

February 12, 2018

Bugbrooke Parish Council

Agenda & Meeting Minutes

February 12, 2018

Monthly Meeting of the Full Council

held on Monday 12th February 2018 at 7.30 p.m, at the Community Centre, Bugbrooke.

Bugbrooke Parish Council

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Monthly Meeting of the Full Council

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In Attendance

- | | |
|--|--------------------------------|
| Councillor John Bignell | Councillor Paul Henson |
| Councillor Phil Bignell | Councillor David Harries, BEM |
| Councillor Brian Curtis | Councillor Alan Kent |
| Councillor John Curtis, BEM – Chairman | Councillor Des Morris |
| Councillor Robb Collett | Councillor Ms Sarah Munday |
| Councillor Ken Gardner | Councillor Mrs Catherine Parry |
| Councillor Mrs Teresa Garlick | Councillor Terry Ward |
| Mrs Jo Scott – Deputy Clerk | No members of the public |

Absent

Apologies were accepted from: Reason: Excluded from 6 month rule

Councillor Mrs Linda Pope Personal Yes

Sally Bramley-Brown - Clerk

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PC18/2/015 To Receive and Accept Apologies for Absence

Apologies were received and accepted as above. The apology from Councillor Mrs Pope was excluded from the six-month rule.

PC18/2/016 Declarations of Interests

There were no declarations of interest.

PC18/2/017 To consider whether the Register of Interests Requires Updating.

No changes were recorded.

PC/18/2/018 To Sign and Approve the Minutes of the meeting held on 8th January 2018

The minutes of the meeting held on 8th January were approved, signed and initialled by the Chairman.

PC18/2/019 Reports of issues previously raised

There were no reports on issues previously raised.

PC/18/2/020 Public question time

There were no members of the public in attendance.

PC18/2/021 District Councillors Update

Councillor Phil Bignell indicated that the Council Tax from SNC would increase by 3% in the coming year. He also indicated that the Rail Interchange at Milton Malsor was dropping behind and unlikely to be adopted by the Government. The Roxhill Interchange at junction 15 appears to be a much more attractive proposition and likely to get the go ahead from the Government. Councillor Harries reported that they would be a reduction from 30% to 20% of NHB as a contribution to the village. Now that CIL is in place on all new properties built, 15% of this will come directly to the community.

PC/18/2/22 Planning Applications and Decisions

Planning Applications and Decision

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STAT US	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION
New	S/2018/0244/F UL	65 Smitherway, Bugbrooke	Two storey side and single storey rear extensions.	No objections, matching materials.

PC18/2/023 Police and Neighbourhood Watch

Councillors agreed to invite a Police representative to discuss the possibility of sponsoring a PCSO in the future.

PC18/2/024 Playing fields and Community Centre

Nothing to report.

PC/18/2/025 Champion School

Side Access Gate – The meeting that took place on the 9th January and the subsequent response from the Head Teacher was discussed at length by all Councillors. All Councillors remain in favour of re-opening the side gate and were prepared to meet reasonable costs and will undertake a survey of neighbouring properties to seek their view. The Council also remain resolved to oppose the closure of the bus stop opposite the school.

Campion 50th Anniversary Book – It was proposed by Councillor Henson and seconded by Councillor Collett that the existing loan should not be extended. This was unanimously agreed by the full council.

PC/18/2/026 Bus Shelters

The Clerk is endeavouring for the repair work to Butts Hill shelter to be completed shortly at the agreed cost of £100.00.

PC/18/2/027 Hanging Baskets for Summer 2018

The three quotations obtained by the Clerk were considered by the Council. A vote was taken and the contract was awarded to Nobottle Nursery by a vote of 13-1.

PC/18/2/028 General Data Protection Regulations 2016

This item was deferred till the April meeting once the Clerk and Deputy Clerk have attended the training course on 27th March 2018.

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PC/18/2/029 Environment Agency

14 The Paddocks – Councillors expressed their disappointment that the Enforcement Officer is allowing this platform. Councillors said they expect the platform to be recited to a point that is no lower than the highest point of the bank. The council resolved to write to the EA to object to the building of any further platforms at this site.

PC/18/2/030 Johns Road - Request for pedestrian crossing

Councillors requested that if the side access gate to Campion School was re-opened that the need for the pedestrian crossing would be reviewed.

PC/18/2/031 Parish Matters

Monthly Inspection Sheets

Monthly inspections sheets were received from all areas.

Hedges/Trees.

Overhanging hedges and trees were reported at the following:

The Firs – Clerk to write to homeowner to request cutting back of hedge.

Footpaths

KD25 tarmac – Clerk to inspect the area and report back.

Emergency Planning/Pathfinder II Project.

Nothing to report.

Street Lighting

PL046 High Street and PL200 on KD25, both reported as daylight burning.

Highways and Transport

Recent repairs to potholes in Pilgrims Lane were considered unacceptable and the Clerk to report back to NCC Highways. Also, concern was expressed over potholes at eastern end of Levitts Road.

Millennium Green

The Clerk had nothing to report.

Patient Participation Group

Councillor Mrs Garlick reported that the surgery is still encouraging people to use the blood centre at NGH for urgent tests. This service is still available at the surgery but could incur a delay due to staffing. The current telephone answering system was being updated and reviewed. Disabled access into the surgery is being improved by making the inner doors user friendly. Travel vaccinations are no longer available at the surgery.

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PC/18/2/032 Financial Matters

A financial statement for month ending 31st January 2018 had been circulated with the Agenda, and the figures were as follows: -

Current Account as at 31.01.18		£46,292.97
CCLA Deposit Fund		£30,000.00
Deposits & miscellaneous payments		£ 711.17
Total available		£77,004.14
Less January Payments	£ 7,557.84	
Total funds at 31.01.2018		£69,446.30

PC/18/2/033 Accounts for Payment

Moneys must be paid out only in pursuance of statutory powers vested in the Parish Council. The final column on the right details the powers which authorise the payments below:-

Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
D.D.	Southern Electric	January street lighting supply	£344.83	£55.17	Parish Councils Act 1957 s3; Highways Act 1980 s301
I.B	HM Revenue & Customs	Clerk PAYE + NIC £43.71 (Deputy Clerk no PAYE or NIC due)	£207.31		HMRC requirement
1.B.	Mrs S Bramley-Brown	Clerk's salary - January	£833.16		Local Gov't Act 1972 S112
I.B.	Mrs J Scott	Deputy Clerk's salary – January + expenses, mileage & overtime	£402.64		Local Gov't Act 1972 S112

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I.B.	A H Contracts	January Dog/Litter bins	£439.01	£73.17	Litter Act 1983 ss 5,6
I.B.	Aylesbury Mains	Refit diffuser and empty water PL104 Johns Road	£52.44	£8.74	PCA 1957 s3, Highways Act 1980 s97,98
I.B.	NCALC	Parish Mapping Next Steps workshop	£72.00		LGA 1972 S112
I.B.	Kay Iqbal	Cleaning of bus shelters - January	£100.00		Parish Councils Act 1957

Date of next meeting

Monday 12th March 2018 at 7.30 p.m.

There being no further business the Chairman closed the meeting at 8.25 p.m.

End of Minutes

CHAIRMAN:.....

DATE:.....