

# BUGBROOKE PARISH COUNCIL

Chairman – Mr F J Curtis, BEM

Parish office,  
Camp Close,  
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Clerk: Mrs S Bramley-Brown

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4<sup>th</sup> February 2019

To:

Councillor Philip Bignell  
Councillor John Bignell  
Councillor Brian Curtis  
Councillor John Curtis, BEM  
Councillor Ken Gardner  
Councillor Mrs Teresa Garlick  
Councillor Ian Gordon  
Councillor David Harries, BEM

Councillor Paul Henson  
Councillor Alan Kent  
Councillor Des Morris  
Councillor Ms Sarah Munday  
Councillor Mrs Catherine Parry  
Councillor Mrs Linda Pope  
Councillor Terry Ward

## NOTICE OF MEETING

I hereby summon you to the monthly meeting of the Parish Council which will take place on **Monday 11<sup>th</sup> February 2019** at 7.30 p.m. in the **Lounge** at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 14<sup>th</sup> January 2019 and an agenda, with accompanying papers as appropriate. The agenda has been posted on the noticeboards. Members of the public and the press are invited to attend. They may not take part in the Parish Council meeting itself, but there will be a public question time as mentioned below.

Yours faithfully,



Sally Bramley-Brown  
Clerk to the Council

## AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest in respect of matters on the agenda.
3. To consider whether register of interests requires updating (e.g. owing to a member having been elected to any local committees etc.).
4. To sign and approve the minutes of the meeting held on 14<sup>th</sup> January 2019.
5. **Reports on issues previously raised.**  
Councillors and the Clerk will report on any information which they have received which updates any item on previous agendas and which are not dealt with on this agenda.
6. **Public Question Time**  
Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person, with

the chairman having the discretion to extend this. The Parish Council cannot take immediate action in relation to any issues raised but can agreed for the matter to be included on the agenda for the next meeting.

7. **District Councillors Report and Update** - Councillors Harries and Bignell
8. **Local Government Reorganisation in Northamptonshire.**  
The NCALC update attached to the agenda contains more details on the Progress of the creation of new unitary authorities, but in essence, the Secretary of State's consultation on the future of principal local government in Northamptonshire closed on 25 January 2019. Civil servants from the Ministry of Housing, Communities and Local Government (MHCLG) have said that they need 4 - 6 weeks to consider all the responses, weigh up the all the arguments and for the SoS to arrive at a wise and considered judgement. 6 weeks from 25 January takes us to 8 March 2019 and it is known that the parliamentary Easter Recess is planned to start on 4 April 2019, so there's not much wiggle room in between. If the SoS hasn't made a decision before the Recess, it looks very difficult to create the new unitary councils on 1 April 2020 because if the Shadow Councils aren't in place by July 2019 there simply won't be time for all the transitional arrangements to be transacted.
9. **Planning**
  - A. The planning application relating to 1 Johns Road, considered at the January meeting has been refused.
  - B. The Planning application relating to 9 Meadway, considered at the December meeting has been refused.
10. **Playing Fields and Community Centre – Grant Application to SNC**
  - A. Provision of extended Play Area and Outdoor Gym Equipment. See attached Briefing Note.
  - B. The Community Centre will be submitting its own application to SNC for grant funding and the Parish Council will be asked to support such an application.
11. **Campion School Side Gate**  
The Clerk has still not received any information from the school about when the required works are to be carried out.
12. **Police and Neighbourhood Watch**
  - A PCSO Taylor has provided a monthly report which is circulated with the Agenda and will be in attendance at the meeting.
  - B The Bugbrooke Neighbourhood Watch scheme has not had a coordinator for some time, since Adam Casey left the Bakers Arms. Someone has now come forward to take on the administration of the scheme and PCSO Taylor will explain to Councillors how its operation in the village could be improved.
13. **Parish Matters**
  - A **Monthly Inspection Sheets** - To receive the monthly inspection sheets. Please ensure that comments are legible. A copy of the rota is attached to the agenda. Copies of the inspection sheets are available from the Clerk.
  - B **Hedges/Trees/Fences/Walls** - Requests for letters to be sent can be made to the Clerk at this point.
  - C **Footpaths** – Clerk has nothing to report.
  - D **Emergency Planning** – Update from Councillor Ms Munday.
  - E **Street Lighting.** Report from Councillor Phil Bignell on the issue of dark areas in the village where additional lighting is required.
  - F **Highways and Transport.** The Clerk has nothing to report

- G Millennium Green – Clerk has nothing to report.  
H Patient Participation Group – Councillor Mrs Garlick

14. **Revised Draft Standing Orders.**

Following the changes to Data Protection legislation and the introduction of GDPR, NALC have now circulated revised Standing Orders with a recommendation that these be adopted by all councils. A copy of the draft SO is attached to the agenda, the amendments are marked in red. Councillors will be requested to formally adopt these revised SO.

15. **Coffee Morning with Chris Heaton- Harris**

A number of Councillors attended the above event, together with approximately 35 members of the public. Mr Heaton-Harris spoke generally to the gathering for approximately 45 minutes and then spent almost another hour talking to individuals. The Clerk has written to Mr Heaton-Harris, on behalf of the Parish Council, to thank him for attending.

16. **Hanging Baskets**

Councillors will recall that last year the Deputy Clerk spent a great deal of time obtaining quotations from various suppliers to plant up the hanging baskets. Councillors opted for the cheapest provider, but it was generally agreed that these did not come up to expectations and even allowing for the very dry summer, they failed to provide the visual impact that the council had expected. Due to time being spent on other issues, there has not been an opportunity to obtain tenders this year and therefore the Clerk proposes that we should appoint Sandy Lane nursery (the second cheapest last year) to plant up our baskets this year. The cost would be £20 per basket, giving a total of £320 (the total last year was £307). Councillors are requested to confirm agreement to this proposed course of action.

17. **Twinning**

A. The promotional bags have been received from the printers and one will be given to each Councillor at the meeting. As we have 500 in total, Councillors will need to decide how many they wish to take to Vohl. It has been suggested that some could be sold through outlets in the village.  
B. The Clerk will be writing to the Vohl celebration organisers immediately after the meeting to confirm which Councillors will be attending – so far Councillors John and Brian Curtis and Mrs Pope together with their partners, have indicated that they wish to attend. Do any other Councillors wish to go – last chance!

18. **Celebration of the 125<sup>th</sup> Anniversary of the Creation of Bugbrooke Parish Council.**

Bugbrooke Parish Council was created under the Local Government Act 1894 and the first recorded meeting took place on 4<sup>th</sup> December – some of the names of the elected Councillors were the same as those currently serving – Ward and Gardner! Do Councillors wish to mark the occasion in some way?

**Financial matters**

- A. A financial statement for month ending 31<sup>st</sup> January 2019 is attached to the agenda.  
B. Accounts for payment: Moneys must be paid out in only in pursuance of statutory powers vested in the Parish Council. The payment Schedule is attached to the agenda

19. **Date of Next Meeting** 11<sup>th</sup> March 2019

\*End of Agenda\*