

July 9, 2018

# Bugbrooke Parish Council

Agenda & Meeting Minutes

July 9, 2018

## Monthly Meeting of the Full Council

held on Monday 9th July 2018 at 7.30 p.m, at the Community  
Centre, Bugbrooke.

# Bugbrooke Parish Council

## Agenda & Meeting Minutes

# Monthly Meeting of the Full Council

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### In Attendance

Councillor John Bignell	Councillor Paul Henson
Councillor Phil Bignell	Councillor Alan Kent
Councillor Brian Curtis	Councillor Des Morris
Councillor John Curtis BEM, Chairman	Councillor Ms Sarah Munday
Councillor Ken Gardner	Councillor Mrs Catherine Parry
Councillor Mrs Teresa Garlick	Councillor Mrs Linda Pope
	Councillor Terry Ward
Mrs Sally Bramley-Brown, Clerk	
Mrs Jo Scott, Deputy Clerk	4 Members of the public

### Absent

<i>Apologies were accepted from:</i>	<i>Reason:</i>	<i>Excluded from 6 month rule</i>
Councillor David Harries, BEM	Personal	Yes

### PC/18/07/139 To Receive and Accept Apologies for Absence

Apologies were received and accepted as above.

### PC/18/07/140 Declarations of Interest.

Councillor Mrs Mrs Pope declared an interest in respect of item 10 – Application relating to 7 Quakers Close; Councillor Ward declared an interest in respect of item 20 – purchase of remembrance poppy wreath.

### PC/18/07/141 To consider whether the register of interests requires updating

No changes were recorded.

### PC/18/07/142 To sign and approve the minutes of the meeting held on 11<sup>th</sup> June 2018

The minutes of the meeting held on 11<sup>th</sup> June 2018 were approved, signed and initialed by the Chairman.

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### PC/18/07/143 Reports of issues previously raised

There were no reports on issues previously raised.

### PC/18/07/144 Public question time

A resident of Peace Hill expressed a concern that there were plans to remove the green area in front of his property to create additional parking spaces.

### PC/18/07/145 District Councillors Report and Update

Councillor Phil Bignell reported that SNC were continuing to prepare a submission regarding reorganisation.

### PC/18/07/146 Local government reform in Northamptonshire

Parish Councillors discussed the possible outcomes of having a unitary authority which encompassed Northampton Borough, SNC and Daventry DC. It was agreed that there was likely to be an imbalance of rural/urban representation. There were also concerns regarding the debt that has been accrued by NCC and how that would be dealt with. It was agreed the Parish Council wished to make a formal response to the consultation which was being undertaken and the Clerk was requested to prepare a draft response and circulate it for comment to the Chairman, Vice Chairman and District Councillors. The public consultation on the future of Northamptonshire ends on 22<sup>nd</sup> July and Councillors requested that the Parish Clerk put a notice on the Bugbrooke Facebook page encouraging all residents to complete the questionnaire. Concerns were expressed that Parish Councils have not been advised what would be expected of them under a Unitary authority – what additional functions or duties they may have to undertake.

### PC/18/07/147 Planning Applications and Decisions

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STAT US	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION
New	S/2018/1335 /FUL	9 Great Lane, Bugbrooke	Replace conservatory with single storey extension and private screen	No objections
New	S/2018/1456 /FUL	7 Quakers Close, Bugbrooke	Demolition of double garage , single storey rear extension and alteration to front elevation fenestration	Matching materials where appropriate
New	S/2018/1435 /MAF	Land to the south of Hill Farm, Kislingbury	Variation of condition 5 (flood risk) S/2015/2469/MAF (Solar farm and associated development) to remove swales and scrapes	No objections

### PC/18/07/148 Police Matters and Speedwatch

Councillor Kent reported that the Speedwatch team had completed 8 hours of checks between 8<sup>th</sup> May and 7<sup>th</sup> June, on Kislingbury Road, Church Lane and Camp Hill. One vehicle was recorded on Kislingbury Road travelling at 44 MHP. 13 vehicles were reported as travelling at 35MPH+ on Church Lane and 12 on Camp Hill. It was noted that traffic on Camp Hill was halved during the period, probably resulting from the presence of temporary traffic lights at the Pilgrims Lane junction. The figures remained very similar to the previous year which had shown an improvement on previous years. Councillor Kent paid tribute to the volunteers in the team and in particular to the four residents who turned up regularly.

The Chairman requested that Councillor Kent provide the Clerk with the name of the two residents and that they should be sent a letter of thanks.

The Clerk was requested to contact NCC Highways to ask for 30MPH repeaters to be installed on Church lane by the Old Rectory to remind drivers that they were in a 30MPH zone.

The Clerk reported that only 2 direct responses had been received to the consultation on the sponsorship of a PCSO but that comment on social media had been very much in favour of the proposal.

There was a brief discussion about people operating drones in the village, following reports that they had been seen late at night or in the early hours of the morning. Councillor Phil Bignell advised that currently the regulations relating to flying drones was limited, but that at present there were no drones available with night vision cameras.

### PC/18/07/149 Playing fields and Community Centre

A) The Clerk reported that on Sunday 24th June, the play area had been the subject of an arson attack which had necessitated the attendance of Northamptonshire Fire Service. The Clerk had obtained a copy of the fire report that confirmed an accelerant had been used. The Wicksteed representative had attended and confirmed that the slide was beyond economic repair. She had provided two quotations for the repair and replacement, one for a wooden slide and the

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second for a metal slide. The Clerk recommended to Councillors that they should agree to pay the extra £1000 for the metal slide, on the basis that it would not be possible to burn a second time. Councillors approved the upgrading to a metal slide. The cost of the repair/replacement would be approximately £7,500. The Clerk reminded Councillors that this was the second occasion whereby the play area had been the subject of vandalism and requested that Councillors give consideration to purchasing surveillance equipment to prevent a further such acts. Councillors requested that the Clerk should obtain advice and a quotation for such a provision.

B) The annual inspections of the Parish Councils play areas and the MUGA were carried out in June. In the main there were only minor issues were identified that would give rise to an increase in the risk rating. Councillors agreed that the Clerk should seek to implement the rectification of the identified issues as soon as possible. It would probably be most economic for these to be carried out when the repairs/replacements are done at the community centre play area.

C) The Clerk reported that she had received an email sent of behalf of the residents of Tibbs Way expressing extreme concern about the increasing anti-social behaviour that was taking place in the community centre car park on almost a nightly basis. It was agreed that the Clerk should formally write to BSACCA to express extreme concern about the issue of car park usage.

### PC/18/07/150 **Campion Side Gate Reopening**

The Clerk confirmed that she had been advised by Campion Head Techer that they would be applying for grant funding to SNC in September, but that no work could be carried out until the application had been decided. Therefore, it would probably be early 2019 before the gate could be re-opened. However, she had requested that Councillors be reassured of the school's commitment to continue the plan for the reopening of the gate and that it would be implemented once the funding has been confirmed.

### PC/18/07/151 **“Tommy”**

Councillors discussed the best way of installing Tommy to retain its ethereal quality whilst at the same time trying to secure it against vandalism. It was agreed that the top of The Paddocks was a good location and the Clerk was requested to explore the costs of having a 4” X 4” box metal frame constructed to which Tommy could be securely fastened.

### PC/18/07/152 **Twinning**

The Chairman reported that he would be attending the celebrations in August 2019 and that the Vice Chairman would also probably attend. Visitors from Bugbrooke would be “hosted” in the homes of local residents, so there would be no accommodation costs. There were a number of alternative methods of getting to Vohl, visitors could drive; there are flights from Birmingham to Frankfurt or Paderborn (price currently around £200 return p.p.) or they could travel with the

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football club on the coach. The Clerk was requested to obtain prices for tea towel and bags that could be printed and given away at the event, and also to source a silver salver which could be engraved and presented at the event.

### PC/18/07/153 Parish Matters

#### *Monthly Inspection Sheets*

Monthly inspections sheets were received for all areas.

#### *Hedges/Trees.*

The Clerk was requested to contact the owners of the following properties: -

KD32 Smith Lane

Conifers – 17 Johns Road

2 Camp Hill

Dead tree in Anglian Water compound, Church Lane.

#### *Footpaths*

Nothing to report.

#### *Emergency Planning/Pathfinder II Project.*

Clerk to arrange meeting with Councillors Ms Munday, Mrs Parry, David Harries and Phil Bignell.

#### *Street Lighting*

The Clerk had nothing to report.

#### *Highways and Transport*

Two residents in Peace Hill had contacted the Chairman to ask for additional parking to be provided by South Northants Homes. The Clerk was requested to write to SNH to ascertain if there were any plans to remove any of the grassed areas and provide increased parking.

A request has been received for the installation of double yellow lines on the corner of Badgers Close and High Street – the Clerk was requested to contact NCC Highways.

Councillors were advised that the new yellow lines installed on Church Lane had not been completed and therefore were not legal. The Clerk was requested to contact NCC Highways.

#### *Millenium Green*

Nothing to report.

#### *Patient Participation Group*

Nothing to report.

### PC/18/07/154 Grant Applications

The Clerk reported that a letter of thanks had been received from Bugbrooke and Harpole Scouts Group expressing their sincere thanks for the generous grant from the Parish Council.

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### PC/18/07/155 Parish Councillor Vacancy

**RESOLUTION** It was proposed by Councillor Morris and seconded by Councillor Ms Munday that the item should be dealt with by way of a confidential item and deferred to the end of the meeting. Agreed unanimously.

### PC/18/07/156 Remembrance Day Poppy Wreath

Councillors were requested to approve the purchase of the annual poppy wreath at a cost of £35. It was agreed that Councillor John Bignell should be requested to present the wreath on behalf of the Parish Council.

**RESOLUTION:** It was proposed by Councillor Phil Bignell and seconded by Councillor Kent that the Parish Council should authorise the purchase of the annual Remembrance Day Poppy Wreath. Approved unanimously.

### PC18/07/157 Financial matters

A financial statement for month ending 30 <sup>th</sup> June 2018 had been circulated with the Agenda, and the figures were as follows:-		
Current Account as at 31.5.18		£67,361.07
CCLA Deposit Fund as at 31.5.18		£30,000.00
<b>TOTAL AVAILABLE</b>		<b>£97,361.07</b>
Less June Payments		£ 6,304.72
Total funds at 30.06.18		<b>£ 91,069.96</b>

### PC/18/07/158 Accounts for Payment

Moneys must be paid out only in pursuance of statutory powers vested in the Parish Council. The final column on the right details the powers which authorise the payments below:-

Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
D.D.	Southern Electric	Unmetered supply for June	£336.32	£53.71	Highways Act 1980 s301
D.D	Information Commissioner	Annual Registration Fee	£35.00		GDPR 2018
D.D	BT Payment Services	Ratification of payment made in June – Parish Office telephone and broadband.	£136.17	£22.69	Telecommunications Act 1984
399	Mrs Rosemary Harries	Plants for planters	£44.30		LGA 1972 S112
400	SN	Annual Subscription	£20.00		LGA 1972 S112

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	Neighbourhood Watch				
(I.B.)	HM Revenue & Customs	Tax – SBB June (no NIC)	£140.80		HMRC requirement
(I.B.)	Parish Clerk	Clerk's salary – June 18 less tax	£526.59		LGA 1972 S112
(I.B.)	Deputy Clerk	Deputy Clerk's salary – June 18 + overtime	£545.60		LGA 1972 S112
(I.B.)	R & G Grounds Maintenance	BSACCA Mowing - May	£658.64	£109.77	Open Spaces Act 1906 S6
(I.B.)	AH Contracts	June dog and litter bins	£548.76	£91.46	Litter Act 1983
(I.B.)	Wicksteed Leisure	Annual inspection of play areas + MUGA	£162.00	£27.00	Open Spaces Act 1906 S6
(I.B.)	PW Warden	June Mowing	£636.00	£106.00	Highways Act 1980 S96
(I.B.)	Aylesbury Mains	Street lighting repair	£106.20	£17.70	Highways Act 1980 S301
(I.B.)	Bugbrooke & Harpole Scouts	Grant	£500.00		GPoC
(I.B.)	Nobottle Nursery	Invoice 1893 – hanging baskets	£307.20	£51.20	GPoC
(I.B.)	BSACCA	Parish office rent and room hire	£240.00		LGA 1972 S112
	<b>RESOLVED:</b>	That these invoices be paid			
	<b>ACTION:</b>	Clerk			

### PC/18/07/160 Parish Councillor Vacancy

Applications had been received from 3 residents in respect of the vacancy on the Parish Council which was to be filled by way of co-option. A resume for each of the applicants had been circulated with the Agenda. The Clerk advised Councillors that as Councillor Harries was attending a local government re-organisation meeting at SNC he had given his proxy to the Clerk for the purposes of the election. Two rounds of voting took place and at the end of the second round there was an equal number of votes – 7 each for Mr Bicknell and Mr Gordon.

The Clerk advised the Chairman that in these circumstances, it should be Chairman's casting vote. However, Councillor Phil Bignell informed the Parish Council that when he attended SNC, in circumstances such as these it was the Returning Officer who had the casting vote and

in the current situation it would be the Clerk. The Chairman then asked the Clerk to vote for one of the candidates and the Clerk, following the proxy given by Councillor Harries, voted for

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Mr Bicknell. The Chairman then stated that Mr Jason Bicknell was duly appointed as a new parish councillor

### PC18/07/159 Date of next meeting

The date of the next meeting – Monday 13<sup>th</sup> August 2018 at 7.30.p.m.

*There being no further business the Chairman closed the meeting at 9.32. p.m.*

**\*End of Minutes\***

CHAIRMAN:.....

DATE:.....