

BUGBROOKE PARISH COUNCIL

Chairman – Mr F J Curtis, BEM

Parish office,
Camp Close,
Bugbrooke,
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Clerk: Mrs S Bramley-Brown

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5th November 2018

To:

Councillor Philip Bignell
Councillor John Bignell
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ken Gardner
Councillor Mrs Teresa Garlick
Councillor Ian Gordon
Councillor David Harries, BEM

Councillor Paul Henson
Councillor Alan Kent
Councillor Des Morris
Councillor Ms Sarah Munday
Councillor Mrs Catherine Parry
Councillor Mrs Linda Pope
Councillor Terry Ward

NOTICE OF MEETING

I hereby summon you to the monthly meeting of the Parish Council which will take place on **Monday 12th November 2018** at 7.30 p.m. in the Lounge at the Community Centre, Camp Hill, Bugbrooke. To be Preceded by a Meeting of the Footpaths Committee at 7.00 p.m. in the Green Room.

I enclose the minutes of the meeting held on 8th October 2018 and an agenda, with accompanying papers as appropriate. The agenda has been posted on the noticeboards. Members of the public and the press are invited to attend. They may not take part in the Parish Council meeting itself, but there will be a public question time as mentioned below.

Yours faithfully,



Sally Bramley-Brown
Clerk to the Council

AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest in respect of matters on the agenda.
3. To consider whether register of interests requires updating (e.g. owing to a member having been elected to any local committees etc.).
4. To sign and approve the minutes of the meeting held on 8th October 2018
5. **Reports on issues previously raised.**
Councillors and the Clerk will report on any information which they have received which updates any item on previous agendas, and which are not dealt with on this agenda.

6. **Public Question Time**

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person, with the chairman having the discretion to extend this. The Parish Council cannot take immediate action in relation to any issues raised, but can agreed for the matter to be included on the agenda for the next meeting.

7. **District Councillors Report and Update**

Councillors Harries and Phil Bignell.

8. **Local Government Reorganisation**

Councillor Mr Ian McCord, Leader of SNC has commenced producing a monthly update to be circulated to all Parish and Town Councils. A copy of the first Update is circulated with the Agenda.

9. **Chris Heaton-Harris, M.P.- Coffee Morning**

The date has been confirmed as Friday 18th January from 9a.m. – 11 .am. in the Lounge at the Community Centre. All Councillors are requested to note the date for their attendance.

10. **Planning.**

Planning Applications - As Shown on Appendix – Planning Applications – November 2018

11. **Police Matters and Speedwatch**

Report from our PCSO is circulated with the agenda.

12. **Playing Fields and Community Centre**

The Clerk has been advised by Wickstead that the work to the playarea is expected to be carried out in later November/early December. The delay is as a result of the new slide, which has to be made to order.

13. **Twinning**

The Clerk is waiting to hear from Mr Inch regarding the art work. The Clerk has received a letter from the Vohl Burgermeister confirming that Parish Council representatives will be hosted in a local small hotel/s and that the cost will be meet by the their association organising the event.

14. **Parish Matters**

A **Monthly Inspection Sheets**: To receive the monthly inspection sheets. Please ensure that comments are legible. A copy of the rota is attached to the agenda. Copies of the inspections sheets are available from the Clerk.

Councillors are respectfully reminded that if they are unable to complete the inspection sheet, they need to arrange with another Councillor to undertake the inspection on their behalf.

B **Hedges/Trees/Fences/Walls**: Requests for letters to be sent can be made to the Clerk at this point.

C **Footpaths**:

D **Highways and Transport**:

Grit Bin. We are still awaiting information from NCC Highways, but the Clerk has been contacted by a service provider who will come and refill the bin when required. The cost would be around £30 per refill.

E **Millennium Green**: The Clerk has nothing to report.

F **Patient Participation Group**: Councillor Mrs Garlick.

15. **Emergency Planning:**
The Emergency Planning Working Party held an open event at the Community Café on 20th October. Councillor Ms Munday will report on the event and the progress of the plan. A copy of the Environment Agency report to Nether Heyford is attached to the agenda.
16. **Approval of the Annual Budget 2019 - 2020**
A meeting of the Finance Committee took place on Monday 22nd October and a copy of the resultant draft budget for the forthcoming financial year is attached to the agenda.
NCalc have circulated a budget briefing note which includes the following advice:
“there is likely to be an enormous amount of activity in 2019/20 related to LGR so councils may wish to think about a special “LGR fund” to cover things like councillor and officer attendance at briefings and seminars and additional community engagement activity”
Do Councillors wish to incorporate an amount into the draft budget for an LGR fund?
Subject to a decision on the point above, Councillors are requested to adopt the proposed budget plus any amendments, by formal Resolution.
Explanatory notes to certain items are attached.
17. **Precept for 2019/2020.**
To Resolve the amount of the Precept required for the year 2019 – 2020.
Subject to any amendments to the draft budget arising in accordance with the previous item, the budget for the year would have been agreed at £100,090.00
The Finance Committee recommends an increase in the precept from £74,160 to £100,00.00, subject to any amendment. A formal Resolution is Required.
18. **Parking Issues.**
Levitts Road/Chipsey Avenue.
Councillor Morris has requested that Councillors discuss a number of issues relating to parking in the vicinity of Levitts Road/Chipsey Avenue.
West End.
Residents from West End attended the October meeting, and it was agreed to include an item on this Agenda to discuss the possible provision of additional parking facilities at West End.
West End
Complaint from Ms Y Barnes.
Peace Hill. Provision of additional parking.
19. **Land at Rear of Bungalows, Kislingbury Road.**
To consider a request from South Northants Homes to accept the area as a community orchard/wildlife area.
20. **Financial matters**
A A financial statement for month ending 31st October 2018 is attached to the agenda.
B Budget Report. A copy of the Clerk’s report on the half year spending against budget is
C Accounts for payment: Moneys must be paid out in only in pursuance of statutory powers vested in the Parish Council. The payment Schedule is attached to the agenda
18. **Date of next meeting – Monday 12th November 2018 at 7.30 p.m.**

End of Agenda