

October 10th 2016]

Bugbrooke Parish Council

Agenda & Meeting Minutes

October 10, 2016

held on Monday 10th October 2016 at 7.30 p.m, at the Community Centre, Bugbrooke.

Bugbrooke Parish Council

Agenda & Meeting Minutes

Table of contents

In Attendance	2
Absent Councillor David Jeffrey	2
PC16/10/207 To receive and accept apologies for absence	2
PC16/10/208 Declarations of interest	3
PC16/10/209 To sign and approve the minutes of the meeting held on 12 th September 2016	3
PC16/10/210 Reports of issues previously raised	3
PC16/10/211 Public question time 7:35-7:42 P.M.	3
PC16/10/211 Planning	3
C. Planning Applications and Decision	4
PC16/10/212 District Councillors Update	5
PC16/10/213 Police and Neighbourhood watch matters.	5
PC16/10/214 Playing Fields and Community Center.	6
PC/16/10/215 Parish Council Minutes	6
PC/16/10/216 Parish Environment Warden	6
PC16/10/217 Parish matters	6
Monthly Inspection Sheets	6
Hedges/Trees.	6
Footpaths	7
Emergency Planning	7
Street Lighting	7
Highways and Transport	7
Extended Millennium Green and Car Park	7
Transfer of Services /Patient Participation Group	7

Bugbrooke Parish Council

Agenda & Meeting Minutes

Hoarstone Brook	7
PC16/10/218 Parish Council Mowing Contract.	8
PC16/10/219 Provision of a Defibrillator	8
PC16/10/220 Twinning	8
PC16/10/221 Disabled Access to Doctors Surgery.	8
PC16/10/222 NCC Pathfinder 2 Flood Resilience Project.	8
PC16/10/223 Financial matters	8
PC16/10/224 Accounts for Payment	9
PC16/10/225 Date of next meeting	10
End of Minutes	11

In Attendance

Councillor John Curtis, BEM - Chairman
 Councillor John Bignell
 Councillor Phil Bignell
 Councillor Brian Curtis
 Councillor Robb Collett
 Councillor Ken Gardner
 Councillor Mrs Teresa Garlick

Councillor David Harries, BEM
 Councillor Paul Henson
 Councillor Alan Kent
 Councillor Brian King
 Councillor Mrs Catherine Parry
 Councillor Terry Ward

5 members of the public

Mrs Sally Bramley-Brown – Clerk
 Mr Robert Fallon – SNC Planning

<i>Apologies accepted from:</i>	<i>Reason:</i>	<i>Excluded from 6 month rule</i>
Councillor Mrs Linda Pope	Personal	Yes

Absent Councillor David Jeffrey

PC16/10/207 To receive and accept apologies for absence

Apologies were received and accepted as above. The apology from Councillor Mrs Pope was excluded from the six month rule.

Bugbrooke Parish Council

Agenda & Meeting Minutes

PC16/10/208 Declarations of interest

There were no declarations of interest.

PC16/10/209 To sign and approve the minutes of the meeting held on 12th September 2016

The minutes of the meeting held on 12th September were approved as a correct record of that meeting and were duly signed and initialled by the Chairman.

PC16/10/210 Reports of issues previously raised

There were none

PC16/10/211 Public question time 7:35-7:42 P.M.

A member of the public reported that the large pot hole in Johns Road adjacent to 17/19 has still not been repaired properly and continues to cause problems. The Clerk to report it again to NCC Highways. A resident drew the Councillors attention to an issue with the light column on the footway between Chipsey Avenue and Kislingbury Road. The light is obscured by foliage making the footpath very dark. The Clerk was requested to try and ascertain the owner of the foliage. A request was made for the provision of a dog bin in the vicinity of Spencer Close. The Clerk was requested to ascertain where might be a suitable location. It was also reported that the lighting in Chipsey Avenue was insufficient and it was agreed that Councillors would look at this as part of the lighting revamp currently being undertaken.

PC16/10/211 Planning

- A. The Clerk reported that there had still been no response from SNC regarding the Parking Consultation. Councillor Harries advised that this may be due to changes in staffing, but the Clerk was requested to send a further letter in order to ensure that it was not missed.
- B. 14 The Paddocks.
Mr Robert Fallon, Development Services Manger from SNC had offered to attend the meeting, in order to discuss in detail the events surrounding the granting of planning permission for a garage and studio at 14 The Paddocks. Mr Fallon commenced by apologizing to both Councillors and local residents for any distress that had been caused but he advised that often planners are called upon to make unpopular decisions. The Scheme of delegation that is in place at SNC means that applications will not automatically go to committee if there are objections – if in the view of the planning offer/team leader, they are not controversial then the officer has delegated authority to make the decision based on planning principles. Whilst there had been an appeal in

Bugbrooke Parish Council

Agenda & Meeting Minutes

1991 which upheld the importance of the gap at the end of The Paddocks, this had not been enshrined in the 1997 Local Development Plan. The decision was one which was finely balanced, and planning officers are not permitted to make decisions based on what they like or don't like. He stated that SNC Planners were committed to closely liaising with local communities and the events surrounding this application were unfortunate and that lessons had been learned. It is clear that this is an important view as far as the village is concerned and that in order to seek to resist any further development in the vicinity, the Parish Council should take steps to have the importance of the view enshrined in the currently emerging Local Development Plan. Any request by the Parish Council would receive Mr Fallon's full support. (It was agreed that the Clerk should be requested to submit such a request as a matter of urgency). The granting of the application was a professional judgement call and whilst they individual planning officer was new to the role; his investigation of the various governing policies had been thorough. Mr Fallon had spent over 30 hours reviewing all aspects of the application, and whilst he could understand why local residents and the Parish Council were unhappy with the decision; but if permission had been refused it was highly likely that it would have been allowed on appeal which could have resulted in an order for costs against SNC. Councillors expressed the view that residents must be able to have faith in the work that Parish Councils are trying to do and that in this instance it was felt that they had been denied their democratic rights, in that they were given no opportunity to express the deeply held view to the relevant committee. Mr Fallon assured Councillors that in future there will be greater liaison with District Councillors in relation to controversial applications and should the Parish Council have any concerns regarding any future applications they were more than welcome to draw them to his attention.

C. Planning Applications and Decision

Bugbrooke Parish Council

Agenda & Meeting Minutes

STAT US	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION
New	S/2016/2380 /FUL - Bird	82 Johns Road	Porch to front + two storey extension to side	Support the application
New	S/2016/2320 - Lamb	24 Homestead Drive	First floor side + two storey rear extension	No objection Matching Materials
New	S/2016/2408 /FUL	Bugbrooke Sports and Community Centre – Rugby Club	Extension to replace art of rugby clubhouse	Support the Application

D....The Clerk reported that the Annual Waiting Restriction Review 2016/2017 was currently being carried out by NCC and responses were required by 15th November. It had been confirmed that they were already looking to include the provision of no waiting restrictions on the junction of Johns Road and Butts Hill Crescent. Councillors were requested to give consideration to the review and the Clerk would include it as a specific item on the November agenda.

E.... The Clerk report that she had received notification of the decision in relation to appeal against refusal of planning permission on land at Dower House, 52 High Street. The appeal had been dismissed.

PC16/10/212 District Councillors Update

Nothing to report. Councillor Harries is to pursue the matter of a response from the Parking Consultation team.

PC16/10/213 Police and Neighbourhood watch matters.

The Clerk reported that there had been a small number of distraction burglaries in both Bugbrooke and Kislingbury within the last week to ten days. A warning produced by the police had been sent to the Link website.

Bugbrooke Parish Council

Agenda & Meeting Minutes

PC16/10/214 Playing Fields and Community Center.

The Clerk was preparing a full report on the options and costs of replacing the surfacing in the play area, which would be presented to the November meeting. Councillor Harries reported that a BSACCA meeting had taken place the previous week, when it was agreed to replace the fencing by the rugby pitches, to install a new gate in the hedge and to replace the seating in the centre, which was looking must the worse for wear.

PC/16/10/215 Parish Council Minutes

The Clerk has received the bound minutes back from Shaw and Son and passed them to Councillor Harries for onward transmission to the Public Records Office.

PC/16/10/216 Parish Environment Warden

Councillor Collett reported that Mr Dunn had emailed him on 30th August to resign from his position as Parish Environment Warden. Councillors unanimously agreed that the work undertaken by Mr Dunn had been of a real benefit to the village, but if someone is acting on behalf of the Parish Council, the actions of that person must be monitored by the council and must be in accordance with the governance of the Parish Council. Mr Dunn had indicated that he did not wish to be supervised and therefore it was agreed that the Parish Council would accept his resignation. The Clerk was requested to write to Mr Dunn to formally accept his resignation and to thank him for the work he had undertaken. He was to be requested to return the PEW jackets. It was recorded that Mr Dunn was of course allowed to continue to act as a volunteer if he so wished but that he could not in any way be seen to be representing the Parish Council.

PC16/10/217 Parish matters

Monthly Inspection Sheets

Monthly inspections sheets were received for four areas.

Hedges/Trees.

11 High Street – Heygates

7 Shepherds Walk

6 West End – Hazel Tree

23 Chipsey Avenue – Front hedge

The Clerk was also requested to write to the occupier of 2 West End regarding removal of their green bin from the public highway

Bugbrooke Parish Council

Agenda & Meeting Minutes

Footpaths

KD1 – The Old Crown. The Clerk was requested to contact the owner of the land. Recent changes have meant there is now a stile in the centre of the area, the owner to be asked if this could be removed, and if not would they have any objection to it being replaced by a kissing gate. Nothing to report.

Emergency Planning

Nothing to report.

Street Lighting

The Clerk reported that the majority of the changeover works had been completed and that she had received the £12,000 grant funding payment from SNC. A small number of lights remained to be converted but these were to be the subject of a discussion between Parish Council representatives and Aylesbury Mains. AM to be asked to look at ways to improve lighting on Chipsey Avenue.

Highways and Transport

The Clerk was requested to follow up the change of signage on Pilgrims Lane, as previously agreed. To explore the possibility of having “30 MPH” painted on the road either side of the corner.

Extended Millennium Green and Car Park

It was agreed that the Clerk and Councillor Harries should meet with a Charmac representative to reconsider the footpath.

The Clerk has been advised that the archaeological finds are now ready for collection, along with the display cabinet that they have given us. In total there were 11 boxes. Councillor Henson kindly offered to collect the boxes and bring them back to the village – Councillor Harries to arrange for them to be stored in a secure location until the Millennium Green Trustees and the History Group can arrange for the display to be mounted.

Transfer of Services /Patient Participation Group

Nothing to report. The Open Evening was to take place on 12th October.

Hoarstone Brook

The Chairman advised that he had been in touch with the Environment Agency regarding the need to dredge the brook, in view of how close it had come to flooding in the spring. Mr Glynn Davis had agreed that some dredging will be carried out during the winter period. Particular attention would be given the areas around Great Lane, Ace Lane and Church Lane bridges. Access of 10 yards either side of the brook would be required and the spoil would be placed on the banks. The Clerk was requested to write to Mr Davis, to confirm that the Parish Council would have no objection to the works, to request they notify the Clerk when the works are to be carried out and to liaise with Councillor Harries in respect of access to the Millennium Green.

Bugbrooke Parish Council

Agenda & Meeting Minutes

PC16/10/218 Parish Council Mowing Contract.

The Clerk reported that she had only had four sets of plans returned. The remaining Councillors agreed that what was marked on the plan was an accurate indication of the areas that required mowing. The Clerk would collate the plans and invite tenders for the mowing contract

PC16/10/219 Provision of a Defibrillator

As previously agreed the Clerk was arranging a further training session and as soon as date was agreed notices would be provided inviting people to attend.

PC16/10/220 Twinning

The Chairman reported that the football club had arranged a visit to Vohl in May 2017 and it was hoped that the Parish Council would be represented.

PC16/10/221 Disabled Access to Doctors Surgery.

The Clerk has written to the surgery and would report back to the November meeting.

PC16/10/222 NCC Pathfinder 2 Flood Resilience Project.

The Clerk reported that at the request of the Chairman she had successfully applied for Bugbrooke to be included in the project and would be meeting with Parish Council representatives in the near future. (Councillors John Curtis and Collett)

PC16/10/223 Financial matters

A financial statement for month ending 30th September had been circulated with the Agenda, and the figures were as follows:-

Current Account as at 30.8.16		£46,194.19
CCLA Deposit Fund as at 30.9.16		£30,000.00
Precept – 2 nd Tranche		£33,600.00
Interest from CCLA		£9.68
Total available		£109,794.87
Less September Payments	£6,810.66	

Bugbrooke Parish Council

Agenda & Meeting Minutes

Total funds at 30.9.16		£102,895.71
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The Clerk submitted a report of expenditure against budget headings. Whilst there had been an overspend on some items and other items had been purchased without a specific budget provision, in general terms expenditure was in accordance with that predicted when the budget was prepared.

It was agreed that the Finance Committee would meet on Monday 17th October to prepared the 2017/2018 budget

PC16/10/224 Accounts for Payment

Moneys must be paid out only in pursuance of statutory powers vested in the Parish Council. The final column on the right details the powers which authorise the payments below:-

Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
D.D.	Southern Electric	Unmetered Supply for September 2016	526.44	85.85	Parish Councils Act 1957 s3; Highways Act 1980 s301
D.D.	CIT Finance	Parish office photocopier rental	£216.40	£36.07	Local Gov't Act 1972 S112
368	Peter Warden Environmental	September Mowing	£627.60	104.60	Highways Act 1980 S96
369	Royal British Legion	Remembrance Day Wreath	£30.00		General Power of Competence
(I.B)	HM Revenue & Customs	Tax - SBB September+ NIC (38.48)	253.08		HMRC requirement
(I.B.)	A.H.Contracts	September dog and	£432.551	£72.09	Litter Act 1983

Bugbrooke Parish Council

Agenda & Meeting Minutes

		litter Bins			s5,6
(I.B.)	Mrs S Bramley-Brown	Clerk's salary-September 16 less tax - + mileage expenses and overtime	740.24		Local Gov't Act 1972 S112
(I.B.)	Aylesbury Mains	Lantern conversion as quoted	16,368.72	2,728.12	Local Audit and Accountability Act 2014
(I.B.)	BSACCA	Room hire for meetings and parish office rent	£240.00		Local Gov't Act 1972 S112
(I.B.)	Kay Iqbal	Bus shelter cleaning - September	£100.00		Parish Councils Act 1957 S1
(I.B.)	R and G Grounds Maint	July Mowing	£438.72	73.124	Open Spaces Act 1906
(I.B.)	R and G Grounds Maint	September Mowing	£601.054	£100.20	Open Spaces Act 1906
(I.B.)	Shaw and Son	Binding of minutes	£126.00	£21.00	Local Gov't Act 1972 S112
(I.B.)	Mr Peter Wilkins	Village Repairs	£72.90		Open Spaces Act 1906
		RESOLVED:	That these invoices be paid		
		ACTION:	Clerk		

PC16/10/225 Date of next meeting

Monday 14TH November 7.30 p.m. to be preceded by a meeting of the Footpaths Committee

There being no further business the Chairman closed the meeting at 9.16 p.m.

Bugbrooke Parish Council

Agenda & Meeting Minutes

End of Minutes

CHAIRMAN:.....

DATE:.....