

BUGBROOKE PARISH COUNCIL

**Minutes of the Monthly Meeting of the Full Council held on
Monday 9th October 2017 at 7.30 p.m, at the Community Centre, Bugbrooke.**

PRESENT:

Councillor Phil Bignell		Councillor David Harries, BEM
Councillor John Bignell		Councillor Paul Henson
Councillor Brian Curtis		Councillor Alan Kent
Councillor Ken Gardner		Councillor Des Morris
Councillor Mrs Teresa Garlick		Councillor Mrs Catherine Parry
		Councillor Terry Ward
	<u>IN ATTENDANCE</u>	
Councillor John Curtis, BEM Chairman	Sally Bramley-Brown – Parish Clerk Jo Scott – Deputy Clerk	1 Member of the public
		<u>ABSENT:</u>
Apologies were accepted from:	<u>Reason:</u> <u>Excluded from</u> <u>6 month rule</u>	
County Councillor Adam Brown	Personal Yes	
Councillor Robb Collett	Personal Yes	
Councillor Mrs Linda Pope	Personal Yes	
Councillor Phil Bignell arrived at 7.45p.m		
PC/17/10/200	<u>TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE</u>	
	Apologies were received and accepted as above.	
PC/17/10/201	<u>DECLARATIONS OF INTEREST</u>	
	There were no declarations of interest.	
PC/17/10/202	<u>TO CONSIDER WHETHER THE REGISTER OF INTERESTES REQUIRES UPDATING</u>	
	No changes were recorded.	
PC/17/10/203	<u>TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 11th September 2017</u>	
	The minutes of the meeting held on 11th September were approved, signed and initialled by the Chairman.	
PC/17/10/204	<u>REPORTS ON ISSUES PREVIOUSLY RAISED</u>	
	<p>The Clerk reminded Councillors that earlier in the year they had discussed the possibility of the bus stop opposite Campion School being removed, and had decided to oppose this. An email had been received from NCC Highways who had been asked to consult on the removal of the public bus stop opposite Campion School and any comments regarding this proposal from the Parish Council needed to be sent in writing by 03/11/17.</p> <p>Councillors resolved to oppose the removal of the bus stop on the basis that it was used not only by school children but also by residents who used the bus all the time. In addition, Councillors were of the view that it was more dangerous for children to have to cross Kislingbury Road diagonally at its junction with Mill Lane/Johns Road, than crossing directly opposite the school.</p>	

PC/17/10/205	<u>PUBLIC QUESTION TIME</u> The Deputy Clerk Informed Councillors an email had been received from a resident requesting the Parish Council apply for a pedestrian crossing to be installed on Johns Road due to the increased traffic and parked cars as children needed a safe place to cross.			
PC/17/10/206	<u>DISTRICT COUNCILLORS UPDATE</u> Councillor Harries provided an update on the New Homes Bonus funding applications. The Rugby Club had not been successful in their application for funding for the major part of their project and had therefore withdrawn their application to SNC. They were currently preparing a new scheme and would submit a further application in the next financial year. The application by BSACCA was awarded £16.5K for the kitchen upgrade and The Football Club was awarded £12K towards soundproofing improvements. This resulted in their remaining £10K available to other organisations in the parish.			
PC/17/10/207	<u>PLANNING</u>			
	<ol style="list-style-type: none"> 1. 14 The Paddocks. The Clerk advised that she was still awaiting a response from the Environment Agency Enforcement Team. 2. South Northamptonshire Council – Planning Policy Consultations Pre- Submission Draft Local Plan Part 2. Consultation responses need to be submitted to SNC before 10th November 2017 which is before the November Parish Council Meeting. 			
PC/17/10/208	<u>RESOLUTION</u>	It was proposed by Councillor Ward and seconded by Councillor Gardner that Councillors grant authority for the Development Working Party to submit responses on behalf of the Parish Council and to report those responses to the November meeting.		
	3. Planning Applications and Decisions			
STATUS	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION
New	S/2017/2278/FUL Henderson	35 Oaklands, Bugbrooke	Proposed single storey extension to side.	No objections – Matching materials
New	S/2017/2354/FUL McFadden	17 Peace Hill, Bugbrooke	Proposed single storey side extension, new entrance door with canopy over.	No objections – Matching materials
PC/17/10/209	<u>POLICE MATTERS AND SPEEDWATCH</u> The Clerk had received an invitation from the Community Safety Officer at SNC. The event with an interactive workshop is on 23 rd November 2017 at SNC from 1730hrs-2100hrs. Parish Councils could nominate two members to attend. Councillor Phil Bignell hoped to attend.			
PC/17/10/210	<u>PLAYING FIELDS AND COMMUNITY CENTRE</u> The Clerk had been contacted by a resident on Levitts Road regarding overgrown conifer trees on the green play area adjacent Almond Close. Following recommendation, the trees are to be felled. The Clerk had written to the 3 residents on Levitts Road whose gardens back onto the green area to notify them.			
PC/17/10/211	<u>DISABLED ACCESS AROUND THE VILLAGE</u> The Clerk was to meet with NCC highways and would report to the November meeting.			
PC/17/10/212	<u>PARKING AND TRAFFIC GENERALLY AROUND CAMPION SCHOOL</u>			

	The Clerk had received a response from the Head Teacher at Campion School and had been circulated with the agenda. Councillor Mrs Garlick proposed that the school should be requested to re-open the side access gate adjacent to Smitherway. This would result in pupils in the village avoiding the walk along Kislingbury Road. The Clerk was requested to write to the Head Teacher.
PC/1710/213	<u>STREET NAMING – DEVELOPMENT OFF PEACE HILL</u> The Clerk had received a request from SNC for the Parish Council’s suggestion for a street name for the new road off Peace Hill. After some discussion it was unanimously agreed to propose that it should be called The Glebe. The Clerk to notify SNC.
PC/17/10/214	<u>PARISH MATTERS</u>
A	<u>Monthly Inspection Sheets</u> Monthly inspections sheets were received for areas 1-4. Councillor Henson was requested to complete the sheet for area 5.
B	<u>Hedges/Trees</u> Overhanging hedges and trees were reported at the following: Wharf Bridge – Heygates 22 West End – overgrown rose, needs cutting back 26 Levitts Road – overhanging vegetation
C	<u>Footpaths</u> - Clerk nothing to report
D	<u>Emergency Planning/Pathfinder II Project</u> Nothing to report The Chairman advised that he had spoken with Mr Glynn Davis of the Environment Agency. Work was to be carried out on the brook to remove overgrown shrubs that could result in causing flood water to back up. The Clerk was requested to notify the Community Café and the Church that this work would be carried out within the next 2-3 weeks.
E	<u>Street Lighting</u> The Clerk had obtained a quotation from Aylesbury Mains in the sum of £1282.00 for the provision of a new street light to be located on KD25. The quotation was approved but the Clerk advised that she would carry out a consultation with adjoining properties prior to commissioning the works.
F	<u>Highways and Transport</u> The Clerk had nothing to report.
G	<u>Millennium Green</u> The Clerk had obtained a quotation for the post and rail fence to replace the section of wall that had been dislodged - £210.00. This was approved and the clerk would request the work to be carried out as soon as possible. The clerk had received an offer of approximately 1 tonne of local stone to be given to the MG for the construction of flower planters. Councillor Harries agreed to take this forward to the next meeting of the trustees.
H	<u>Patient Participation Group</u> Councillor Mrs Garlick had attended a PPG meeting prior to the Parish Council meeting. She advised that the PPG was desperately in need of volunteers. They had written to all adjoining Parish Councils but had received no response. It was agreed that Councillor Mrs Garlick would arrange for the Clerk to be provided with a list of the Parishes that were currently not represented and she would then write to the Clerk of each of those Parishes with a direct request for the appointment of a Parish Council representative.
PC/17/10/215	<u>VILLAGE ENHANCEMENT CONTRIBUTION FROM PERSIMMON HOMES</u>
	The Clerk had received licenses from NCC to allow for the erection of a new noticeboard and the planting of bulbs. The noticeboard had been ordered. The bulbs had been ordered

	and delivered and a working party was being arranged to facilitate the planting.				
PC/17/10/216	REMEMBRANCE DAY SERVICE Councillor Gardner was nominated to present the wreath on behalf of the Parish Council at the service.				
PC/17/10/217	PARISH COUNCILLOR VACANCY The Clerk had received notification from SNC that the 14-day notice period to demand a bi-election had expired. The Parish Council may now proceed to fill the vacancy by co-option. The clerk was to prepare notices for all noticeboards, the Parish Council website and the Facebook page. It was agreed to defer the appointment until the December meeting.				
PC/17/10/218	NORTHAMPTON/DAVENTRY BUS SERVICE The Clerk had received notification that with effect from 6 November 2017 there will be changes to the timetable for the D3 service.				
PC/17/10/219	BUS SHELTER AT BUTTS HILL The Clerk reported that there had been criminal damage to the bus shelter at the end of September. This had been reported to the Police and to the Insurers. Councillors had already approved the purchase of anti-graffiti coating. The repainting works had been completed at a total cost of £1209.00.				
PC/17/10/220	TREES ON WAGON and HORSES GREEN; ELM TREE BANK and KD25 The Cherry trees on the two village greens were in need of crown lifting and cutting back from the telephone wires that pass through the trees. In addition, the two hawthorns on Wagon and Horses green were in need of some minor works. An Ash tree on KD25 required the removal of one branch and removal of an adjacent blackthorn self-set. The two cherry trees are within the conservation area and therefore the Clerk had submitted applications for consent to SNC. Councillors agreed to have the works carried out at a cost of £480.00 + VAT but no works to commence until the trees have lost their leaves.				
PC/17/10/221	FINANCIAL MATTERS A financial statement for the month ending 30 th September 2017 had been circulated with the Agenda and the figures were as follows: - Current Account as at 31.08.17 £31,122.44 Precept + miscellaneous payments £36,052.26 CCLA Deposit Fund £30,000.00 TOTAL AVAILABLE £ 97,174.70 Less September Payments £ 7,334.17 Total Funds as at 30.9.2017 £89,840.53				
PC/17/10/222	Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below:				
	To whom	Service rendered	Amount £	Vat £	Power used for payment
D.D.	Southern Electric	September street lighting supply	£356.23	£57.01	Highways Act 1980

					s301
388	Des Morris	Father Christmas Weather Shield	£88.99	£13.17	
389	Royal British Legion	Remembrance Day Wreath	£30.00		LGA Act 1972 S137
I.B.	HM Revenue & Customs	Clerk PAYE + NIC £43.71) (Deputy Clerk no PAYE or NIC due)	£308.11		HMRC requirement
I.B.	Mrs S Bramley-Brown	Clerk's salary - September less tax + expenses, mileage & overtime	£2076.16		Local Gov't Act 1972 S112
I.B.	Mrs Jo Scott	Deputy Clerk's salary – September & overtime	£397.28		Local Gov't Act 1972 S112
I.B.	P W Warden	September Mowing	£636.00	£106.00	LGA 1972 S112
I.B.	A H Contracts	September Bins	£548.76	£91.46	Litter Act 1983 ss 5,6
I.B.	Dominotes	Provision of computer facilities	£574.53		GPoC
I.B.	BSACCA	Aug/Sept room hire and Parish office rental	£240.00		LGA 1972 S112
I.B.	Kay Iqbal	September bus shelter cleaning	£100.00		Parish Councils Act 1957 S1
I.B.	Wright Property Services	Mow grass, trim borders and remove overgrown bushes and lay play bark in warn areas.	£160.00		Open Spaces Act 1906 SS9, 10
I.B.	PW Building Services	Paint internal & external walls & apply graffiti paint to bus shelter	£600.00		Parish Council Act 1957 S1
I.B.	Peter Wilkins	Village repairs	£71.50		LGA 1972 S112

There being no further business the Chairman closed the meeting at 8.49 p.m.

End of Minutes

CHAIRMAN:.....

DATE:.....