

December 18, 2017

Bugbrooke Parish Council

Agenda & Meeting Minutes

December 18, 2017

Monthly Meeting of the Full Council

held on Monday 18th December 2017 at 7.30 p.m, at the
Community Centre, Bugbrooke.

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Monthly Meeting of the Full Council

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PC17/10/208 RESOLUTION	Error! Bookmark not defined.
It was proposed by Councillor Ward and seconded by Councillor Gardner that Councillors grant authority for the Development Working Party to submit responses on behalf of the Parish Council and to report those responses to the November meeting.	Error! Bookmark not defined.
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PC/17/10/212	Parking and Traffic Generally Around Campion School	The Clerk had received a response from the Head Teacher at Campion School and had been circulated with the agenda. Councillor Mrs Garlick proposed that the school should be requested to re-open the side access gate adjacent to Smitherway. This would result in pupils in the village avoiding the walk along Kislingbury Road. The Clerk was requested to write to the Head Teacher.	6
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	Emergency Planning/Pathfinder II Project.	The Chairman advised that he had spoken with Mr Glynn Davis of the Environment Agency. Work was to be carried out on the brook to remove overgrown shrubs that could result in causing flood water to back up. The Clerk was requested to notify the Community Café and the Church that this work would be carried out within the next 2-3 weeks.....	7
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	Millennium Green	The Clerk had obtained a quotation for the post and rail fence to replace the section of wall that had been dislodged - £210.00. This was approved and the clerk would request the work to be carried out as soon as possible. The clerk had received an offer of approximately 1 tonne of local stone to be given to the MG for the construction of flower planters. Councillor Harries agreed to take this forward to the next meeting of the trustees.	7
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In Attendance

Councillor John Bignell	Councillor David Harries, BEM
Councillor Phil Bignell	Councillor Alan Kent
Councillor Robb Collett	Councillor Des Morris
Councillor Brian Curtis	Councillor Mrs Catherine Parry
Councillor John Curtis, BEM – Chairman	Councillor Terry Ward
Councillor Ken Gardner	

8 members of the public

Mrs Sally Bramley-Brown – Clerk
Mrs Jo Scott – Deputy Clerk

Absent : County Councillor Adam Brown

<i>Apologies were accepted from:</i>	<i>Reason:</i>	<i>Excluded from 6 month rule</i>
Councillor Mrs Teresa Garlic	Personal	Yes
Councillor Mrs Linda Pope Chairman	Personal	Yes
Councillor Paul Henson	Personal	Yes

PC/17/12/248 To Receive and Accept Apologies for Absence

Apologies were received and accepted as above.

PC17/12/249 Declarations of Interest.s of interest.

Councillor John Bignell declared an interested in respect of item 8 – Planning – 44 Camp Hill

PC17/12/250 Consider Whether The Register of Interests Requires Updating.

No changes were recorded

PC/17/12/251 To Sign and Approve the minutes of the meeting held on 13th November 2017

The minutes of the meeting held on 13th November were approved, signed and initialled by the Chairman.

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PC17/12/252 Reports of issues previously raised

There were no reports on issues previously raised.

PC17/10/253 Public question time 7.35 p.m.

8 Members of the public attended. No issues were raised. The Chairman advised representatives of the Bugbrooke Village Hall Pre-School that he would invite them to comment when their application to SNC for funding was discussed by Councillors.

PC17/12/254 District Councillors Report and Up Date

Councillor Phil Bignell advised Councillors that SNC was currently undergoing a reorganisation of the management structure and that this should be completed in 2018. SNC were currently awaiting detail from NCC on their budget proposals as this would impact on the District Council

PC17/12/255 Planning

3. Planning Applications and Decisions

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STAT US	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION
New	S/2017/2675/ FUL	4 Meadway, Bugbrooke	Two storey side extension.	Objection to the size of the proposed extension and the materials. It was felt that this would set an unacceptable precedent to approve anything other than matching materials
New	S/2017/2667/ FUL	Campion School, Bugbrooke	Extension to F Block to provide four classrooms to replace mobile classrooms, an office and toilets. New hard standing to provide 16 parking spaces with associated lighting	No objections
New	S/2017/2797/ FUL	44 Camp Hill	Variation of condition – plans to S/2016/3015/FUL	No objections
			Appeal against refusal for planning permission for two storey front extension to replace garage, first floor front and side extension and balcony on west elevation	Appeal allowed
New	S/2017/2879/ TPO	New Creation Hall, Church Lane	Fell 1 sycamore tree	No objections
New	S/2017/2897/ ADV	1a Great Lane	One externally illuminate fascia sign and one non-illuminated information sign.	Objections – Insufficient consultation; out of keeping with the conservation area; opening times in direct conflict with those approved.

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PC17/12/256 County Council Consultations

Due to the absence of County Councillor Brown, the Parish Council was unable to further its discussions, and the matter was deferred until January.

PC/17/12/257 Police Matters and Speedwatch

1. The Clerk had received a communication from Weedon Bec regarding a proposal for 3 or 4 village to share a privately funded PCSO. In addition the Police and Crime Commission had circulated a proposal for parishes to sponsor a PCSO. The cost of a full time dedicated PCSO would be £40,000 p.a. which would equate to approximately £40 per dwelling p.a. Councillors agreed in principle to considering the sponsorship of a PCSO or part thereof, but were unwilling to amend to approved budget for 2018 – 19 or the amount to be requested by way of the precept.

2. The suggestion by Councillor Henson to install CCTV around the village was deferred until the January meeting.

PC/17/12/258 Playing Fields and Community Centre

Councillor Harries advised that BSACCA were investing in new posts to prevent vehicles driving over the playing fields and damaging the surface. The refurbishment of the kitchen had commenced and was making good progress.

PC/17/12/259 Disabled Access Around the Village

The Clerk explained that having a single barrier was not an option and therefore Councillors had to decide whether to retain the barrier as was or have it removed. Councillors elected by a vote of 7:4 in favour of retaining the barrier on safety grounds.

PC/17/12/260 Champion School- Reopening of Side Gate.

A meeting scheduled to take place on 12th December had been cancelled due to adverse weather conditions. A new date had been agreed for Tuesday 9th January at 10.30 a.m. Councillors Ward, John Bignell, Phil Bignell and Gardener agreed to attend, together with the Clerk and Deputy Clerk.

PC/17/17/261 Bus Shelters

The Clerk reported that she was endeavouring to obtaining quotations for the January meeting.

She also reported that once again the Butts Hill shelter had been vandalised and one of the glass blocks had been broken. It was agreed that she should ascertain the cost of repair and if it was deemed reasonable, to get the repair carried out as soon as possible.

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PC/17/10/214 Parish Matters

Monthly Inspection Sheets

Monthly inspections sheets were received for 3 areas.

Hedges/Trees.

O70 Johns Road

58 Johns Road

Wharf Bridge – Heygates

Councillor Bignell reported that two of the frontage constructions on Pilgrims Lane were within permitted limits and the third had applied for retrospective consent. verhanging hedges and trees were reported at the following :

Footpaths

The Clerk had nothing to report .

Emergency Planning/Pathfinder II Project.

Councillor Collett advised the work on the brook was scheduled to be completed in January

Street Lighting

Councillor Morris reported that PL107 was leaning. Clerk to contact Aylesbury Mains to inspect. PL 046 was also reported to be on during daylight hours. This would also be attended to by Aylesbury Mains.

Highways and Transport

1. Councillors were advised that the Annual Waiting Restriction Review consultation period had now ended and that NCC had received comments/objections in respect of the proposals at Church Lane and Smitherway.

Councillors duly considered the comments/objections that had been received but it was unanimously agreed that both these proposals should proceed.

2. The Clerk was requested to write to NCC in respect of Cornhill, the bends just after the railway bridge. This was a very dangerous stretch of road when it was icy and the Parish Council wished to request the installation of a rough surface.

Millennium Green

The Clerk had nothing to report.

Patient Participation Group

In the absence of Councillor Mrs Garlick the item was deferred until the January meeting.

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PC17/12/263 New Homes Bonus Funding Application to SNC by Bugbrooke Pre-School.

SNC Grants Panel had given notice that they had received an application from the pre-school for grant funding in the sum of £6,864 for damp proofing and guttering works. There was a lengthy discussion amongst Councillors and the Chairman sought clarification from the pre-school representatives on a number of issues. On a vote of 6 – 1, with 2 abstentions, it was agreed that the Parish Council would support the application on the basis that the pre-school played an essential role in the early development of children.

PC17/12/264 Grant Funding Applications

Two grant funding applications had been received:-

1 – Bugbrooke Fete Committee had requested £500 to replace some of the gazebos used for the fete. The committee indicated that they would be willing for other village organisations to have use of the new facilities. The application was agreed unanimously and the committee were to be requested to advertise the availability of the gazebos to other village organisations.

2 – Bugbrooke Bowls Club had requested £1,000 towards a replacement mower, but Councillors were reminded that under the terms of the Parish Council Grant Funding policy this amount was only to be awarded in exceptional circumstances. It was agreed to grant funding in the sum of £500 towards the cost of the mower, but that the club should be encouraged to actively seek new members, to improve its long term viability.

PC17/12/265 Father Christmas Visit to Bugbrooke

Councillor Morris confirmed that all the arrangements were in hand for the visit which was to take place on Wednesday 20th December. He confirmed that a list of supporters for the event would be published after the event. The Clerk was requested to write a letter of thanks to J.H.B. Autos.

PC17/12/266 Urban Mowing Contract for 2018

RESOLUTION. It was proposed by Councillor Ward and seconded by Councillor Brian Curtis that the Parish Council should undertake mowing of grass verges on behalf of NCC in payment of the sum of £702.82. Agreed unanimously.

PC/17/12/267 Location of New Noticeboard

The Clerk had reported that the proposed location of the new noticeboard had given rise to some objections but also some suggestions that it would be better located at the point on Johns Road where KD25 crosses from Pilgrims Lane. It would be necessary to seek the consent of

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Persimmon Homes to the erection of the board. After discussion it was proposed by Councillors Harries and seconded by Councillor Mrs Parry that consent should be sorted for the new noticeboard to be erected at the KD 25/Johns Road cross point. The proposal was carried by a vote of 9: 2.

PC/17/12/268 Parish Councillor Vacancy.

Applications had been received from 4 residents in respect of the vacancy on the Parish Council. A resume for each applicant had been circulated with the agenda and Councillors were of the view that this provided them with sufficient information to be able to select a new Councillor. By secret ballot, Ms Sarah Jane Munday was elected as the new Parish Councillor.

Pc/17/12/269 Financial matters

A. PRECEPT FOR 2018/2019		
RESOLUTION It was proposed by Councillor Ward and seconded by Councillor Collett that the precept demand to be submitted to SNC for 2018 – 2019 should be for £74,160. The resolution was unanimously agreed.		
B A financial statement for month ending 30 th November had been circulated with the Agenda, and the figures were as follows:-		
Current Account as at 31.10.17		£58,592.51
CCLA Deposit Fund as at 31.10.17		£30,000.00
Deposits and and Miscellaneous Payments		£ 905.90
TOTAL AVAILABLE as at 30.11.17		£89,498.41
Less November Payments	£8,891.93	
Total funds at 30.11.17		£80,606.48

PC/17/12/270 Accounts for Payment

Moneys must be paid out only in pursuance of statutory powers vested in the Parish Council. The final column on the right details the powers which authorise the payments below:-

Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
D.D.	Southern Electric	Unmetered Supply for October	£44.833	55.17	Parish Councils Act 1957 s3; Highways

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					Act 1980 s301
D.D	BT Payment Services	Parish office telephone and broadband	£138.31	£23.05	Telecommunications Act 1984 S97
Chq No	391 - Anglian Water	Water supply for PC allotment site from 12.7.17 – 7.11.17	£89.76		Smallholdings and Allotments Act 1908 s23
	392	Mrs R Harries – village planters	£15.00		LGA 1972 S112
I.B.	HM Revenue & Customs	Clerk PAYE + NIC £43.71) (Deputy Clerk no PAYE or NIC due)	£207.51		HMRC requirement
I.B.	Mrs S Bramley-Brown	Clerk's salary - Novemberless tax + expenses, mileage	£858.36		Local Gov't Act 1972 S112
I.B.	Mrs Jo Scott	Deputy Clerk's salary – November+ expenses, mileage & overtime	£709.89		Local Gov't Act 1972 S112
I.B.	Treeworx	Crown lift 2 cherry trees.	£576.00	£96.00	Open Spaces Act 1906 SS9, 10
I.B.	A H Contracts	November bins	£439.01	£73.17	Litter Act 1983 ss 5,6
I.B.	BSACCA	Parish Office rent and room hire October and November	£240.00		Local Gov't Act 1972 S112
I.B.	Kay Iqbal	November bus shelter cleaning	£100.00		Parish Councils Act 1957

There being no further business the Chairman closed the meeting at 9.32p.m.

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CHAIRMAN:.....

DATE:.....