 6 (date) S/2015/2469/MAF. Solar farm and associated development. This grant of planning permission shall expire no later than 25 years from the date when electricity is first exported from any of the solar panels to the electricity grid to expire 40 years from the date when electricity was first exported – namely 24th March 2017	No Objections
NEW	S/2019/1213/FUL	9 Meadway, Bugbrooke NN7 3PL	First floor side extension over existing single storey flat roof structure. Replace existing hanging tiles to front elevation with timber cladding to match the new extension.	No Objections.
NEW	S/2019/1257/FUL	Kiln House, 12 Ace Lane, Bugbrooke	Demolish existing dwellinghouse and garage and build new dwellinghouse and detached garage.	No Objections

PC/19/7/138 Police & Neighbourhood Watch Matters

PCSO Matt Taylor's report was circulated during the meeting. There was clarification on a few points previously raised.

PC/19/7/139 Speedwatch

Councillor Kent reported that the equipment had been available for the period 11th May – 22nd June, as unlike in previous years, there was no other suitable partner village.

Bugbrooke Parish Council

Agenda & Meeting Minutes

There were 5 observations of 1 hour each – 16.30 – 17.30, 3 further observation sessions were unfortunately “washed out” due to the inclement weather.

Kislingbury Road – one session. Speed range from 32mph at the top of the hill to 20mph or less near the traffic calming. No vehicles were recorded.

Camp Hill – one session. The Police changed the direction of the observation to outgoing traffic. There were complaints that speed records of in-coming traffic were outside the limit and vehicles were slowing down. Outgoing vehicles were slowed by having to negotiate parked cars. One vehicle was recorded at 35mph.

Church Lane – three sessions of 1 hour for outgoing traffic. 16 vehicles were recorded with a speed range of between 36 and 42 mph, and one vehicle recorded at 55 mph.

- One session on incoming traffic. It was evident that many vehicles slowed down as they became aware of the presence of the monitoring team. The recorded range was 20 – 32 mph

6 observers took part, with Councillor Kent continuing his role as Administrator. Due to changes in the way in which recordings are reported to the police Councillor Kent requested assistance with this aspect and Councillor Phil Bignell agreed to take over this element of the role.

PC/19/7/140 Financial Matters

A financial statement for the month ending 30 th June was circulated at the meeting, and the figures were as follows: -		
Current Account as at 31.5.19		£74,160.81
CCLADeposit Fund as at 31.5.19		£40,000.00
Total available		£134,160.81
Less May Payments		£15,666.24
Uncleared Cheque		£ 16.32
Deposits (Interest)		£25.94
Total funds at 31.5.19		£98,520.51

PC/19/7/141 Accounts for payments

Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below:

Bugbrooke Parish Council

Agenda & Meeting Minutes

Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
I.B.	HMRC	Clerk PAYE	£147.70		HMRC
I.B.	Parish Clerk	June salary	£563.22		LGA 1972 S112
I.B.	Deputy Clerk	June salary	£500.67		LGA 1972 S112
I.B.	DNH Contracts	June Dog and Litter	£489.60	£81.60	Litter Act 1983 S5,6
I.B. I.B.	P W Warden Mowing	June Mowing	£636.00	£106.00	HA 1980
I.B.	Wickseed Leisure	Annual Playground Inspection	£162.00	£27.00	GPoC
I.B.	One com	Telephone and Broadband –June	£36.86	£6.14	Telecommunications Act 1984 S97
I.B.	Aylesbury Mains	PL135 repair	£59.76	£9.96	HA 1980
I.B.	Aylesbury Mains	PL37 Repair	£57.24	£9.54	HA 1980
I.B.	R A Harries	Plants for village Planters	£49.00		GPoC
I.B.	Treeworx	Tree works in April	£384.00	£64.00	HA 1980
I.B.	R and G Groundcare	June Mowing	£653.32	£108.89	Open Spaces Act 1906
I.B.	“	May Mowing	£705.57	£117.60	Open Spaces Act 1906
I.B.	P Wilkins	Village Maintenance	56.00		HA 1980
I.B.	SNANWT	Annual Subscription	20.00		GPoC
DC	Website Builder	24 month website hosting	309.60	£51.60	GPoC
	RESOLVED:	That these invoices be paid			
	ACTION: Clerk to pay				

PC/19/7/142 Parish Matters

Monthly Inspection Sheets

Monthly inspections sheets were received only three areas.

Bugbrooke Parish Council

Agenda & Meeting Minutes

Hedges/Trees/Fences/Walls

Councillor Ward confirmed that he had inspected the previously reported overgrown hedge at West End, and it was agreed that the Clerk be requested to write to the residents. Councillor Curtis requested that the Clerk also wrote to the next door but one property. It was agreed that to avoid having to wait another month, the Clerk would inspect and take appropriate action.

Footpaths

It was reported that once again KD9 was obstructed by overgrown vegetation. The Clerk was requested to arrange for the vegetation to be cut back as far as possible. Councillor Curtis requested that a letter of thanks be sent to Mr Colin Russell for his work on the Millennium Green.

Emergency Planning/Pathfinder II Project

In the absence of Councillor Ms Munday the item was deferred until the August meeting.

Street Lighting

Nothing to report..

Highways and Transport

PCSO Taylor had reported that he had been in attendance at Badgers Close on a number of occasions, but drivers tended to move on when he appeared. The only certain means of prevent people parking on the corners would be the application of double yellow lines. A resident of George's Close had raised concerns about the amount of speeding traffic using George's Avenue in an attempt to cut through to John's Road, without knowing it was a cul-de-sac. Councillor Phil Bignell agreed to take up the matter with SNC, who are responsible for the provision of road name signs, to have "No through Road" installed at the junction with Link Way.

Millennium Green

Nothing to report.

Patient Participation Group

Nothing to report.

PC/19/7/143 **Campion Meeting**

The Chairman confirmed that she had met with the Head in early July . The school were launching a new initiative and had invited the Parish Council to participate. However, Councillors were unsure what the Parish Council could do to assist the school.

Bugbrooke Parish Council

Agenda & Meeting Minutes

Councillors were invited to attend at the side gate to see it in operation on 19th July. Councillors Morris and Phil Bignell agreed to attend on behalf of the Parish Council.

PC/19/7/144 Celebration of the 125th Anniversary of Bugbrooke Parish Council

In the absence of Councillor Gordon the matter was deferred until the August meeting.

PC19/7/145 Date Twinning - Vohl Visit

Councillor Curtis confirmed that arrangements were well in hand, and Councillor Phil Bignell agreed to complete the video of the village in time for the August meeting.

PC19/7/146 Playground Inspections

The annual playground inspections had been carried out on 6th June. The report contained various recommendations, most of which are low to medium risk. Only one item was marked as medium to high risk – the replacement of the ball hoops in the MUGA. Steps had been taken to arrange their replacement as soon as possible.

PC19/7/147 Bugbrooke Link Magazine

Each edition of the Link contains a report from the Parish Council, and previously this had been written by the Chairman. The current Chairman indicated that she was unable to continue with this aspect of the role and had requested that in future the report be prepared by the Clerk/Deputy Clerk.

PC19/7/148 Date of next meeting

The date of the next meeting is 12th August 2019 at 7.30pm.

There being no further business the Chairman closed the meeting at 8.44 p.m.

July 8, 2019

Bugbrooke Parish Council

Agenda & Meeting Minutes

End of Minutes

CHAIRMAN:.....

DATE:.....